

Carbondale & Rural Fire Protection District
Meeting of the Board of Directors
October 14, 2020
11:00 a.m.

Agenda

- A. Call to order & roll call
- B. Consent Agenda
 - 1. Approve Previous Minutes
 - 2. Current Bills & Balances
- C. Persons Present Not on the Agenda
- D. Staff Reports
 - 1. Chief's Report
 - 2. Attorney's Report
 - 3. Other
- E. Financial Report
 - 1. Other
- F. Bond Projects
 - 1. Building Projects Closeout
 - 2. Apparatus Deliveries
 - 3. New Brush Truck Purchase Approval
 - 4. 2021 Bond Projects Schedule
- G. 2021 Budget
 - 1. 2021 Updated Budget
 - 2. Public Information Plan
- H. Old Business
 - 1. Other
- I. New Business
 - 1. Safe Station Law
 - 2. Other
- J. Adjourn

Carbondale & Rural Fire Protection District
Meeting of the Volunteer Pension Fund Board of Directors
October 14, 2020
11:00 a.m.

Agenda

- A. Call to order & roll call
- B. Approve Previous Minutes
- C. Persons Present Not on the Agenda
- D. 2021 Actuarial Study plan
- E. Old Business
 - 1. Other
- F. New Business
 - 1. 2019 Pension Certification
 - 2. Other
- G. Adjourn

GENERAL FUND 2021

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10/14/2020

	2019 Audit	2020 Estimate	2021 Budget
RESERVE BALANCE JAN 1	1,601,120	1,830,101	2,153,714
REVENUES			
Taxes			
Property Tax	3,748,622	4,068,626	4,094,298
Specific Ownership Tax	310,711	250,000	257,500
Interest & Penalties	10,422	10,000	2,000
Delinquent Tax		10	1,000
Abated Tax	11,506	33,535	15,000
Total Taxes	4,081,261	4,362,171	4,369,798
Other Revenue			
Ambulance Service	234,795	243,492	250,797
Wildfire Contracts	0	240,000	10,000
Special Event Contracts	25,633	8,500	5,000
Earnings on Deposits	70	50	100
Building Rentals	16,500	17,000	23,000
Grants & Contributions	41,866	115,746	1,000
Training Reimbursements	0	0	500
Miscellaneous	3,913	6,000	6,000
Sale of Assets	0	0	0
Total Other Revenue	322,777	630,789	296,397
TOTAL REVENUE	4,404,038	4,992,959	4,666,195

GENERAL FUND 2021
page 2 of 3

	2019 Audit	2020 Estimate	2021 Budget
EXPENDITURES			
Personnel			
Wages	2,222,639	2,308,551	2,283,218
Seasonal Staffing	0	40,000	60,000
Special Event Wages	0	7,000	7,000
Wildfire Contract Wages	0	140,101	5,000
Payroll Taxes	33,877	38,965	39,018
Unemployment Insurance	5,111	5,685	6,889
Health Benefits	499,921	597,509	575,000
Pension Benefits	168,640	173,061	192,451
457 Contribution	15,717	20,216	18,812
Work Comp	46,252	61,036	66,783
Disability	56,842	55,952	65,459
Uniforms	11,281	15,500	15,000
Volunteer Dinner Program	5,255	2,743	5,300
LOSAP Program	0	35,000	12,000
Member Incentive	18,076	15,000	10,000
Board Members Pay	5,200	12,000	12,000
Total Personnel	3,088,811	3,528,319	3,373,931
Administration			
Treasurer's Fees	84,945	95,000	95,400
Abated Taxes	24,840	6,000	3,000
Insurance	60,469	66,444	69,102
Legal	17,122	37,180	38,667
Accounting	13,950	15,750	16,380
Ambulance Billing Service	15,446	17,501	18,201
Election	1,000	33,641	1,000
Supplies & Expenses	23,921	14,168	14,735
Fuel	15,406	10,505	10,925
Dues & Subscriptions	12,937	8,755	9,105
Freight & Postage	1,232	1,573	1,636
Computer Supplies	2,754	1,400	1,456
Meetings	4,528	4,000	4,160
Emergency Management	0	1,000	1,000
Master Plan	0	1,000	1,000
Public Outreach/Education	33,013	15,334	15,947
Website/Marketing	0	14,000	14,560
Fire/EMS Prevention	0	4,000	4,000
COVID-19	0	38,000	20,000
Total Administrative	311,563	385,250	340,274
Fire Fighting			
Supplies/Expenses	52,729	13,615	20,000
PPE		35,000	12,000
Fuel	5,463	6,025	6,266
Incident Resources	1,512	100	104
Incident Food	0	2,060	2,142
Wildfire Expenses	0	6,000	1,000
Total Fire Fighting	59,704	62,800	41,512

