



RIVER VALLEY RANCH

Building at River Valley Ranch

Thank you for your interest in building at River Valley Ranch.

The Design Review process is structured to ensure that all improvements at River Valley Ranch preserve the natural beauty of the mountain setting, are in harmony with surrounding architecture, and protect and enhance property values.

The intention of this packet is to guide you through the submittal, review, approval, and construction process. Please refer to the Town of Carbondale Code of Ordinances, and the River Valley Ranch Design Guidelines which can be found on the River Valley Ranch website at <http://www.rvrma.org/library-governing-documents> . Please read other material in this packet that describes important aspects of the Design Review process.

Prior to beginning your design review process, contact Kendra Ford, DRC Administrator at drc@rvrcommunity.com to schedule your Pre-Design Conference which is required in advance of your Preliminary Submittal review.

Upon the submission of the completed forms, and required materials, the DRC Administrator will schedule you for a review of your plans at an upcoming DRC meeting. DRC meetings are generally held the first and third Thursday morning of each month. **Complete digital submissions must be received the Friday prior to the meeting.** The applicant will also need to bring a complete set of 24' x 36', drawings to the meeting for review. Incomplete submissions will not be considered.

If you have any questions, please contact DRC administrator and Community Services Manager, Kendra Ford at drc@rvrcommunity.com . We look forward to working with you!