

Carbondale & Rural Fire Protection District  
Meeting of the Board of Directors  
November 9, 2016  
5:30 p.m.

Agenda

- A. Call to order & roll call
- B. Changes to Agenda
- C. Consent Agenda
  - 1. Approve Previous Minutes
  - 2. Current Bills & Balances
- D. Persons Present Not on the Agenda
- E. Discuss 2017 Proposed Budget
  - 1. Public Hearing regarding 2017 Budget
- F. Staff Reports
  - 1. Staff Planning Meeting Update, Ron Leach
  - 2. Garfield County Federal Mineral Lease Grant, Ron Leach
  - 3. Other
- G. Financial Report
  - 1. Other
- H. Old Business
  - 1. Other
- I. New Business
  - 1. Other
- J. Adjourn

## **CARBONDALE & RURAL FIRE PROTECTION DISTRICT**

### **MINUTES OF THE MEETING**

**BOARD OF DIRECTORS**

### **CARBONDALE FIRE HEADQUARTERS**

**OCTOBER 12, 2016**

The Board of Directors of the Carbondale & Rural Fire Protection District met for their regular meeting on October 12, 2016 at the Carbondale Fire Headquarters/Training Building.

President Gene Schilling called the meeting to order at 5:37 p.m. Directors present were Mike Kennedy and Tom Adgate. Also present were Ron Leach, Jenny Cutright, Rob Goodwin, Bill Gavette, Eric Gross and Frank Nadell. Director Carl Smith attended by telephone. Secretary/Treasurer Louis Eller was absent.

### **CHANGES TO AGENDA**

Carl Smith requested to add the following items:

- Hiring Update
- Review of 2017 Health Insurance Rates

### **CONSENT AGENDA**

The items on the consent agenda were:

- Approve the Regular Meeting Minutes of September 14, 2016
- Approve Current Bills and Balances

MOTION: made to approve the consent agenda. It carried and passed 4-0.

### **PERSONS PRESENT NOT ON THE AGENDA**

No members of the public had any comments.

### **2017 BUDGET**

Discuss 2017 Proposed Budget Ron Leach reviewed the 2016 year to date expenses. He noted that the wildfire revenues cover the cost of wildfire wages paid.

Ron Leach said that the year to date is 8% under budget. Ron Leach added that the seasonal staffing line is over budget, but the wages are under budget, since the budgeted new full time employees have not been hired and the seasonal staff is covering those positions.

Ron Leach presented the 2017 proposed budget. He noted that the budget is the same one that was presented at the September regular meeting, other than the 2016 year to date has been updated.

Ron Leach said that the total wages for 2017 are \$150,000 over 2016 due to a COLA raise for current employees and the staff that were added in 2016. He also said there is \$65,000 budgeted for summer seasonal staffing. Ron Leach said that the health insurance premium is staying the same and the dental premium will increase slightly. He said the reason the line item is increased is due to the addition of the new employees. He added that Jenny Cutright is on the Board of Directors for the Western Slope Health Care Group and is influential in the rates and coverage. He said that Jenny Cutright watches out for the district employees and everyone who is covered by the Western Slope Health Care Group. Carl Smith asked if there would be a reduction in benefits or increase in deductibles due to the flat premium. Jenny Cutright said there are no benefit reductions or deductible increases, and there is an additional benefit being added.

Ron Leach reviewed specific line items in the budget. He noted that the election line item is preemptive in case there is an election. Ron Leach said that 2016 wildfire expenses include the expected costs of the Sewell Mesa fire. Ron Leach noted that building and equipment costs increase due to inflation.

Gene Schilling questioned the cost of the roof on Station 3. Ron Leach said that there were approximately \$10,000 in supplies and \$5,000 in wages. Ron Leach added the wages were attributed to the seasonal staffing line item, which is another reason the line is over budget.

Ron Leach said that the total expenditures are budgeted to increase \$225,000. He said that \$90,000 of that are TABOR reserves and a portion of the increase is due to the additional staff hired in 2016.

Ron Leach reviewed the impact fee program. He said that the 2017 budgeted impact fees are for the new City Market and TCI Land Ranch developments. Ron Leach reviewed the capital projects proposed budget. He noted that the proposed budget is a no-growth budget and the total carryover included restricted funds will be \$1,772,063.

Ron Leach said that a new pick-up truck will be purchased before the end of 2016 and a second one in 2017. He said that there are utility vehicles that need to be replaced.

Ron Leach said that the District has four ambulances. He said that the staff feels that one should be replaced in 2017. He said that he would like to apply for a Colorado Department of Public Health & Environment 50% grant for an ambulance and cot. He said that the 1999 brush truck also needs to be replaced. He said that he would like to apply for a Garfield County Federal Mineral Lease District grant for a brush truck. Ron Leach said that these are budgeted for with the understanding that they will be purchased if the grants are successful. Ron Leach said the down side of the grants is that the matching funds will need to be taken out of the reserve balance. Ron Leach said that it is the staff's obligation to advise the Board of Directors what equipment is needed. He added that the ambulance is the top priority. Gene Schilling said that he would like to look at a bond issue in 2017 which could include these needs. General discussion regarding a possible bond issue followed. No action was taken.