GENERAL FUND 2021

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	2019 Audit	2020 Estimate	2021 Budget
EXPENDITURES			
EMS			
Supplies/Expenses	45,890	51,148	53,194
Infection Control	1,073	2,000	2,080
Fuel	5,375	3,561	3,703
Physician Advisor	0	12,000	12,000
Rescue Equipment	0	3,240	1,000
Total EMS	52,338	71,949	71,977
Communications			
Supplies/Expenses	8,326	18,809	19,561
Telephone Service	16,094	15,558	16,180
Cell Phones	6,415	12,564	13,067
Communications Center	19,638	20,600	21,424
Total Communications	50,473	67,531	70,232
Training			
Medical	13,661	10,000	10,400
EMT Tuitions	4,369	1,500	1,560
Paramedic Program	13,512	2,000	2,080
Fire	25,667	10,000	10,400
Administration	19,186	6,000	10,000
Training Equipment		1,000	1,040
Food	4,422	1,000	1,040
Total Training	80,817	31,500	36,520
Equipment			
Vehicle Repairs	22,032	15,513	16,134
Vehicle Parts/Supplies/Tires	37,270	33,324	30,000
Equipment Testing	15,622	20,600	21,424
Communications Equipment	331	500	520
Maintenance Contracts	14,738	16,480	17,139
Computers Repairs/Service	9,311	15,195	15,802
Portable Equipment	0	200	208
Office Equipment	8,301	7,557	7,859
Total Equipment	107,605	109,369	109,087
Buildings			
Utilities	68,274	64,430	72,000
Maintenance & Repairs	31,638	36,711	35,000
Supplies	19,313	10,488	10,908
Total Buildings	119,225	111,629	117,908
Miscellaneous			
TABOR Emergency Reserves		0	124,843
Other Miscellaneous	4,521	1,000	0
Total Miscellaneous	4,521	1,000	124,843
TOTAL EXPENDITURES	3,875,057	4,369,346	4,286,283
Transfer to Capital Projects Fund	100,000	100,000	150,000
Transfer to Capital Replacement	200,000	200,000	200,000
Sale of Assets	0	0	0

Reserve Balance 12/31 GF	1,830,101	2,153,714	2,183,626
Reserve Balance 12/31 CPF	449,494	377,409	378,571
Reserve Balance 12/31 CRF	201,341	403,758	606,158
Total Reserves	2,480,936	2,934,881	3,168,356
Restricted Funds	442,165	238,913	238,913
Unrestricted Funds	2,038,771	2,695,968	2,929,443

CAPITAL PROJECTS FUND 2020
10/14/2020

	2019 Audit	2020 Estimate	2021 Budget
Reserve Balance Jan 1	451,760	449,494	377,409
REVENUES			
Impact Fees	52,560	21,900	10,000
Earnings on Deposits	119	118	200
Grants		0	17,000
Miscellaneous	0	0	0
TOTAL REVENUE	52,679	22,018	27,200
EXPENDITURES			
Loan Payments, New Trucks	102,038	102,038	102,038
Fire Equipment	17,506	0	25,000
Station Improvements	9,300	31,168	0
Communications Equipment	18,031	0	15,000
Training Equipment	0	25,100	0
Medical Equipment	1,844	6,250	34,000
Rescue Equipment	0	26,547	0
Office Equipment	6,226	3,000	0
Station Equipment	0	0	
Vehicles	0	0	0
Misc	0	0	0
TOTAL EXPENDITURES	154,945	194,103	176,038
Sale of Assets	0	0	0
Transfer from Gen Fund	100,000	100,000	150,000
Reserve Balance 12/31	449,494	377,409	378,571

