

CARBONDALE & RURAL FIRE PROTECTION DISTRICT

MINUTES OF THE SPECIAL MEETING

BOARD OF DIRECTORS

CARBONDALE FIRE HEADQUARTERS

NOVEMBER 30, 2015

The Board of Directors of the Carbondale & Rural Fire Protection District met for a special meeting on November 30, 2015 at the Carbondale Fire Headquarters/Training Building.

President Gene Schilling called the meeting to order at 5:31 p.m. Directors present were Mike Kennedy, Louis Eller, Bob Emerson and Carl Smith. Also present were Ron Leach, Jenny Cutright, Eric Gross, Rob Goodwin, Frank Nadell, Bill Gavette, Jake Spaulding, Dean Perkins, Will Handville, Paul Herr, John Colson and Jeff Wadley.

CHANGES TO AGENGA

Louis Eller requested to add Comments on the Redstone Grand Illumination under "Other".

PERSONS PRESENT NOT ON THE AGENDA

Paul Herr thanked the Board of Directors for the job they do. He said that volunteering for any position is important and he respects the times they give for their community.

PUBLIC HEARING REGARDING 2015 BUDGET

President Gene Schilling continued the Public Hearing for the 2016 Budget at 5:32 p.m.

Review 2015 Division Objectives Carl Smith said that specific objectives were set up for the 2015 budget. He said in his experience there is a written presentation by staff answering reviewing the objectives and if they were accomplished or not. He said it is appropriate to report to the citizens on the 2015 objectives. Discussion followed.

Ron Leach reviewed each division's objectives and noted if they were accomplished during 2015:

Operations:

- Increase the number of full time paid firefighter/EMT's from 3 to 4 per shift. This will provide the operations division with a minimum staffing level of 3 full time paid firefighter/EMT's on duty 24 hours per day, 7 days per week.
Estimated cost: \$240,000. Not Funded – Not funded in 2015 due to lack of budget funds
- Increase the number of paramedic level trained personnel in the operations division from 3 to 5, enabling paramedic coverage for each of the 3 shifts and paramedic coverage for second ambulance call situations.

Estimated cost: \$50,000. Not Funded – Not funded in 2015

- Develop the volunteer program to provide 3 firefighter/EMT's on duty on each of the 3 shifts to enable adequate staffing of first response for all types of incidents.

Estimated cost: \$2,000 Funded – Not accomplished

- Develop a staffing plan for all current paid personnel while on duty or working.

Estimated Cost: \$0 – Accomplished

- Upgrade the district's swift water rescue and technical rescue capabilities and equipment.

Estimated Cost: \$5,000. Not Funded – Partially accomplished, but more is needed

- Develop the district's recruitment program for the outlying stations, especially in the south end of the district including training programs specific to these areas. Provide equipment for 10 new recruits.

Estimated Cost: \$20,000 Not Funded – Partially accomplished

- Purchase 10 new fire shelters.

Estimated Cost: \$10,000 Funded – Partially accomplished

- Purchase 20 new pagers.

Estimated Cost: \$5,000 Funded – 50% accomplished

Administration:

- Commission a master plan for the district as recommended by the 2014 Citizens Advisory Committee.

Estimated Cost: \$90,000. Funded – Accomplished

- Review the budget line items monthly with the board of directors to stay within budget. – Accomplished

- Maintain a \$1.5 million dollar reserve balance in the General Fund. – Not accomplished

- Implement a health insurance savings plan for the district employees. – Not accomplished

- Implement a Length of Service Award Program to help retain volunteers for shift work at station 81. – Not accomplished

Maintenance:

- Safe operation & function of all apparatus and equipment. - Accomplished

- Maintain integrity & appearance of all district buildings and grounds. - Accomplished

- Ensure that all maintenance, repair and testing complies with current NFPA and related standards. - Accomplished

- Equipment Testing:

- Hose. Testing completed in house with maintenance and operations personnel. - Accomplished

- Engine pumps & generators Tested by UL in 2013. Cost \$3,560. Will be tested in house for 2015. - Accomplished

- SCBA bottles. Tested by ROI Fire & Ballistics in 2013. Cost \$2,718 – Accomplished due to purchase of new SCBA bottles