Ron Leach said that Carl Smith asked about the status of the hiring process. Ron Leach said that there were nine applicants from within and all were interviewed. He said they are in the process of making the hiring decision and is hopeful to have it done in the near future, He said that he would like to get those employees on duty as soon as possible.

Consider Approval of a Public Hearing Date for 2017 Budget Ron Leach said that the board needs to set a public hearing date for the 2017 budget. Ron Leach recommends doing it at the November 9, 2016 meeting.

MOTION: made to set November 9, 2016 as the public hearing date for the 2017 budget. It carried and passed 4-0.

Consider Approval of Public Information Plan for 2017 Budget Ron Leach said that the Board of Directors needs to decide on the public information plan for the 2017 budget. Ron Leach said that all that is required is a legal notice, which will be published. Discussion followed and it was decided to put a notice on the website and Facebook page, purchase an ad in the Crystal Valley Echo and two ads in the Sopris Sun and Post Independent and have a PSA on KDNK and KMTS.

## **STAFF REPORTS**

Staff Planning Meeting Update Ron Leach said that the planning meetings have been focused on the job description of the fire inspector. Ron Leach said that the staff has identified four general duties for this position: Fire Inspections, Public Outreach, Pre-Plans and Response. Ron Leach said that the core mission of the district is response.

General discussion regarding the proposed IGA from the Town of Carbondale for inspections followed. No action was taken.

Kirk Robinson-Wildland Fire Donation Rob Goodwin said that Kirk Robinson's home was saved during the Sewell Mesa Fire. He recounted the events surrounding the save. He said that the Robinson family donated \$1,000 as a thank you. Rob Goodwin said that we plan to purchase something specific for wildfires with the donation.

## **OLD BUSINESS**

Consider for Adoption, Apartment Rental Agreement Rob Goodwin presented the draft agreement for the station keeper position. Eric Gross said that volunteers and paid staff have different roles when living at a fire station. He reviewed the agreement. Discussion followed. Ron Leach noted that he would like to add lawn care to the duties in the agreement. The Board of Directors verbally accepted the agreement.

Discussion, Use of Funds from Sale of Mobile Home Ron Leach said that the staff has been talking to A4 Architects regarding remodeling the apartments at Station 4 and 1.

MOTION: made to adjourn the Board of Directors meeting at 6:46 p.m. It carried and passed unanimously.

Respectfully submitted,

---

Jenny Cutright, Recording Secretary

---

Gene Schilling, President

DRAFT

**Deputy Chief  
Operations Report  
November 2016**

**Responses 2016 –**

As of October 31, 2016 we responded to **1022** calls for service.

- 508 EMS calls including 81 motor vehicle accidents.
- 58 Fire responses. These include all fire calls, gas leaks, spills, CO responses, etc.
- 138 Fire alarm responses
- 216 Service and Good Intent responses. These include smoke/odor checks, citizen assist, cancelled enroute etc.
- Special Event and EMS/Fire Standby coverage.

**Response Comparison – Month**

- October 2016 - **89**
- October 2015 - **81**
- October 2014 - **73**
- October 2013 - **64**

**Response Comparison - YTD**

- 2016 - **1022**
- 2015 - **979**
- 2014 - **878**
- 2013 - **970**

**EMS Transports – YTD**

- 2016 - **326**
- 2015 - **386**
- 2014 - **326**
- 2013 - **377**

**EMS Non-Transports - YTD**

- 2016 - **182**
- 2015 - **139**
- 2014 - **149**
- 2013 - **149**

**ALS Calls – YTD**

**147**

**BLS Calls – YTD**

**179**

**ALS Calls – October**

**13**

**BLS Calls – October**

**13**

**Fire Calls – October**

Structure Fires

**0**

Wildland Fires

**2**

Vehicle Fires

**0**

False Alarms

**15**

**Fire Calls – YTD**

Structure Fires

**9**

Wildland Fires

**20**

Vehicle Fires

**4**

False Alarms

**138**

**Concurrent Calls –**

**October**

**2** times (total of **4** calls)

**YTD**

**60** times (total of **140** calls)

**CRFPD Community Outreach/Education/Events**

- CRFPD Community Open House
- Fire Extinguisher Training – Jaywalker Lodge (3 times)
- Fire Safety Education – CRMS pre-school (2 times)

### **Projects, Outreach, Other stuff –**

- Coordinating scheduling program for paid staff and volunteers
- Regular staff planning meetings
- 2017 Budget Planning
- New FTE hiring process, interview, applications etc.
- Standard of Cover and Risk Analysis Document with Gavette - development
- Incident response in district
- CRFPD Community Open House planning, setup and delivery
- Monthly Volunteer Membership Committee, Officer and general membership meetings
- Fire District Board of Directors meeting
- ISO survey planning

### **CRFPD Community Open House**

On Saturday, October 22<sup>nd</sup>, CRFPD held a community open house event at the Headquarters building and Station 81 Operations building.

