

Carbondale & Rural Fire Protection District  
Meeting of the Board of Directors  
February 24, 2021  
11:00 a.m.

Agenda

- A. Call to order & roll call
- B. Consent Agenda
  - 1. Approve Previous Minutes
  - 2. Current Bills & Balances
- C. Persons Present Not on the Agenda
- D. Annual Employee Recognition
- E. Staff Reports
  - 1. Chief's Report
  - 2. Attorney's Report
  - 3. Other
- F. Financial Report
  - 1. Other
- G. Bond Projects
  - 1. Other
- H. Old Business
  - 1. Other
- I. New Business
  - 1. Other
- J. Adjourn

## **CARBONDALE & RURAL FIRE PROTECTION DISTRICT**

### **MINUTES OF THE MEETING**

### **BOARD OF DIRECTORS**

### **CARBONDALE FIRE HEADQUARTERS**

**FEBRUARY 10, 2021**

The Board of Directors of the Carbondale & Rural Fire Protection District met for their regular meeting on February 10, 2021 at the Carbondale Fire Headquarters/Training Building.

President Gene Schilling called the meeting to order at 11:00 a.m. Directors present were Mike Kennedy, Sydney Schalit and Michael Hassig. Also present in person were Rob Goodwin, Jenny Cutright, Mike Wagner, and Kat Bernat. Also present via teleconference was Eric Gross. Director Gretchen Stock Bell arrived at 11:03 a.m.

### **CONSENT AGENDA**

The items on the consent agenda were:

- Approve the Minutes of the January 27, 2021 Regular Meeting
- Approve Current Bills and Balances

**MOTION:** made to approve the consent agenda as noted. It carried and passed unanimously.

### **PERSONS PRESENT NOT ON THE AGENDA**

*No members of the public were present.*

### **STAFF REPORTS**

Chief's Report The Redstone apartment remodel cost total \$25,718.44. General discussion regarding the repairs made followed. Further discussion regarding energy efficient materials and future improvements followed.

The SAFER grant is FEMA grant to help fire departments with staffing needs. Rob Goodwin would like to apply for a grant to increase staffing to 6 per shift. If approve, the grant funds the personnel for a few years, then the District agrees to keep the staff on once the grant ends. Discussion regarding the grant and using a grant writing company to help develop the grant followed. The Board of Directors agreed to look into the cost of a grant writing company.

The longevity awards will be presented at the February 24, 2021 meeting.

### **BOND PROJECTS**

Training Building & Grounds Plan Rob Goodwin presented the building and training grounds plan to the Board of Directors including the site plan, multi-function training building design and purpose, fire props,

and landscape design. The project is scheduled to break ground around May 1, 2021. The concept of the training ground is not just for District use, but to be utilized on a regional and state level as well.

Budget There is roughly \$1.7 million left of the bond funds, with about \$90,000 earmarked for the brush truck on order. The cost for the training ground is approximately \$2 million with all of the props and the current estimate for Station 81's bay expansion is \$750,000. The \$1 million shortfall was discussed, noting certain fire props will be ordered first, then finances will be evaluated. Discussion regarding lease purchasing and other funding mechanisms followed. No action was taken.

## **NEW BUSINESS**

Second Monthly Meeting Agenda Items Discussion regarding what documents the Board of Directors would like presented at the second monthly meeting followed. It was noted that the second monthly meeting is an opportunity to respond to items that may come up. Invoices that need to be addressed could be presented as needed.

Aspen Glen Property Discussion regarding lease terms with Aspen Glen followed. It was decided to appoint two Board of Directors members to work with Rob Goodwin and Eric Gross on an updated lease to present to Aspen Glen.

MOTION: made to adjourn the Board of Directors meeting at 11:58 a.m. It carried and passed unanimously.

Respectfully submitted,

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Jenny Cutright, Recording Secretary

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Gene Schilling, President

**Capital Projects Fund 19**  
**Check Register**  
February 24, 2021

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Num	Date	Name	Amount
1110 · Alpine Bank Checking 2202	02/24/2021	Rosenbauer Minnesota, LLC	-3,736.00
Total 1110 · Alpine Bank Checking			-3,736.00
<b>TOTAL</b>			<b>-3,736.00</b>