- SCBA flow test. Cost 1,000 – Not accomplished

- SCBA mask tests. Tested in house, Cost 1,000. – Partially accomplished
- Cardiac Monitors and AEDs. Tested by Physio Control. Cost \$11,869 - Accomplished
- Aerial Ladders Tested by UL UL cost \$1,990; Rosenbauer Cost \$3,200 - Accomplished
- Ground Ladders. Tested by UL \$1,531.80 - Accomplished
- Stryker Cots & stair chairs. Inspected in house by certified inspector. Cost \$2,000 - Accomplished
- Facilities Testing:
 - Fire Protection System. Inspected by Acme Alarm Company. Cost \$1,808 - Accomplished
 - Fire Extinguishers. Inspected by Tri County Fire Protection. Cost \$1,296 – Not accomplished
 - Elevator. Inspected by Thyssenkrupp. Cost \$1,770 - Accomplished
 - Sprinkler system testing and pump house construction. In house, Cost 3,000. – Sprinkler testing accomplished; Pump house construction not accomplished
- Maintenance Needs Not Funded in 2015:
 - Station 1 Parking Lots resurfacing \$50,000 – Not funded in 2015
 - Station 1 Parking lots reseal \$3,000 – Not funded in 2015
 - Station 1 exterior paint. Cost 5,000. – Not funded in 2015
 - Station 1 Deck Repair \$2,000 – Not funded in 2015
 - Station 3 Replace overhead door at \$5,000 – Not funded in 2015
 - Station 3 Replace roof. Cost \$10,000. – Not funded in 2015
 - Station 3 Furnace Replacement at \$2,000 – Not funded in 2015
 - Station 5 Fix foundation leak. In house \$2,000 – Not funded in 2015
 - Station 5 Paint woodwork \$3,600 – Not funded in 2015
 - Opticom 1 needed @ hwy 82 & CR 154.\$3,000 – Not funded in 2015
 - Station 2 Sheds (2) \$4,000 – Not funded in 2015
 - Station 2 Furnace replacement. Cost 3,000. – Not funded in 2015
 - Station 1 Carpet replacement \$3,000. – Not funded in 2015
 - Station 1 Replace pilot lights at stove. In House \$1,000. – Not funded in 2015
 - Station 1 Expand archive room. \$5,000 – Not funded in 2015
 - Station 4 Regarding stain fence, \$1,850. – Not funded in 2015
 - Lawnmowers 2 ea. \$700. – Not funded in 2015
 - Station 1 Motion Sensors at bathrooms In House, 1,000 – Not funded in 2015
 - Station 1 Ballast replacements, In House 1,000 – Not funded in 2015
 - Station 1 Furnace Replacement \$6,000 – Not funded in 2015
 - Station 2 Exterior Paint \$5,000 - Accomplished
- Coordinate and support operations division goals and objectives. – Accomplished

Training:

- Complete a Firefighter I course for the new volunteer members.
Estimated Cost: \$11,000. Funded – Accomplished. Rob Goodwin noted that the Firefighter 1 course put on by Frank Nadell had the highest pass rate in CRFPD history.
- Host bi-monthly Firefighting continuing education training classes utilizing paid staff personnel.
Estimated Cost: \$2,000. Not Funded – Accomplished
- Complete a CPR Refresher class for all district personnel.
Estimated Cost: \$400. Funded – Accomplished
- Complete a Wildfire Refresher Program.
Estimated Cost: \$1000. Not Funded – Accomplished
- Host bi-monthly EMT continuing education training classes utilizing paid staff personnel.
Estimated Cost: \$2,100. Funded – Accomplished
- Upgrade the ICS capabilities among the paid and volunteer personnel.
Estimated Cost: \$2,000. Not Funded – Not accomplished
- Provide EMT-B scholarships to 1 volunteer personnel.
Estimated Cost: \$1,000 Partially Funded – Accomplished

Prevention:

- Review proposed residential and commercial development for compliance with locally adopted fire and life safety codes and standards. Coordinate with architects, engineers, designers along with municipal and county building and planning departments to review proposals in an effective customer friendly manner. – Accomplished
- Provide for review of new fire suppression systems in accordance with NFPA 13, NFPA 13R, NFPA 13D, and NFPA 2001 standards along with locally adopted codes and standards and the rules of the Colorado Fire Suppression System Program – Accomplished
- Provide for review of new fire alarm systems in accordance with NFPA 72 and locally adopted codes and standards. – Accomplished
- Provide for review of proposed residential site development as requested by local municipal and county governments. – Accomplished
- Provide inspections associated with Colorado Fire Suppression Program – Accomplished
- Provide fire alarm and certificate of occupancy inspections for new building construction in cooperation with local municipal and county building departments – Accomplished
- Provide inspections for existing commercial and public buildings as requested. – Accomplished
- Coordinate cause and origin investigations with District staff along with appropriate law enforcement agencies, insurance representatives and private fire investigators. – Accomplished
- Plan, organize, coordinate and direct fire prevention public education programs – Accomplished
- In conjunction with District staff, provide for coordination of NWCG qualified equipment and personnel resources in with appropriate County, State and Federal wildland fire managers for response to large wildland fire incidents – Accomplished