The open house event was by any measure, a huge success. Between 400 and 500 people from all over the fire district and beyond attended the event. We provided lunch for folks who came and ended up cooking and serving lunch to approximately 400 people. The stations/activities that were available to the public included:

- Sparky the Fire Dog (live!)
- Fire Truck Rides
- CRFPD apparatus tours
- Burgers, Brats and Hotdogs etc, for lunch
- Free Safety Information and Swag Giveaways (a big hit)
- 2 Story Fire Safety House in the Maintenance Bays. (Borrowed from GVFD)
- Free Blood Pressure Screenings
- County Alert Sign-ups and information
- Classic Air Medical Helicopter Tours and Demonstration (In the HQ parking lot)

20+ volunteer and paid staff members helped to put on this excellent event. Our public education and outreach person, Paul Herr was the incident commander for the open house and he did an outstanding job, not only with the public but in ensuring that the CRFPD staff and volunteers were able to be successful at their individual positions.

The feedback that we have received from the public about the open house event has been extremely positive and our folks went above and beyond in making sure that everyone was safe, happy and well fed. You should be very proud of the job that these folks did at our open house.

Respectfully submitted  
Rob Goodwin  
Deputy Chief



## **Board of Directors Report**

Bill Gavette, Deputy Chief

November 2016

### **Completed Plan/Code Reviews**

- 289 Main Street – veterinary facility Town of Carbondale
- Valasquez Subdivision, Garfield County
- Badgett ADU, Garfield County
- Mid Valley Auto Body - Paint Spray Booth

### **Pending/On-going Plan/Code Reviews**

- Helmick ADU, Garfield County
- True Nature Kiva, fire sprinkler system, Town of Carbondale
- Aspen Glen Lot D19 ‘Duplex Split’ Amended Final Plat, Garfield County

### **Inspections**

- Tilley/Butler Residence, fire sprinkler rough-in, Garfield County
- Children’s Rocky Mountain School, Town of Carbondale

### **Other Projects**

- CRFPD Open House
- Standards of Response Coverage document
- Garfield County Fire Code
- Commercial & public facility preplanning
- Fire flow testing, Town of Carbondale
- Pitkin County Communications

**Carbondale & Rural Fire Protection District**

300 Meadowood Drive • Carbondale, CO 81623 • 970-963-2491 Fax 970-963-0569



# Board of Directors Training Program Report

November 2016

## September Training:

- October 17<sup>th</sup> , Motor Vehicle Accident Patient Care by Deter
- October 19<sup>th</sup> , SCBA training by Nadell
- October 24<sup>th</sup> Diabetic Emergencies by Kroesen
- October 26<sup>th</sup> Hazardous Materials certification JPR work session by Nadell

## September Highlights:

- One member completed a medical helicopter training by Classic Air Medical.

## Certification Management:

- I assisted 2 members in the renewal of their Colorado Fire fighter 2 certifications.
- I assisted 3 members in the renewal of their Colorado Hazardous Materials certifications.
- I assisted 1 member in the renewal of their Colorado Driver Operator certification.
- I assisted one member in the renewal of her Colorado EMT Basic certification.
- I conducted an American Heart Association BLS for Healthcare Providers Certifications skills check for 2 individuals.
- All training records, EMS continuing education credits and Firefighter Job Performance requirements (JPRs) records are up to date through the end of the month.

## Training Hour Totals:

- 20 individual trainings were conducted throughout the month of October.
- Total man hours of training for October 2016 = 173 hours
- Total Man Hours of training in 2016 through October 31<sup>st</sup> =3531 hours

Respectfully submitted,

Deputy Chief/ Training Officer Frank Nadell

# October 2016

- Upstairs heater control board replaced ops. Unit 2
- Blew out sprinkler lines station 81
- Blew out sprinkler lines station 84
- Removed pumps from ditch
- Refueled generator shack
- Rebuild lock for dorms st84
- Cleaning of grill admin side.
- Snow tires for u87
- Snow tires for u82
- St84 ladder bay door safety switch malfunction parts ordered
- R81 shore line repair
- R81
- Inspect furnace st83 rescue bay
- Open house prep clean maintenance bays
- T81 master switch replacement
- Reset bat8 topper
- Replaced captain shower head
- Help ray with cutting of computer room shelving
- R81 screen glitch. Pulled connector inspected wires. intermittent. Could not recreate problem.
- Winterize command trailer
- price out Ford truck
- Cook for open house
- T81 battery replacement
- Glow plug replacement A82.
- End of report

## Checks Issued Between Board Meetings

### General Fund

Payroll	\$39,680.08	Payroll	10/7/16
Internal Revenue Service	\$9,742.73	Federal Withholding	10/7/16
Colorado Department of Revenue	\$2,124.00	State Withholding	10/7/16
Fire & Police Pension Association	\$13,365.98	Pension/457/Death & Disability	10/7/16
Payroll	\$34,363.35	Payroll	10/21/16
Internal Revenue Service	\$8,085.07	Federal Withholding	10/21/16
Colorado Department of Revenue	\$1,898.00	State Withholding	10/21/16
Fire & Police Pension Association	\$13,149.47	Pension/457/Death & Disability	10/21/16

