

CARBONDALE & RURAL FIRE PROTECTION DISTRICT

MINUTES OF THE SPECIAL MEETING

BOARD OF DIRECTORS

CARBONDALE FIRE HEADQUARTERS

FEBRUARY 5, 2015

The Board of Directors of the Carbondale & Rural Fire Protection District continued the special of January 28, 2015 on February 5, 2015 at the Carbondale Fire Headquarters/Training Building.

President Gene Schilling reconvened at 12:02 p.m. Directors present were Mike Kennedy, Louis Eller and Carl Smith. Also present were Ron Leach, Jenny Cutright, Rob Goodwin, Bill Gavette, Eric Gross, Jake Spaulding, Ron Kroesen, Jeff Wadley, Mark Chain and Leslie Lamont. Mike Tucker participated by telephone. Director Bob Emerson arrived at 12:08 p.m.

PERSONS PRESENT NOT ON THE AGENDA

There were no comments from the public.

DISCUSSION WITH ALMONT ASSOCIATES AND MARK CHAIN CONSULTING

Mike Kennedy said that the Board of Directors has received an updated proposal from Almont Associates. Mike Tucker from Almont Associates said the new proposal has removed the portions of the Master Plan that Mark Chain Consulting will be responsible for which are the financial and public outreach portions.

General discussion between Mark Chain, Mike Tucker and the Board of Directors followed. Discussion regarding a weekly phone conference followed. It was noted that if three or more Board members participate in a meeting or phone conference it will need to be noticed as a special meeting. The Board of Directors were asked if there were any other members than wanted to sit on the Master Plan Committee. Carl Smith volunteered to serve with Mike Kennedy who was already on the committee. The Board of Directors verbally agreed to Carl Smith joining the Master Plan Committee.

General discussion regarding how to get members for the Master Plan Steering Committee followed. Ron Leach said he would like to give the Board of Directors time to consider process and discuss a procedure for selecting members at the regular Board of Directors meeting on February 12, 2015 meeting.

Jeff Wadley asked the Board of Directors their opinion on the possibility of going to the voters to increase the mill levy in November 2015. Gene Schilling said that the Master Plan needs to be completed first. Louis Eller added that it has been discussed but there are no formal decisions either way at this time.

Leslie Lamont asked the Board of Directors what type of time commitment they would like to see the Master Plan Steering Committee commit to. She also suggested having a meeting with

the Master Plan Steering Committee tie in with a visit from Mike Tucker of Almont Associates. Mike Tucker said that he and Mark Chain will be in contact and will begin the planning process.

Discussion regarding negotiating contracts and if there needs to be one or two contracts followed. Eric Gross noted that both services are vital and concurrent to each other. Eric Gross will work on the contract(s). Ron Leach said that Almont Associates' modified proposal is \$33,960 and Mark Chain Consulting's modified proposal is \$53,025. He said the total is \$86,985 which is under the budgeted amount of \$90,000. Gene Schilling said that there is no reason not to make the amounts of the proposals public.

MOTION: made to approve the revised proposals in concept for Almont Associates and Mark Chain Consulting to work in concert to develop a master plan and that the bid prices in the proposal are generally acceptable as within the District's budgeted amount subject to the final contract being negotiated with the entities. Discussion followed it was noted that the amounts could change if something is added or deleted from the process. Louis Eller said that the Board has taken an unorthodox approach to a Master Plan but feels it is the best way to obtain the best product. He applauded Mike Kennedy for the idea. Carl Smith agreed that this will get the best product for the District. Bob Emerson thanked the consultants for being flexible. It carried and passed unanimously.

The Board of Directors unanimously verbalized preparing a press release with Gene Schilling as the contact to announce the consulting firms selected to prepare the Carbondale & Rural Fire Protection District Master Plan.

Eric Gross said that the public nature of the documents needs to be discussed. He said that the staff needs direction from the Board of Directors now that the consultants have been selected. Discussion regarding vendors who wanted to redact some information and the difference between posting the proposals on line and making them available for inspection followed. Ron Leach noted the Jviation, Inc. proposal was withdrawn. Eric Gross said that during the process the Board of Directors felt it was not advisable to post the proposals online. He said he agrees but now feels they should available. Eric Gross said allowing the proposals for public inspection is different than posting them online. Further discussion regarding if it is appropriate to allow vendors to redact portions of the proposal followed.

Carl Smith said that he originally asked that the proposals be posted on the website, but now agrees with the concept of not posting them online. Ron Leach confirmed with the Board of Directors that public inspection means someone can come to the District Administration office and look at the proposals, not have them emailed or sent by the mail. The Board of Directors verbally agreed. Further discussion regarding releasing reference with the proposal followed. Bob Emerson suggested to release the entire proposal for inspection. Gene Schilling noted if someone wants a copy of the proposal, the charge is 25 cents per page. The unanimous consensus of the Board of Directors is to allow the proposals to be inspected by the public.

NEXT MEETING

Carl Smith said he distributed an article from the Denver Post about the property values and would like to have that and a follow up on the public release of information on the agenda for the February 11, 2015 regular Board of Directors meeting.

MOTION: made to adjourn the Board of Directors meeting at 12:50 p.m. It carried and passed unanimously.

Respectfully submitted,

Jenny Cutright, Recording Secretary

Gene Schilling, President