CAPITAL PROJECTS 19 FUND 2020
10/14/2020

	2019 Audit	2020 Estimate	2021 Budget
Reserve Balance Jan 1	0	6,357,412	1,745,831
REVENUES			
Bond Proceeds	0	0	0
Earnings on Deposits	143,760	60,519	25,000
Grants	34,123	3,500	85,000
Miscellaneous	0	10,000	0
TOTAL REVENUE	177,883	74,019	110,000
EXPENDITURES			
Building Projects			
Training Ground	0		1,800,000
Station 81	0		0
Station 82	0		0
Station 83	0	1,213,000	0
Station 84	0	1,094,000	0
Maintenance Projects	0		600,000
Total Building Projects	177,583	2,307,000	2,400,000
Apparatus			
Type 1/3 Engines	0	1,260,000	0
Type 6 Engines	0		185,000
Tactical Tenders	0	625,000	0
Tenders	0		0
Ambulances	0	228,000	0
Utility Vehicles	0		0
Apparatus Equipment	0		0
Total Apparatus	777,313	2,113,000	185,000
Fire & EMS Equipment			
Fire Equipment	276,360	96,000	0
SCBA	0	10,000	0
EMS Equipment	11,980		0
Rescue Equipment	0	27,000	0
Building Equipment	16,679	6,600	0
Total Fire & EMS Equipment	305,018	139,600	0
Training Equipment			
Furniture	0	10,000	10,000
Technology	0	30,000	0
Hardware	0		0
Equipment	0		0
Total Equipment	116,041	40,000	10,000
Communications			
Communications	24,586	60,000	0
Total Communications	24,586	60,000	0

CAPITAL PROJECTS 19 FUND

Page 2 of 2

	2020 Audit	2020 Estimate	2020 Budget
Administration			
Furniture	0	10,000	10,000
Technology	0		0
Hardware	0		0
Equipment	0		0
Total Administration	121,885	10,000	10,000
Miscellaneous			
Miscellaneous	0	16,000	5,000
Total Miscellaneous	0	16,000	5,000
TOTAL EXPENDITURES	1,522,427	4,685,600	2,610,000
Other Financing Sources			
Debt Proceeds	7,835,594		
Issuance Costs	-133,637		
Total Other Financing Sources	7,701,957		
Reserve Balance 12/31	6,357,412	1,745,831	-754,169

September 30, 2020

Interest Rate

General Fund

Alpine Checking	890,231.99	0.00%
Alpine Money Market Fund	1,778,243.39	0.01%
TOTAL	\$ 2,668,475.38	

Capital Projects Fund #1

Alpine Checking	20,848.38	0.00%
Alpine Money Market Fund	931,020.66	0.01%
Alpine Impact Fee Fund	140,046.98	0.01%
Alpine Loan Fund Money Market	179,184.39	0.01%
TOTAL	\$ 1,271,100.41	

Capital Replacement Fund

Csafe CRF Account	403,032.20	0.24%
TOTAL	\$ 403,032.20	

Capital Projects Fund 19

Alpine Checking	54,110.77	0.00%
Alpine Money Market Fund	50,053.86	0.01%
Csafe	4,411,815.14	0.24%
TOTAL	\$ 4,515,979.77	

Bond Fund

Csafe	\$ 510,280.04	0.24%
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Pension Fund

FPPA	\$ 2,179,785.70
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Ambulance Billing Report - September

Cash Collected on Accounts	\$ 22,115.75
New Accounts Billed	\$ 33,652.60
Medicare Assignments/Medicaid & Other Write-Offs	\$ 22,616.82

Aging Report

<u>0-30 Days</u>	<u>31-60 Days</u>	<u>61-90 Days</u>	<u>>90 Days</u>
\$28,970.74	\$13,902.78	\$ 30,118.21	\$ 28,731.52

Checks Issued Between Board Meetings

General Fund

Jennifer Cutright	\$2,585.00	reimburse stamps
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Capital Projects Fund

Caleb Bogen Construction	\$ 5,000.00	St 82 remodel deposit
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Capital Projects Fund 19

Miscellaneous Income

General Fund

ASCR Program	\$18,355.11	2018-2019 Medicaid reimbursement
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Rancho Vista Ladies	\$4,600.00	donation
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	\$12.00	record research
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First Fri Peppinos collection	\$100.00	donation
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Capital Projects Fund