### Capital Projects Fund

none

### Miscellaneous Income

10/1-10/31

#### General Fund

Special Event Billing	\$168.00
Donation	\$100.00
Beaver Creek Wildfire	\$31,422.07

### Capital Projects Fund

none

October 31, 2016

Interest Rate

**General Fund**

Alpine Checking	178,795.43	0.00%
Alpine Money Market Fund	1,262,915.73	0.01%
<b>TOTAL</b>	<b>\$ 1,441,711.16</b>	

**Capital Projects Fund #1**

Alpine Checking	76,759.93	0.00%
Alpine Money Market Fund	\$ 847,193.28	0.01%
Alpine Impact Fee Fund	\$ 61,825.98	0.01%
Alpine Loan Fund Money Market	\$ 570,184.30	0.01%
<b>TOTAL</b>	<b>\$ 1,555,963.49</b>	

**Bond Fund**

Csafe	\$ 115,538.59	0.61%
-------	---------------	-------

**Pension Fund**

FPPA	\$2,095,685.25
------	----------------

**Ambulance Billing Report - October 2016**

Cash Collected on Accounts	\$ 18,338.39
New Accounts Billed	\$ 26,708.80
Medicare Assignments (Write-Offs)	\$ 4,428.79
Medicaid Write-Offs	\$ 8,166.64
Other Write-Offs	\$ 1,475.92
Amount Sent to Collections	\$ 3,613.64

**Aging Report**

<u>0-30 Days</u>	<u>31-60 Days</u>	<u>61-90 Days</u>	<u>&gt;90 Days</u>
\$30,722.36	\$10,308.94	\$7,349.00	\$64,779.13

**Carbondale & Rural Fire Protection Dist**

AP Check Register (Current by Bank)

Check Date: 11/9/2016

Check No.	Date	Status	Vendor ID	Payee Name	Amount
<b>BANK ID: ALPINC - ALPINE BANK - CHECKING</b>					<b>1122</b>
35734	11/09/16	P	ALPINE	Alpine Tire Company, Inc.	\$382.40
35735	11/09/16	P	CENEX	Cenex Fleet Fueling	\$1,067.51
35736	11/09/16	P	CENTUR	CenturyLink	\$321.73
35737	11/09/16	P	CENTUB	CenturyLink Business Services	\$4.89
35738	11/09/16	P	COMCAS	Comcast Cable	\$53.46
35739	11/09/16	P	CUOFCO	Credit Union of Colorado	\$6,044.86
35740	11/09/16	P	BOND	CSAFE, Account #84-0758192-03	\$517,900.00
35741	11/09/16	P	GSFORD	Glenwood Springs Ford	\$15.88
35742	11/09/16	P	GRAING	Grainger Inc.	\$324.00
35743	11/09/16	P	HEUTON	Heuton Tire Company, Inc.	\$1,415.84
35744	11/09/16	P	HOLY	Holy Cross Energy	\$294.23
35745	11/09/16	P	CITYMA	Kroger - King Soopers Customer	\$261.11
35746	11/09/16	P	METLIF	MetLife - Group Benefits	\$3,263.30
35747	11/09/16	P	PACIFS	Pacific Sheet Metal, Inc.	\$708.00
35748	11/09/16	P	PHERR	Paul Herr	\$16.24
35749	11/09/16	P	PEPPIN	Peppino's Pizza, Inc.	\$40.00
35750	11/09/16	P	COOP	Roaring Fork Valley Co-Op	\$63.28
35751	11/09/16	P	ROSENB	Rosenbauer Minnesota LLC	\$3,505.04
35752	11/09/16	P	SOPSUN	Sopris Sun	\$270.88
35753	11/09/16	P	SOURCE	Source Gas, LLC	\$324.43
35754	11/09/16	P	STERIC	Stericycle, Inc.	\$731.14
35755	11/09/16	P	TRAILH	Trailhead Technologies, Inc.	\$638.20
35756	11/09/16	P	USPOST	U.S. Post Office	\$141.00
35757	11/09/16	P	VERIZO	Verizon Wireless	\$840.58
35758	11/09/16	P	VIP	VIP Trash Removal	\$133.00
35759	11/09/16	P	WESTHE	Western Slope Health Care Grou	\$28,201.41
35760	11/09/16	P	WHITSI	Whitsitt & Gross, P.C.	\$2,309.00
35761	11/09/16	P	HANDVI	Will Handville	\$42.70
35762	11/09/16	P	WITMER	Witmer Public Safety Group	\$310.85
35763	11/09/16	P	XCEL	Xcel Energy	\$1,277.23
35764	11/09/16	P	MTNWAS	Mountain Waste & Recycling	\$280.00
35765	11/09/16	P	NAPA	Napa Auto Parts, Inc.	\$549.04
35766	11/09/16	P	SANDYS	Sandy's Office Supply	\$10.00
35767	11/09/16	P	KEYPEO	The Key People Co, Inc.	\$395.00
35768	11/09/16	P	TWOWAY	Two-Way Communications, Inc.	\$50.00
35769	11/09/16	P	ASPEN	Aspen Maintenance Supply, Inc.	\$55.28
35770	11/09/16	P	CEDAR	Cedar Networks	\$350.00
35771	11/09/16	P	COFIRE	Colorado Division of Fire Prev	\$180.00
<b>BANK ALPINC REGISTER TOTAL:</b>					<b>\$572,771.51</b>
<b>GRAND TOTAL :</b>					<b>\$572,771.51</b>

\* Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void ( Void Date ) ; "A" - Application ; "E" - EFT  
 \*\* Denotes broken check sequence.

