



RIVER VALLEY RANCH

MASTER ASSOCIATION
444 RIVER VALLEY RANCH DRIVE
CARBONDALE, COLORADO 81623

RVRMA Board of Directors Code of Conduct

1. **Act in the best interest of the community** (no personal gain, material or political) Recognizing the need to preserve the original design and intent of the community, Board members will work for the common good of the members of RVRMA and not for any private or personal interest, and they will assure fair and equal treatment of all persons, claims and transactions coming before the Board.
2. **Comply with the Law**
Members shall comply with the laws of the nation, the state of Colorado, the Town of Carbondale and the Declaration of the RVRMA.
3. **Conduct of members** (respect for others and language at board meetings)
The professional and personal conduct of members must be above reproach and avoid even the appearance of impropriety. Board members shall refrain from abusive conduct, personal charges or verbal attacks on the character or motives of other members, administration and staff, committee members and chairs, or the public.
4. **Respect for the process** (regular attendance)
Members will make every effort to regularly attend meetings and perform their duties in accordance with established rules of order governing the deliberation of public issues.
5. **Conduct of Meetings** (be prepared)
Members shall prepare themselves for all meetings; listen courteously and attentively to discussions; and focus on the business at hand. They shall refrain from interrupting other speakers; making personal comments not germane to the business of the body; or otherwise interfering with the orderly conduct of meetings.
6. **Decisions based on merit**
Members shall base their decisions on the merit and substance of the matter at hand, rather than unrelated considerations.
7. **Communication**
Members shall share substantive information that is relevant to the matter under consideration which the member may have received from sources outside the decision making process
8. **Conflict of interest** (nothing for personal gain)
In order to assure their independence and impartiality, members shall not use their position to influence decisions in which they have a material, personal financial interest, or where they may gain a political advantage.

9. Gifts and favors

Members shall not take any special advantage of services or opportunities for personal gain that are not available to all association members. They shall refrain from accepting gifts, favors or promises of future benefits which might compromise, or give the appearance of compromising, their independence of judgment or action.

10. Confidential information (respect for confidentiality)

Members shall respect the confidentiality of information exchanged in executive sessions. They shall neither disclose confidential information without proper legal authorization, nor use such information to advance personal, financial or other private interests.

11. Use of association resources (don't ask special favors of the staff)

Members shall not use the resources of RVRMA not available to all members of the association, such as staff time, equipment and supplies of facilities for private or personal gain.

12. Representation of private interests

In keeping with the role of stewards of the Association's interest, members shall not appear on behalf of the private interests of third parties before the Board or any committee.

13. Positive work place environment (don't impose expectations or obligations on staff)

Members shall support the maintenance of a positive and constructive work place environment for employees and for members and businesses dealing with RVRMA. Members shall recognize their special role in dealing with employees to in no way create the perception of inappropriate direction to staff.