Capital Projects Fund 19

none

Capital Projects Fund
AP Check Register
October 14, 2020

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
1110 · Alpine Bank			
10/14/2020	5040	Dell Marketing LP	-2,200.31
10/14/2020	5041	Gear Grid Corporation	-239.00
10/14/2020	5042	Sopris Plumbing & Heating LLC	-1,780.00
Total 1110 · Alpine Bank			-4,219.31
TOTAL			-4,219.31

Capital Projects Fund 19
Check Register
October 14, 2020

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Amount</u>
1110 · Alpine Bank Checking			
2150	10/14/2020	A4 Architects, LLC	-7,487.00
2151	10/14/2020	Credit Union of Colorado	-2,748.89
2152	10/14/2020	CTL Thompson Inc.	-2,755.00
2153	10/14/2020	Phil Vaughn Construction Management, Inc.	-12,778.94
2154	10/14/2020	PNCI Construction, Inc.	-632,374.59
2155	10/14/2020	ProSpace Interiors, Inc.	-8,065.01
Total 1110 · Alpine Bank Checking			-666,209.43
TOTAL			-666,209.43



Board of Directors Report

October 2020

Completed Plan/Code Reviews

- Bridges High School Remodel, fire alarm, Town of Carbondale
- 306 Red Dog Road, Solar Electrical, Pitkin County
- Red Hill Lofts, fire sprinkler system, Town of Carbondale
- 22 Sunflower Loop, fire sprinkler system. Garfield County
- Broadhurst, driveway access, Garfield County
- Froning, minor modification to preliminary plan, Garfield County
- Carbondale Center Place, revise zoning application, Town of Carbondale
- Hipa Hipa Marble Production, Garfield County

Pending/On-going Plan/Code Reviews

Lake Springs Ranch, County Rd Vacation, Location & Extent Review, Garfield County

Inspections

- 22 Sunflower Loop, fire sprinkler rough-in, Garfield County
- 890 Highway 133 remodel, fire sprinkler final, Town of Carbondale
- Red Hill Lofts, Inspection Fire Service Main, pressure test, Town of Carbondale
- Red Hill Lofts, fire service main flush, Town of Carbondale
- Station 84, fire alarm final, Garfield County
- Station 84, construction final, Garfield County

Other Projects

- Pitkin Dispatch open burning tracking

3:15 PM

10/09/20

Accrual Basis

Carbondale & Rural Fire Protection District
General Fund Check Register
October 14, 2020

Num	Date	Name	Amount
1110 · Alpine Bank-Checking GF			
40095	10/14/2020	MetLife	-3,339.40
40145	10/14/2020	Western Slope Health Care Group	-48,352.89
40146	10/14/2020	Ace Hardware	-230.17
40147	10/14/2020	Advanced Carpet Care & Restoration, Inc.	-1,392.00
40148	10/14/2020	Air Compressor Service, Inc.	-90.95
40149	10/14/2020	Airgas USA, LLC	-243.82
40150	10/14/2020	Alert All Corp.	-252.00
40151	10/14/2020	All Temp Services Inc.	-254.50
40152	10/14/2020	Alpine Tire Co., Inc.	-281.94
40153	10/14/2020	Amazon Business	-505.09
40154	10/14/2020	Aspen Embroidery Works, Inc.	-72.00
40155	10/14/2020	Basalt Office & Art Supply	-205.00
40156	10/14/2020	Bound Tree Medical, LLC	-1,075.86
40157	10/14/2020	Cedar Networks	-965.00
40158	10/14/2020	Cenex Fleetcard	-1,865.65
40159	10/14/2020	Century Link	-688.32
40160	10/14/2020	Colorado Division of Fire Prevention & Co	-40.00
40161	10/14/2020	Comcast Cable	-28.50
40162	10/14/2020	Commercial Tire Service, Inc.	-1,791.80
40163	10/14/2020	Copy Copy	-10,244.00
40164	10/14/2020	Emergency Services Marketing Corp., Inc.	-810.00
40165	10/14/2020	Footsteps Marketing	-1,950.00
40166	10/14/2020	Globalstar USA	-1,825.35
40167	10/14/2020	Grainger	-5,372.00
40168	10/14/2020	Granite Telecommunications	-399.86
40169	10/14/2020	Ireland Stapleton, PC	-1,011.50
40170	10/14/2020	Kroger - King Soopers Customer Charges	-329.82
40171	10/14/2020	Life Assist, Inc.	-3,733.82
40172	10/14/2020	Lowe's	-113.05
40173	10/14/2020	Marble Water Company	-260.00
40174	10/14/2020	McNeil & Company, Inc.	-272.00
40175	10/14/2020	Mountain Pest Control, Inc.	-176.00
40176	10/14/2020	Napa Auto Parts	-812.88
40177	10/14/2020	Pitkin County Assessor	-25.00
40178	10/14/2020	Postfity	-24.99
40179	10/14/2020	ROI Fire & Ballistics Equip, Inc.	-349.00
40180	10/14/2020	SNF Inc.	-310.00
40181	10/14/2020	Staples Business Credit	-120.75
40182	10/14/2020	Stryker Sales Corporation	-1,706.80
40183	10/14/2020	The Key People	-525.00
40184	10/14/2020	The Supply Cache	-349.95
40185	10/14/2020	Valley Lawn & Garden LLC	-916.00
40186	10/14/2020	Valley View Hospital	-149.10
40187	10/14/2020	Western Paper Distributors	-176.56
Total 1110 · Alpine Bank-Checking GF			-93,638.32
TOTAL			-93,638.32