**Capital Projects Fund #1**  
AP Check Register (Current by Bank)

Check Date: 11/9/2016

<u>Check No.</u>	<u>Date</u>	<u>Status</u>	<u>Vendor ID</u>	<u>Payee Name</u>	<u>Amount</u>
<b>BANK ID: ALPINE - ALPINE BANK - CHECKING</b>					<b>1140</b>
4697	11/09/16	P	STRYKE	Stryker Sales Corporation	\$15,687.26
4698	11/09/16	P	VALLEE	Valley Electric Supply Inc	\$47.69
4699	11/09/16	P	XEROX	Xerox Corporation	\$705.51
<b>BANK ALPINE REGISTER TOTAL:</b>					<b>\$16,440.46</b>
<b>GRAND TOTAL :</b>					<b>\$16,440.46</b>

\* Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void ( Void Date ) ; "A" - Application ; "E" - EFT  
\*\* Denotes broken check sequence.

## Carbondale & Rural Fire Protection Dist

### Income Statement

(Original Budget to Actual Comparison)

For the period of 11/1/2016 Through 11/30/2016

	Current Period				Year To Date			
	Actual	Budget	Variance	%	Actual	Budget	Variance	%
<b><u>Cost of Goods Sold</u></b>								
Property Tax	\$0.00	\$0.00	\$0.00	0.0 %	\$(2,505,284.34)	\$(2,548,456.00)	\$(43,171.66)	(1.7)%
Specific Ownership Tax	0.00	0.00	0.00	0.0	(115,880.69)	(115,000.00)	880.69	0.8
Interest/Penalties	0.00	0.00	0.00	0.0	(4,393.07)	(5,500.00)	(1,106.93)	(20.1)
Delinquent Tax	0.00	0.00	0.00	0.0	(2,284.90)	(1,000.00)	1,284.90	128.5
Abated Tax	0.00	0.00	0.00	0.0	(8,370.00)	(8,370.00)	0.00	0.0
Ambulance Revenues	0.00	0.00	0.00	0.0	(203,940.96)	(225,000.00)	(21,059.04)	(9.4)
Interest Income	0.00	0.00	0.00	0.0	(55.66)	(100.00)	(44.34)	(44.3)
Building Rentals	0.00	0.00	0.00	0.0	(4,625.00)	(5,100.00)	(475.00)	(9.3)
Contributions & Grants	0.00	0.00	0.00	0.0	(1,408.74)	0.00	1,408.74	0.0
Training Income	0.00	0.00	0.00	0.0	0.00	(500.00)	(500.00)	(100.0)
Wildfire Contracts	0.00	0.00	0.00	0.0	(82,601.06)	(10,000.00)	72,601.06	726.0
Special Event Contracts	0.00	0.00	0.00	0.0	(9,175.73)	(7,000.00)	2,175.73	31.1
Miscellaneous Income	0.00	0.00	0.00	0.0	(7,206.35)	(4,000.00)	3,206.35	80.2
<b>Total Cost of Goods Sold</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.0 %</b>	<b>\$(2,945,226.50)</b>	<b>\$(2,930,026.00)</b>	<b>\$15,200.50</b>	<b>0.5 %</b>
<b>Gross Profit</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>		<b>\$2,945,226.50</b>	<b>\$2,930,026.00</b>	<b>\$15,200.50</b>	<b>0.5 %</b>
<b><u>Operating Expenses</u></b>								
Wages	\$51,824.08	\$0.00	\$(51,824.08)	0.0 %	\$1,128,164.01	\$1,390,744.00	\$262,579.99	18.9 %
Wildfire Wages, CRRF	1,596.00	0.00	(1,596.00)	0.0	13,784.28	5,000.00	(8,784.28)	(175.7)
Wages - Seasonal Staffing	0.00	0.00	0.00	0.0	112,488.00	65,000.00	(47,488.00)	(73.1)
Special Event Wages	0.00	0.00	0.00	0.0	6,638.59	5,000.00	(1,638.59)	(32.8)
Health Benefits	29,436.01	0.00	(29,436.01)	0.0	301,122.28	387,454.00	86,331.72	22.3
Pension Benefits	0.00	0.00	0.00	0.0	92,656.84	128,873.00	36,216.16	28.1
457 Contributions, District portion	0.00	0.00	0.00	0.0	10,820.01	11,290.00	469.99	4.2
Workers Comp	0.00	0.00	0.00	0.0	48,109.02	70,730.00	22,620.98	32.0
Volunteer Incentive	0.00	0.00	0.00	0.0	695.56	26,813.00	26,117.44	97.4
Medicare/FICA Tax	1,023.08	0.00	(1,023.08)	0.0	28,791.56	25,283.00	(3,508.56)	(13.9)
Unemployment Insurance	0.00	0.00	0.00	0.0	3,744.83	4,397.00	652.17	14.8
Death & Disability Policy - FPPA	762.71	0.00	(762.71)	0.0	25,776.37	31,383.00	5,606.63	17.9
Board Members Pay	0.00	0.00	0.00	0.0	0.00	8,000.00	8,000.00	100.0
Insurance	0.00	0.00	0.00	0.0	48,872.00	60,000.00	11,128.00	18.5
Treasurer Fees	0.00	0.00	0.00	0.0	57,955.00	61,940.00	3,985.00	6.4
Abated Tax	0.00	0.00	0.00	0.0	949.41	2,000.00	1,050.59	52.5
Administration Supplies/Expenses	422.26	0.00	(422.26)	0.0	12,574.65	14,000.00	1,425.35	10.2
Accounting	0.00	0.00	0.00	0.0	12,050.00	12,000.00	(50.00)	(0.4)
Legal Fees	0.00	0.00	0.00	0.0	14,257.00	30,000.00	15,743.00	52.5
Dues & Subscriptions	0.00	0.00	0.00	0.0	5,397.76	7,000.00	1,602.24	22.9
Administration Fuel	350.34	0.00	(350.34)	0.0	8,031.48	11,696.00	3,664.52	31.3
Freight & Postage	210.78	0.00	(210.78)	0.0	1,287.93	2,076.00	788.07	38.0
Computer Supplies	413.67	0.00	(413.67)	0.0	1,237.25	1,000.00	(237.25)	(23.7)
Fire/EMS Prevention Supplies/Expenses	297.50	0.00	(297.50)	0.0	3,386.80	1,000.00	(2,386.80)	(238.7)
Meetings	83.77	0.00	(83.77)	0.0	2,981.81	1,000.00	(1,981.81)	(198.2)