- Assist citizens and property owner associations with wildland fire mitigation planning, and access to state and federal grant funds – Accomplished
- Maintain records of all ISO recognized public and private water systems within the District – Accomplished
- Conduct fire flow testing as necessary and maintain records of flow tests for water systems within the district – Accomplished
- Assist and coordinate with district staff to conduct regular testing and inspection of fire hydrants and maintain appropriate records necessary for ISO water system evaluation – Accomplished. Ron Leach noted that some systems are tested by private contractors and the District relies on their records.
- Conduct regular, periodic reviews and analysis of the District's water supplies, water supply testing, facilities, equipment, equipment testing, training, operations, emergency communications, community risk reduction, and policies relative to the ISO Fire Suppression Rating Schedule – Accomplished
- Coordinate with regional 911 dispatch centers, and municipal and county staffs regarding road naming and addressing. Maintain and share geographical information data – Accomplished
- Provide and maintain maps and address information for incident response – Accomplished
- Assist dispatch center with maintaining 911 master street address guides (MSAG) – Accomplished
- Assist district staff with radio programming of VHF and 800 MHz radios. – Accomplished
- Attend regional communication board meetings – Accomplished
- Assist District staff with implementation and maintenance of databases for fire records management, open burning records, personnel scheduling, purchasing, and wildland fire resource management – Accomplished
- Submit periodic fire and emergency medical incident reports to the appropriate state agencies – Accomplished
- Maintain certifications for EMT-I, ACLS, CPR Instructor, ICC Fire Inspector, Colorado Firefighter 2, HazMat Operations, Fire Suppression System Inspector and Firefighter Proctor – Accomplished

Ron Leach noted that in addition to these objectives, Bill Gavette responded on over 200 emergency calls in 2015. He added that Rob Goodwin and Frank Nadell respond to at least that many calls as well.

Revenues:

- Seek wildfire assignments for district engines. Ensure adequate district coverage and monitor local wildfire conditions. - Accomplished
- Charge local special events that request ambulance coverage at the event. – Accomplished. Ron Leach noted that special events do pay for themselves
- Seek out and apply for grants for training and capital purchases. - Accomplished
- Maintain a 60% ambulance collection rate. - Accomplished

- Charge for false alarm detector activations. – Not accomplished
- Develop a reserve funding plan. – Work in progress

Review 2016 Division Objectives

Rob Goodwin reviewed the objectives for the Operations Division:

- Full-time minimum staffing (48/96 shifts) of 6 personnel - Rob Goodwin noted that 6 is NFPA standard and was suggested in the master plan.
- Ensure adequate and compliant PPE for all CRFPD members
- Provide reliable, up-to-date firefighting and EMS supplies and equipment at all stations
- Establish volunteer membership procedures and processes, including initial membership, active membership requirements along with retention programs including LOSAP - Rob Goodwin also reviewed how a LOSAP program works. He said LOSAP programs are common in volunteer fire service as most people do not join to volunteer for 20 years any more, that they join to train and find a career in the fire service.

Carl Smith asked about the compliant personal protective equipment (PPE) objective, noting the budgets shows amounts, but he thinks it is appropriate to list what is being purchased in a general sense. Carl Smith distributed information about fire fighter safety and football helmet testing procedures. He said that Denver Fire Department has an aggressive policy about PPE, including two sets for every firefighter. He reviewed an incident where a Denver firefighter was killed after falling through a skylight and said that if he wasn't wearing compliant PPE, it could have caused more problems. Carl Smith reviewed the Roaring Fork School District's policy on football helmet inspections. He suggested creating a Board policy that says that all PPE that is issued must meet the current standards or it is taken out of service. He suggested the policy take effect on May 1 and it is noted in the 2016 objectives. Discussion regarding a plan to purchase gear followed.