Carbondale & Rural Fire Protection District

Income Statement

January through December 2020

	Jan - Dec 20	Budget	\$ Over Budget	% of Budget
Income				
4000 - Taxes				
4010 - Property Tax	3,999,028.47	4,068,626.00	-69,597.53	98.3%
4020 - Specific Ownership Tax	207,302.48	250,000.00	-42,697.52	82.9%
4030 - Interest & Penalties	9,749.05	1,000.00	8,749.05	974.9%
4040 - Delinquent Tax	1.17	1,050.00	-1,048.83	0.1%
4050 - Abated Tax	33,534.67	34,632.00	-1,097.33	96.8%
Total 4000 - Taxes	4,249,615.84	4,355,308.00	-105,692.16	97.6%
4200 - Other Revenue				
4210 - Ambulance Service	134,235.74	225,000.00	-90,764.26	59.7%
4211 - Ambulance Collections after WO	33,198.23	0.00	33,198.23	100.0%
4220 - Wildfire Contracts	47,121.84	10,000.00	37,121.84	471.2%
4230 - Special Event Contracts	0.00	25,000.00	-25,000.00	0.0%
4250 - Interest	72.94	100.00	-27.06	72.9%
4300 - Building Rentals	14,250.00	12,000.00	2,250.00	118.8%
4350 - Grants & Contributions	25,746.06	1,000.00	24,746.06	2,574.6%
4360 - Training Reimbursements	0.00	500.00	-500.00	0.0%
4800 - Miscellaneous	5,654.06	4,000.00	1,654.06	141.4%
4900 - Sale of Assets	0.00	0.00	0.00	0.0%
Total 4200 - Other Revenue	260,278.87	277,600.00	-17,321.13	93.8%
Total Income	4,509,894.71	4,632,908.00	-123,013.29	97.3%
Gross Profit				
	4,509,894.71	4,632,908.00	-123,013.29	97.3%
Expense				
5000 - Personnel				
5010 - Wages				
5011 - Wages	1,777,930.11	2,273,692.00	-495,761.89	78.2%
5012 - Seasonal Staffing	31,819.50	75,000.00	-43,180.50	42.4%
Total 5010 - Wages	1,809,749.61	2,348,692.00	-538,942.39	77.1%
5013 - Wages - Reimbursable				
5014 - Special Event Wages	5,892.71	7,000.00	-1,107.29	84.2%
5015 - Wildfire Contract Wages	143,529.24	5,000.00	138,529.24	2,870.6%
Total 5013 - Wages - Reimbursable	149,421.95	12,000.00	137,421.95	1,245.2%
5030 - Payroll Expenses	28,474.68	38,930.00	-10,455.32	73.1%
5035 - Unemployment Insurance	4,263.47	6,897.00	-2,633.53	61.8%
5040 - Health Benefits	496,155.97	631,067.00	-134,911.03	78.6%
5045 - Pension Benefits	126,467.81	185,545.00	-59,077.19	68.2%
5050 - 457 Contributions	15,733.70	17,374.00	-1,640.30	90.6%
5055 - Workers Comp	48,828.71	63,763.00	-14,934.29	76.6%
5060 - Disability	42,070.61	64,676.00	-22,605.39	65.0%
5070 - Uniforms	15,591.12	12,000.00	3,591.12	129.9%
5075 - Volunteer Meal Program	2,095.05	5,308.00	-3,212.95	39.5%
5076 - LOSAP Program	0.00	35,000.00	-35,000.00	0.0%
5078 - Member Incentive	3,502.07	15,000.00	-11,497.93	23.3%