## Carbondale & Rural Fire Protection Dist

### Income Statement

(Original Budget to Actual Comparison)

For the period of 11/1/2016 Through 11/30/2016

	Current Period				Year To Date			
	Actual	Budget	Variance	%	Actual	Budget	Variance	%
Volunteer Dinner Program	0.00	0.00	0.00	0.0	4,532.24	9,000.00	4,467.76	49.6
Election Expense	0.00	0.00	0.00	0.0	1,257.50	15,000.00	13,742.50	91.6
Emergency Management	0.00	0.00	0.00	0.0	0.00	1,000.00	1,000.00	100.0
Master Plan	0.00	0.00	0.00	0.0	1,500.00	20,000.00	18,500.00	92.5
Public Outreach	0.00	0.00	0.00	0.0	13,641.40	10,000.00	(3,641.40)	(36.4)
Firefighting Expenses/Supplies	4,320.75	0.00	(4,320.75)	0.0	20,535.01	17,634.00	(2,901.01)	(16.5)
Firefighting Fuel	0.00	0.00	0.00	0.0	1,726.49	2,789.00	1,062.51	38.1
Incident Resources	0.00	0.00	0.00	0.0	1,684.41	1,882.00	197.59	10.5
Incident Food	0.00	0.00	0.00	0.0	232.11	1,328.00	1,095.89	82.5
Wildfire Expenses, CRRF	0.00	0.00	0.00	0.0	9,627.47	2,000.00	(7,627.47)	(381.4)
WPPP Team Expenses	0.00	0.00	0.00	0.0	867.16	0.00	(867.16)	0.0
Medical Expenses/Supplies	817.93	0.00	(817.93)	0.0	32,454.22	28,000.00	(4,454.22)	(15.9)
Infection Control Program	0.00	0.00	0.00	0.0	0.00	1,000.00	1,000.00	100.0
Medical Fuel	0.00	0.00	0.00	0.0	2,702.28	4,492.00	1,789.72	39.8
Physician Advisor	0.00	0.00	0.00	0.0	3,500.00	4,000.00	500.00	12.5
Telephone Service	0.00	0.00	0.00	0.0	12,526.98	14,737.00	2,210.02	15.0
Cell Phones/Pagers	0.00	0.00	0.00	0.0	2,401.25	3,125.00	723.75	23.2
Communications Supplies/Expenses	0.00	0.00	0.00	0.0	7,174.65	8,951.00	1,776.35	19.8
Communications Center	0.00	0.00	0.00	0.0	14,690.75	4,922.00	(9,768.75)	(198.5)
Training - Firefighting	0.00	0.00	0.00	0.0	6,343.37	17,000.00	10,656.63	62.7
Training - Medical	0.00	0.00	0.00	0.0	4,529.00	22,500.00	17,971.00	79.9
Paramedic Program	0.00	0.00	0.00	0.0	4,516.09	20,000.00	15,483.91	77.4
EMT Tuitions	0.00	0.00	0.00	0.0	402.28	5,000.00	4,597.72	92.0
Training - Administration	0.00	0.00	0.00	0.0	12,179.28	5,346.00	(6,833.28)	(127.8)
Food - Training	0.00	0.00	0.00	0.0	365.83	2,000.00	1,634.17	81.7
Vehicle Repairs	0.00	0.00	0.00	0.0	1,430.06	2,535.00	1,104.94	43.6
Vehicle Supplies, Parts, Tires	0.00	0.00	0.00	0.0	21,020.61	16,072.00	(4,948.61)	(30.8)
Equipment Testing	0.00	0.00	0.00	0.0	13,842.14	11,616.00	(2,226.14)	(19.2)
Communications Equipment Repairs	0.00	0.00	0.00	0.0	2,619.55	731.00	(1,888.55)	(258.4)
Maintenance Contracts	0.00	0.00	0.00	0.0	20,978.94	23,961.00	2,982.06	12.4
Computer Repairs & Service	0.00	0.00	0.00	0.0	8,433.61	9,345.00	911.39	9.8
Portable Equipment Repairs	0.00	0.00	0.00	0.0	15.00	82.00	67.00	81.7
Building Utilities	413.00	0.00	(413.00)	0.0	52,098.37	60,580.00	8,481.63	14.0
Building Maintenance & Repairs	395.00	0.00	(395.00)	0.0	16,565.00	29,597.00	13,032.00	44.0
Building Supplies	0.00	0.00	0.00	0.0	12,048.27	15,250.00	3,201.73	21.0
Janitorial Supplies	0.00	0.00	0.00	0.0	3,390.47	0.00	(3,390.47)	0.0
H Lazy F unit	0.00	0.00	0.00	0.0	5,591.87	10,000.00	4,408.13	44.1
Miscellaneous Expenses	0.00	0.00	0.00	0.0	3,820.00	0.00	(3,820.00)	0.0
Transfer to Capital Projects Fund	0.00	0.00	0.00	0.0	100,000.00	100,000.00	0.00	0.0
Emergency Reserves	0.00	0.00	0.00	0.0	0.00	90,000.00	90,000.00	100.0
<b>Total Operating Expenses</b>	<b>\$92,366.88</b>	<b>\$0.00</b>	<b>\$(92,366.88)</b>	<b>0.0 %</b>	<b>\$2,363,016.10</b>	<b>\$2,955,154.00</b>	<b>\$592,137.90</b>	<b>20.0 %</b>
Net Income (Loss)	<b>\$(92,366.88)</b>	<b>\$0.00</b>	<b>\$(92,366.88)</b>	<b>0.0 %</b>	<b>\$582,210.40</b>	<b>\$(25,128.00)</b>	<b>\$607,338.40</b>	<b>2417.0 %</b>