Ron Leach said that one of the main goals for the operations division was to *Ensure adequate and compliant PPE for all CRFPD members*. He added that the objective will be updated to note it needs to be completed by May 1. Ron Leach said that the safety of personnel and equipment is the number one priority. He added that \$50,000 budgeted for fire equipment includes \$30,000 for PPE.

Carl Smith questioned if \$30,000 was enough funding for gear. Rob Goodwin said that if everyone on the membership list received new gear, it would be a waste of tax payer money. He said that safety as a whole is a bigger issue than just buying PPE. Rob Goodwin suggested looking at the membership list and culling the list to remove non-active members. He said that by getting gear back from non-active members, along with moving appropriate pieces of gear to other members, will allow the District to accomplish a lot more outfitting with \$30,000 than if everyone received new gear. He added that this needs to be done with a holistic approach. He said the District needs to look at who has what gear, who needs what gear and how many volunteers are needed. Rob Goodwin said that it is more unsafe to go in to a fire with three people than with six.

Carl Smith said that the discussion is a foundational issue. He said that old gear needs to be disposed of. Rob Goodwin noted that is the standard.

Jeff Wadley asked if all members would get gear. Rob Goodwin said that the membership list in May will look different than it does now. Mike Kennedy said that he agrees that there is no point in spending \$3,000 to outfit a member who does not respond to calls. He said that members who respond to calls need to be outfitted. Ron Leach said that people who do not respond to calls need to be cut from the membership list. He noted this is what Rob Goodwin is referring to when he talks about culling the list. Ron Leach said the District pays for a number of things, including gear and work comp coverage, for members who do not respond to calls. Mike Kennedy said that if only 30 members respond regularly, the District needs to say they have 30 members, not 65, and put money in to those members.

Ron Leach said that the big tent philosophy, that there is a place for everybody, is changing. Rob Goodwin added that it may be suggested that the board and staff are running off volunteers, but that staffing is just as important as gear. He said that if the volunteers are properly incentivized, they will respond. He said having enough people responding, along with good equipment, will keep everyone safe.

Ron Leach said that operations will add *Safety of All Personnel* as the number one objective for 2016. Ron Leach added that there has only been one work comp injury in 2015. Rob Goodwin said that is due to the people who respond and those who manage them.

Jeff Wadley asked about the 2015 objectives that are not on the 2016 list. Rob Goodwin said his objectives will be expanded. Gene Schilling added that some objectives may not be on the list as goals have changed.

Ron Leach reviewed the objectives for the Administration Division:

- Build a \$1.5 million reserve balance by creating a reserving funding plan – Ron Leach said this objective would be further discussed when he reviews the line item budget.
- Seek out and apply for grants – Discussion regarding grants to apply for followed. Bob Emerson requested to list the grants on the objectives.
- Seek wildfire assignments for district engines while ensuring adequate district coverage and monitoring local wildfire conditions– Ron Leach said this is one of the few places the District can increase revenues. He said the District makes about \$1,000 per day when sending engines to a wildfire. Carl Smith said that he would only like to see brush trucks be sent out on assignments. He said that citizens complained that their station did not have an engine when they were out on wildfire assignments. Rob Goodwin said that whenever an engine is taken out of an outlying station, another engine is moved there so there is a structural engine at each station. Discussion regarding types of equipment that could be sent on a wildfire followed. Gene Schilling said he was okay with sending structural engines if staff says the conditions and District staffing is okay. Carl Smith said that he was okay with sending engines out on wildfires as long as there are Type I engines at every fire station. Rob Goodwin said that the district is very conservative about sending out equipment, he said a number of assignments are turned down. Gene Schilling said that the district needs to be more explicit when letting the public know an engine is out on an assignment, so the public knows their station is not without an engine.

- Hold a successful May 2016 election – Ron Leach said holding elections is not easy and requires a lot of work. Discussion regarding a mail ballot versus polling place election followed.

Bill Gavette reviewed the objectives for the Prevention Division:

Bill Gavette said that these objectives aren't to exclude the 2015 objectives, but they are the ones he will focus on or will have some financial implication.