5080 - Board Members Pay	0.00	9,000.00	-9,000.00	0.0%
Total 5000 - Personnel	2,742,354.75	3,445,252.00	-702,897.25	79.6%
5100 - Administration				
5110 - Treasurer's Fees	91,915.66	92,700.00	-784.34	99.2%
5115 - Abated Taxes	5,462.54	3,000.00	2,462.54	182.1%
5130 - Insurance	50,105.11	70,709.00	-20,603.89	70.9%
5132 - Legal	18,589.85	20,000.00	-1,410.15	92.9%
5133 - Accounting	15,750.00	15,750.00	0.00	100.0%
5134 - Ambulance Billing Service	11,708.23	18,000.00	-6,291.77	65.0%
5135 - Election	32,560.49	15,000.00	17,560.49	217.1%
5140 - Supplies & Expenses	11,213.31	24,588.00	-13,374.69	45.6%
5150 - Fuel	8,433.72	14,000.00	-5,566.28	60.2%
5151 - Dues & Subscriptions	6,613.90	8,755.00	-2,141.10	75.5%
5152 - Freight & Postage	1,179.52	1,466.00	-286.48	80.5%
5153 - Computer Supplies	1,050.36	2,745.00	-1,694.64	38.3%
5154 - Meetings	2,274.68	4,181.00	-1,906.32	54.4%
5160 - Emergency Management	0.00	1,000.00	-1,000.00	0.0%
5170 - Master Plan	0.00	1,000.00	-1,000.00	0.0%
5180 - Public Outreach/Education	18,096.92	12,500.00	5,596.92	144.8%
5181 - Website/Marketing	8,775.00	14,000.00	-5,225.00	62.7%
5182 - Fire/EMS Prevention	1,413.00	4,000.00	-2,587.00	35.3%
5183 - COVID-19 PPE/Response	37,783.90			
Total 5100 - Administration	322,926.19	323,394.00	-467.81	99.9%
5400 - Fire Fighting				
5410 - Supplies/Expenses	10,420.14	40,000.00	-29,579.86	26.1%
5411 - PPE	30,443.23			
5420 - Fuel	5,463.27	5,870.00	-406.73	93.1%
5430 - Incident Resources	206.31	103.00	103.31	200.3%
5431 - Incident Food	1,275.31	2,060.00	-784.69	61.9%
5432 - Wildfire Expenses, CRRF Assmts	6,853.93	1,000.00	5,853.93	685.4%
Total 5400 - Fire Fighting	54,662.19	49,033.00	5,629.19	111.5%
5500 - Medical				
5510 - Supplies/Expenses	45,270.17	35,000.00	10,270.17	129.3%
5515 - Infection Control	0.00	1,000.00	-1,000.00	0.0%
5520 - Fuel	3,036.87	5,180.00	-2,143.13	58.6%
5530 - Physician Advisor	12,000.00	3,500.00	8,500.00	342.9%
5540 - Rescue Equipment	2,430.10			
Total 5500 - Medical	62,737.14	44,680.00	18,057.14	140.4%
5600 - Communications				
5610 - Supplies/Expenses	14,385.55	7,500.00	6,885.55	191.8%
5620 - Telephone Service	13,371.57	17,785.00	-4,413.43	75.2%
5625 - Cell Phones	9,748.33	6,000.00	3,748.33	162.5%
5630 - Communications Center	14,363.71	20,600.00	-6,236.29	69.7%
Total 5600 - Communications	51,869.16	51,885.00	-15.84	100.0%
5700 - Training				
5710 - Medical	4,301.00	10,000.00	-5,699.00	43.0%