**GENERAL FUND 2017**

page 1 of 3

10/12/2016

	<b>2015 Audit</b>	<b>2016 Estimate</b>	<b>2017 Budget</b>
<b>RESERVE BALANCE JAN 1</b>	<b>1,541,615</b>	<b>1,079,321</b>	<b>1,227,473</b>
<b>REVENUES</b>			
<b>Taxes</b>			
Property Tax	1,561,276	2,548,456	2,599,425
Abated Tax	9,129	8,370	2,000
Specific Ownership Tax	123,221	115,000	117,300
Penalties & Interest	5,700	4,651	5,500
Delinquent Tax	0	2,272	1,000
<b>Total Taxes</b>	<b>1,699,326</b>	<b>2,678,749</b>	<b>2,725,225</b>
<b>Other Revenue</b>			
Ambulance Service	240,496	237,838	285,406
Building Rentals	6,500	5,125	3,000
Earnings on Deposits	66	100	100
Grants & Contributions	7,119	3,000	0
Fireworks Contributions	0	0	0
Miscellaneous	11,806	7,300	4,000
Sale of Assets	0	0	0
Training Reimbursements	589	500	500
Wildfire Contracts	4,245	85,601	10,000
Special Event Contracts	0	12,680	7,000
<b>Total Other Revenue</b>	<b>270,821</b>	<b>352,144</b>	<b>310,006</b>
<b>TOTAL REVENUE</b>	<b>1,970,147</b>	<b>3,030,893</b>	<b>3,035,231</b>