- Plan/Code Review
 - Provide 2015 edition "International" building and fire codes. Review and coordinate adoption with local governments that have jurisdiction with the Fire District. Update library of codes and standards with current editions.
 - Attend training code and standard training provide by the Colorado Chapter Education Institute.
- Building Preplanning & Inspections
 - Continue to expand "New World" database for preplans and inspections.
- Public Education
 - Plan, organize, coordinate and direct fire prevention public education programs. Purchase additional materials necessary for public education.
- Wildland Fire Mitigation & Source Water Protection
 - Assist citizens and property owner associations with wildland fire mitigation planning, and access to state and federal grant funds.
- Hydrants & Water System Testing
 - Conduct fire flow testing as necessary and maintain records of flow tests for water systems within the district in anticipation of 2016 ISO review.
 - Assist and coordinate with district staff to conduct regular testing and inspection of fire hydrants and maintain appropriate records necessary for 2016 ISO review
- Geographical Information Systems / Mapping
 - Update maps and address information for incident response - Jeff Wadley requested a campaign to encourage people to make their addresses visible so their homes are easy to identify.
 - Provide additional "tablet" based maps for ambulances at Station 81.
 - Update GIS software to current version.
- Emergency Communications
 - Evaluate and provide for redundant emergency notification and two way radio communications for District personnel.
 - Evaluate adequacy of KNOX key retention system and provide for compatibility with 800 MHz DTR radio system.
- Records Management
 - Evaluate EMS records management and provide for compatible with State of Colorado NEMESIS requirements and Fire District EMS billing software - Carl Smith noted there are potential for grants for software available.

Frank Nadell reviewed the objectives for the Training Division:

Frank Nadell said the training division has five broad objectives.

- Establish a plan for the development and funding of a District training facility - Frank Nadell noted this has been a goal for over a decade.

- To the best of our abilities provide meaningful continuing education training in EMS, Fire, Rescue, Incident Management and Urban Interface/ Wildland firefighting. The District's goal is to maintain and elevate the District's readiness to respond to all such incidents while training to national standards.
- To the best of our abilities support members professional development in their pursuit of higher education in advanced level EMS, Fire and Officer certifications and training.
- Provide an appropriate level of training program staffing to meet these objectives.
- Plan for and implement the Training Program recommendations outlined in the District's Master Plan.

Ron Leach reviewed the objectives for the Maintenance Division:

- Maintain the District Fleet
- Maintain the District Buildings
- Support all District Operations as needed

Ron Leach noted the 2015 maintenance objectives that were not funded will be moved to 2016.

General questions on each division were answered. Ron Leach said that the budget is also broken out by divisions to the best of our abilities.

Discussion on 2016 Proposed Budget Ron Leach summarized the line item budget. He said that the estimate is as up to date as possible. He added this is the proposed 2016 budget.

Ron Leach said that the total revenues increased \$9,919 due to an increase in ambulance collections. Gene Schilling asked if the wildfire contract line was gross or net. Ron Leach noted it was the gross amount collected

Ron Leach said the 2016 wages line item includes the current 18 positions, a 3% raise for staff and the additional personnel that were called for in the November 2015 election. He noted the three new hires will be spread out over 2016. Ron Leach added that there are three new lines under wages to break out the wildfire contract wages, seasonal staffing which includes the wildfire patrols, and special event wages. He said there was a 5% increase in health benefits and he increased volunteer meal program by \$3,000. He said that the \$20,000 appropriated for volunteer retention has been spread out through different line items in the budget, including the volunteer dinner program. Ron Leach said that he plans to increase the amount allotted to volunteers for each meal ticket.

Ron Leach said there is \$20,000 under master plan. He said that he would like to have Almont Associates come back and work with the staff toward the accreditation process and officer development. He said that the public outreach line is for the website and other ways to reach out to the public.

Ron Leach said that the firefighting budget has increased substantially. He said that small PPE items, such as gloves, boots and helmets, are purchased through firefighting supplies. Ron Leach said that the EMS budget appears to be decreased but it is the same budget, but without the \$4,000 donation that was spent on swiftwater gear.

Ron Leach said there was a big increase in the training budget. He noted that there was \$34,000 allotted in the election question for training. He said that the amount was divided between medical, fire and administrative training. He said that the paramedic program was also reinstated. Ron Leach said the district also receive a 50% grant for some of the paramedic training expenses. Ron Leach added it is important to support 'home grown' paramedics. He said it is important to support our volunteers in training.

Ron Leach said the building maintenance and repairs budget includes an extensive deck repair and some of the parking lot repair that has been put off.

Ron Leach said the total unrestricted reserves for 2015 are \$1,107,487 (unrestricted). He said that this budget will stabilize the reserves in 2016.