Carbondale & Rural Fire Protection District

Income Statement

January through December 2020

	Jan - Dec 20	Budget	\$ Over Budget	% of Budget
5711 · EMT Tuitions	550.00	5,994.00	-5,444.00	9.2%
5712 · Paramedic Program	590.00	2,000.00	-1,410.00	29.5%
5720 · Fire	12,193.00	10,000.00	2,193.00	121.9%
5730 · Administration	1,769.84	6,000.00	-4,230.16	29.5%
5740 · Training Equipment	870.98			
5790 · Food	246.12	3,090.00	-2,843.88	8.0%
Total 5700 · Training	20,520.94	37,084.00	-16,563.06	55.3%
5800 · Equipment				
5809 · Vehicle Repairs	11,635.05	15,450.00	-3,814.95	75.3%
5810 · Vehicles Parts/Supplies/Tires	26,587.18	30,900.00	-4,312.82	86.0%
5811 · Equipment Testing	9,147.00	20,600.00	-11,453.00	44.4%
5820 · Communications Equipment	0.00	515.00	-515.00	0.0%
5830 · Maintenance Contracts	4,354.65	16,480.00	-12,125.35	26.4%
5840 · Computer Repairs/Service	12,158.76	12,500.00	-341.24	97.3%
5850 · Portable Equipment	0.00	206.00	-206.00	0.0%
5860 · Office Equipment	5,667.70	8,240.00	-2,572.30	68.8%
Total 5800 · Equipment	69,550.34	104,891.00	-35,340.66	66.3%
5900 · Buildings				
5910 · Utilities	48,158.38	70,000.00	-21,841.62	68.8%
5920 · Maintenance & Repairs	36,105.43	17,500.00	18,605.43	206.3%
5940 · Supplies	2,641.27	17,500.00	-14,858.73	15.1%
5941 · Janitorial Supplies	5,722.35			
Total 5900 · Buildings	92,627.43	105,000.00	-12,372.57	88.2%
6000 · Miscellaneous				
6010 · Miscellaneous	229.99			
6050 · Transfer to CPF	100,000.00	100,000.00	0.00	100.0%
6051 · Transfer to CRF	200,000.00	200,000.00	0.00	100.0%
6100 · TABOR Emergency Reserves	0.00	124,837.00	-124,837.00	0.0%
Total 6000 · Miscellaneous	300,229.99	424,837.00	-124,607.01	70.7%
Total Expense	3,717,478.13	4,586,056.00	-868,577.87	81.1%
Net Income	792,416.58	46,852.00	745,564.58	1,691.3%



Board of Directors Report

Pablo Herr- Assistant Fire Marshal, Public Fire Educator
October 2020

Prevention/outreach/education-

- Lucy Residence Barber Drive Outdoor Fire Pit Consultation
- 6334 Hwy 133 Outdoor Fire Pit Consultation
- 0782 CR107 Site Visit Accessibility Concerns

Inspections-

- 1760 CR 100 UNIT 1& 2 CARBONDALE MINI STORAGE FINAL
- RED HILL LOFTS DOLORES WAY HOT TAP & FLUSH AND FLOW
- 1109 CATTLE CREEK RIDGE ROAD SPRINKLER FINAL
- 16543 HWY 82 WALDORF SCHOOL ANNUAL INSPECTION
- 894 HWY 133 PREMIER PARTY RENTALS SPRINKLER FINAL

RESPONSE

- Support Daily EMS/Fire response, transport, patient care

Other

- Gypsum Home Explosion Assignment
- EMS - Lead King Loop
- Refresher Course Cloud Based Plan Review Pitkin County
- Preparation for 2020 Open House

Carbondale & Rural Fire Protection District
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Board of Directors Training Program Report

October 2020

September Training:

- September 15th , Rope Rescue St 83
- September 21st , Pediatric OB training 1 by V.V.H. nurses
- September 22nd , Trauma Triage/ Bleeding Control St 82
- September 23rd , Rope Rescue St 81
- September 28th , Pediatric OB training 2 by V.V.H. nurses

September Highlights:

- One member obtained her UAS Drone Pilot certification.
- Shift training this month consisted of Rope Rescue, Trauma Triage, NFPA 1410 engine company drills, drafting water supply and advanced airways.

