

## **CARBONDALE & RURAL FIRE PROTECTION DISTRICT**

### **MINUTES OF THE MEETING**

### **BOARD OF DIRECTORS**

### **CARBONDALE FIRE HEADQUARTERS**

**MAY 8, 2019**

The Board of Directors of the Carbondale & Rural Fire Protection District met for their regular meeting on April 10, 2019 at the Carbondale Fire Headquarters/Training Building.

Vice-President Mike Kennedy called the meeting to order at 5:33 p.m. Directors present were Michael Hassig and Gretchen Stock Bell. Also present were Rob Goodwin, Jenny Cutright, Bill Gavette, Frank Nadell, and Eric Gross. President Gene Schilling was excused (see below). Director Tom Adgate was absent.

Mike Kennedy said that Gene Schilling is out of state and has requested an excused absence.

**MOTION:** made to excuse Gene Schilling from the May 8, 2019 meeting. It carried and passed unanimously.

### **CONSENT AGENDA**

The items on the consent agenda were:

- Approve the Minutes of April 10, 2019 Regular Meeting
- Approve Current Bills and Balances

**MOTION:** made to approve the consent agenda as noted. It carried and passed unanimously.

### **PERSONS PRESENT NOT ON THE AGENDA**

No members of the public were present.

### **ELECTION OF OFFICERS**

General discussion regarding officers followed.

**MOTION:** made to keep the officers the same. It carried and passed unanimously.

### **STAFF REPORTS**

Chief's Report Rob Goodwin said Roaring Fork Fire Rescue Board of Directors did a resolution thanking Carbondale & Rural Fire Protection District for our help on the Lake Christine Fire. He read the resolution and showed the Board of Directors the display.

Rob Goodwin said we have received a few thank yous from pension recipients for the pension increase. He said the increase did not go unnoticed.

Rob Goodwin said that the building and truck committees have been meeting. He said that they have determined the first truck they recommending purchasing. He also said that he is working on purchasing new tables and chairs for headquarters and Station 82, noting this was part of the master plan for training equipment.

Rob Goodwin said that staff have been meeting with other emergency response agencies as part of an Incident Management Team for the planning for the Lake Christine Fire flood and debris flow. He said there are many areas above Basalt and El Jebel, along with the headwaters of Cattle Creek, that burned intensely. He said the soil becomes hydrophobic and according to experts, the potential for a catastrophic debris flow is likely. Rob Goodwin said that we have participated in the creation of an IAP for when this happens, to help everyone respond and evacuate people quickly.

Rob Goodwin said that this event is also a big public information campaign. He said that people need information so they can participate in their own safety. Rob Goodwin said that Jenny Cutright has been leading the PIO group for this. He said there will be a lot of information shared starting the end of May. Rob Goodwin added that the expert are saying this will be a threat for a number of years. He said that this event has the potential to affect our district, in the Roaring Fork River and/or Cattle Creek. He said this area has never seen a burn scar like this.

Rob Goodwin said that there will be community meeting in Redstone soon to address the possibility of flooding from the run-off, and another one for the community about the Lake Christine debris flow threat.

Attorney's Report Eric Gross said he has been working on ambulance billing questions, a liability waiver, reviewing the LOSAP program and a public record review. Rob Goodwin noted that he feels the LOSAP will be ready to approve at the June meeting.

Safety Day Rob Goodwin said that Community Safety Day is May 18. He said we are giving away bike helmets, Sparky will be there, there will be bike safety and car seat checks with the Carbondale Police Department. He said we are also giving away a bike. Rob Goodwin said that he would like to do a few public outreach events annually.

## **BOND PROJECTS**

Type 6 Engine Rob Goodwin said that there are two replacement brush trucks in the Master Plan. He said that the current brush trucks were built in 1999 and 2005. He said the Type 6 that the brush truck committee is recommending for purchase is very similar to the one in Snowmass. He said that committee recommends purchasing the BFX Type 6 engine on a Ford F-550 chassis.

Rob Goodwin noted the quoted price of \$171,231 is higher than expected due to the tariffs and shipping issues with China. He said that vendors are telling us that prices are going up.

**MOTION:** to approve the purchase for a brush truck from BFX Fire for \$171,231. It carried and passed unanimously.

Building Projects Michael Hassig said he has drafted a RFP for an owner's rep. He said the next steps are a proposal request, a draft contract, site plans and a conference. He said the conference is to talk to the people who are submitting a RFP, answer questions and receive feedback on the timeline.

Michael Hassig said the RFP is asking the companies to tell us who they are, what comparable projects they have done and for a schedule of rates. A review of the draft RFP followed. General discussion regarding the procedure for the RFP followed. Michael Hassig noted that this isn't just a construction manager job, it is a different level of representation.

### **OLD BUSINESS**

Volunteer Handbook Adoption Rob Goodwin said the newest version was distributed to Board of Directors before April meeting. He added that the LOSAP section is in the version of the handbook the Board of Directors received, it just wasn't indexed properly. He recommended that the Board of Directors adopt the new volunteer handbook.

MOTION: made to adopt the revised Volunteer Handbook. It carried and passed unanimously.

MOTION: made to adjourn the Board of Directors meeting at 6:14 p.m. It carried and passed unanimously.

Respectfully submitted,

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Jenny Cutright, Recording Secretary

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Mike Kennedy, Vice-President