Carl Smith said that if three new people are hired during 2016, it will increase the wages line item \$105,000 in 2017 that will need to be funded. Ron Leach said that there will need to be a lot of decisions made in 2017. He said the board will need to discuss if there will need to be an election in 2017 and look at the new construction increase. Carl Smith said that hiring three people is making a commitment to them in 2017. Ron Leach said that the only commitment being made is the 2016 budget. Carl Smith said that all board members have said that they do not want to lay off staff. Ron Leach noted that it has been said many times that without the correct staffing and supervision of these personnel, we are putting ourselves in more danger. He added that 2016 should be staffed with the plan that was presented to the public during the election.

Each board member asked specific questions about line items on the budget. Ron Leach noted the bond fund has an additional \$100,000 in the bank and it is time to look at refinancing the bond while the rates are low. He said the \$100,000 can be used to refinance. He added by refinancing, it could save the taxpayers money. Gene Schilling noted that he thinks a bond is needed in the future to fund a lot of the capital needs. He suggested looking at 2017, retiring the current bond and financing a new bond at the same level to keep the mill levy the same. This would allow the district to we can gain some infrastructure without the bond mill levy going up.

Louis Eller asked about the H Lazy F residential unit. He said that there is an annual road fee paid, along with monthly lot rent. He said there is a new line item to identify the costs that are actually spent on the unit. Discussion regarding the costs and the value of someone living near station 4 followed. Ron Leach noted the residential unit served a purpose when it was purchased, so there would be a fire district presence there. He said there is housing attached to station 4 now.

Ron Leach said other than updating the 2016 objectives, he feels that the budget numbers are in place. Gene Schilling suggested adding at least one utility vehicle in the 2016 budget. He said that the district can't go another year with the vehicles that are in service. He suggested looking at grants and using some reserves for a utility vehicle. Gene Schilling said he is concerned about safety on the truck with over 200,000 miles. He suggested having Kevin Greene determine if it is an appropriate expenditure and if so, discuss it further at the regular board meeting.

Ron Leach said that the budget must be submitted to the counties by December 15, but the final valuations may not be received until December 10. He said that the only change he has heard tonight is \$50,000 for a capital purchase of a vehicle. He said that can be inserted in to the budget and look at adopting the final budget at the regular board meeting on December 9. He said the staff will work on updating the objectives and send those out in the board packet on December 4. Ron Leach said that the board can approve the budget and authorize the staff to make a small adjustment based on the final assessed valuations, if they are not received in time. He said the only thing that would change is the general fund property tax and offset by the reserves. He said he does not expect the change to be more than \$2,000 - \$3,000 either way.

Carl Smith asked if the \$50,000 for a vehicle would be taken out of reserves. He said that one thing said at the election was that the district wanted to stabilize reserves, not use more. Gene Schilling said he thinks it is a significant need and is willing to spend reserves on this. Carl Smith and Louis Eller both said they were concerned about using reserves for the purchase. Ron Leach noted that the unrestricted fund balance would not be below \$1,000,000 if the vehicle replacement is budgeted because of the TABOR reserves that will not be spent. Ron Leach said that vehicles need to start being replaced, possibly one per year. Bob Emerson noted that that a commitment the board made was not to further spend reserves. He said that the purpose of a budget is to allocate the dollars that are available to what is needed. He said that the staff has done a great job putting the budget together but he is concerned with spending money out of reserves. He said that he is concerned with having staff find \$40,000 so close to the budget adoption.

Louis Eller added that the staff should look in to grants and see what is available. Ron Leach noted that most grants are matching grants and there are not a lot of funds available in the budget for a match. Further discussion regarding grants followed. It was decided not to change the budget to use reserve funds for a vehicle replacement.

MOTION: made to continue the public hearing regarding the 2016 budget until the regular board meeting on December 9, 2015 at 5:30 p.m. It carried and passed unanimously.

Redstone Grand Illumination Louis Eller said he has been volunteering at this event for the past 8 years. He said that this year's event was special. He said that they took Santa from the Redstone Inn to the Redstone General Store while a light snow was falling. He said that the air was electrified and 20 kids were waiting for Santa. Louis Eller said it was a Norman Rockwell moment. He added he overheard many people say how special it was. He said he was thanked by many people and wanted to share the experience with the board. Louis Eller added the community really appreciated the fire department's participation.

MOTION: made to adjourn the Board of Directors meeting at 8:00 p.m. It carried and passed unanimously.

Respectfully submitted,

Jenny Cutright, Recording Secretary

Gene Schilling, President