Certification Management:

- All training records, EMS continuing education credits, Firefighter Job Performance requirement (JPRs) and Wildland Incident Qualification records are up to date through the end of the month.

Training Hour Totals:

- 42 individual trainings were conducted throughout the month of September.
- 35 members completed 292 man hours of training in September.

Respectfully submitted,

Deputy Chief/ Training Officer Frank Nadell

Carbondale & Rural Fire Protection District
Meeting of the Board of Directors
October 14, 2020
11:00 a.m.

Agenda

- A. Call to order & roll call
- B. Consent Agenda
 - 1. Approve Previous Minutes
 - 2. Current Bills & Balances
- C. Persons Present Not on the Agenda
- D. Staff Reports
 - 1. Chief's Report
 - 2. Attorney's Report
 - 3. Other
- E. Financial Report
 - 1. Other
- F. Bond Projects
 - 1. Building Projects Closeout
 - 2. Apparatus Deliveries
 - 3. New Brush Truck Purchase Approval
 - 4. 2021 Bond Projects Schedule
- G. 2021 Budget
 - 1. 2021 Updated Budget
 - 2. Public Information Plan
- H. Old Business
 - 1. Other
- I. New Business
 - 1. Safe Station Law
 - 2. Other
- J. Adjourn

Carbondale & Rural Fire Protection District
Meeting of the Volunteer Pension Fund Board of Directors
October 14, 2020
11:00 a.m.

Agenda

- A. Call to order & roll call
- B. Approve Previous Minutes
- C. Persons Present Not on the Agenda
- D. 2021 Actuarial Study plan
- E. Old Business
 - 1. Other
- F. New Business
 - 1. 2019 Pension Certification
 - 2. Other
- G. Adjourn

**Final -2019 Training Hours - Volunteer Pension as
of 12/31/2019**

Name:	Training Hours
Swift, Munk	83.25
Greene, Josh	81.75
Morelli, Tom	65.25
Leach, Ron	57.75
Snyder, Lacey	45.5
Petrocco, Tony	38



FIRE · EMS · RESCUE

Operations Division Report October 2020

Responses

Incident Type	Monthly Totals - September			
	Incidents			
	2020	2019	% of Total Month/Yr	+/- 2020-2019
Structure Fires	1	0	0.9%	
Vehicle Fires	2	0	1.9%	
Other Fires (100)	2	1	1.9%	100.0%
Rupture/Explosion (200)	0	0	0.0%	
EMS/Rescue (300)	59	52	55.1%	13.5%
Haz. Condition (400)	4	2	3.7%	100.0%
Service Call (500)	10	4	9.3%	150.0%
Good Intent (600)	22	25	20.6%	-12.0%
False Call (700)	7	20	6.5%	-65.0%
Severe Weather (800)	0	0	0.0%	
Special Incident (900)	0	0	0.0%	
Total All Incidents	107	104	100%	2.9%

Response by Station

Incident Response by Primary Station Zone	Monthly Totals - September			
	Incidents			
	2020	2019	%Current Month/Yr	+/- 2020-2019
Station 8000	1	N/A	0.9%	N/A
Station 8100	90	81	84.1%	11.1%
Station 8200	5	3	4.7%	66.7%
Station 8300	2	2	1.9%	0.0%
Station 8400	7	11	6.5%	-36.4%
Station 8500	3	6	2.8%	-50.0%
EMS Response by Station	2020	2019	% of Total September	+/- 2020-2019

Important Events & Projects

- California wildfire deployment to August Complex in Mendocino National Forest with a Type 3 Structure Engine with a crew of three.
- IA Patrols ended September 13th.
- Mountain Area Mutual Aid requested to Gypsum for a single family residence explosion and fire due to natural gas. Crew of three responded in Ladder 84.
- Working on specifications and ordering of a new brush truck.
- Received eight new powered air-purifying respirators (PAPRs) to help keep crews safe from COVID-19.

Respectfully Submitted,
Mike Wagner
Operations Division Chief

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