**GENERAL FUND 2017**  
**page 2 of 3**

	<b>2015 Audit</b>	<b>2016 Estimate</b>	<b>2017 Budget</b>
<b>EXPENDITURES</b>			
<b>Personnel</b>			
Wages	1,321,163	1,355,054	1,509,685
Wildfire Contract Wages	0	12,188	5,000
Seasonal Staffing	0	117,573	65,000
Special Event Wages	0	6,639	5,000
Health Benefits	327,574	387,454	400,358
Pension Benefits	114,831	128,873	136,935
457 Contribution	9,568	11,290	12,489
Work Comp	57,068	70,730	72,710
Volunteer Incentive	12,075	26,813	27,564
Volunteer Dinner Program	5,198	9,000	9,252
Payroll Tax, Medicare	25,559	32,132	26,863
Board Members Pay	2,850	8,000	8,000
Disability	33,987	31,383	35,367
Unemployment Insurance	3,326	3,745	4,632
<b>Total Personnel</b>	<b>1,913,199</b>	<b>2,200,874</b>	<b>2,318,855</b>
<b>Administration</b>			
Insurance	46,965	60,000	61,680
Treasurer's Fees	36,283	61,940	63,674
Abated Taxes	1,637	2,000	2,056
Supplies & Expenses	15,586	14,191	14,392
Accounting	10,100	12,050	12,336
Legal	31,462	14,338	30,840
Dues & Subscriptions	5,541	6,477	7,196
Fuel	12,785	8,439	12,023
Freight & Postage	2,123	1,293	2,134
Computer Supplies	193	1,000	1,028
Fire/EMS Prevention	482	3,707	1,028
Meetings	150	3,478	1,028
Election	10,330	1,230	15,000
Fire Works	0	0	0
Emergency Management	0	1,000	1,028
Master Plan	92,693	1,500	2,000
Public Outreach	0	13,569	7,500
<b>Total Administrative</b>	<b>266,330</b>	<b>206,211</b>	<b>234,944</b>
<b>Fire Fighting</b>			
Supplies/Expenses	14,694	17,000	18,128
Fuel	2,724	1,906	2,867
Incident Resources	1,678	1,884	1,935
Incident Food	0	1,000	1,365
Wildfire Expenses	5,891	30,000	2,056
<b>Total Fire Fighting</b>	<b>24,987</b>	<b>51,791</b>	<b>26,351</b>
<b>EMS</b>			
Supplies/Expenses	34,155	37,845	38,000
Infection Control	0	0	1,028
Fuel	4,859	2,882	4,618
Physician Advisor	3,500	3,500	4,112
<b>Total EMS</b>	<b>42,514</b>	<b>44,227</b>	<b>47,758</b>

	2015 Audit	2016 Estimate	2017 Budget
<b>EXPENDITURES</b>			
<b>Communications</b>			
Telephone Service	14,493	13,612	15,150
Cell Phones	3,314	2,624	3,213
Supplies/Expenses	8,170	8,545	9,202
Communications Center	4,788	6,422	6,602
<b>Total Communications</b>	<b>30,765</b>	<b>31,203</b>	<b>34,166</b>
<b>Training</b>			
Medical	2,166	17,000	23,130
Fire	5,980	12,000	17,476
Administration	700	13,000	5,496
Rescue	1,272	0	0
EMT Tuitions	2,165	5,000	5,140
Paramedic Program	0	20,000	20,560
Food	0	1,000	2,056
<b>Total Training</b>	<b>12,283</b>	<b>68,000</b>	<b>73,858</b>
<b>Equipment</b>			
Vehicle Repairs, Outside	4,504	1,716	2,606
Vehicle Supplies, Parts, Tires	15,961	24,158	19,000
Equipment Testing	10,358	12,405	15,000
Communications Equipment	652	3,083	751
Maintenance Contracts	21,823	23,961	24,632
Computers Repairs/Service	8,971	9,354	9,607
Portable Equipment	73	100	84
<b>Total Equipment</b>	<b>62,342</b>	<b>74,778</b>	<b>71,680</b>
<b>Buildings</b>			
Utilities	64,697	58,569	62,276
Maintenance & Repairs	18,587	18,554	30,426
Supplies	9,480	18,358	15,677
Laundry	0	0	0
H Lazy F Unit	0	5,592	0
<b>Total Buildings</b>	<b>92,764</b>	<b>101,074</b>	<b>108,379</b>
<b>Miscellaneous</b>			
TABOR Emergency Reserves	0	0	90,000
Other Miscellaneous	7,964	4,584	0
<b>Total Miscellaneous</b>	<b>7,964</b>	<b>4,584</b>	<b>90,000</b>
<b>TOTAL EXPENDITURES</b>	<b>2,453,148</b>	<b>2,782,741</b>	<b>3,005,990</b>
Transfer to CPF	0	100,000	100,000
Sale of Assets	0	0	0
<b>Reserve Balance 12/31 GF</b>	<b>1,058,614</b>	<b>1,227,473</b>	<b>1,156,713</b>
<b>Reserve Balance 12/31 CPF</b>	<b>651,935</b>	<b>652,215</b>	<b>615,349</b>
<b>Total Reserves</b>	<b>1,710,549</b>	<b>1,879,688</b>	<b>1,772,063</b>
<b>Restricted Funds</b>	<b>646,241</b>	<b>544,203</b>	<b>442,165</b>
<b>Unrestricted Funds</b>	<b>1,064,308</b>	<b>1,245,485</b>	<b>1,227,860</b>

**CAPITAL PROJECTS FUND 2016**  
**10/12/2016**

	<b>2015 Audit</b>	<b>2016 Estimate</b>	<b>2017 Budget</b>
<b>Reserve Balance Jan 1</b>	<b>793,629</b>	<b>651,935</b>	<b>652,215</b>
<b>REVENUES</b>			
Impact Fees	28,470	23,360	94,970
Earnings on Deposits	155	200	200
Grants	0	95,935	0
Miscellaneous	0	0	0
Debt Proceeds	0	0	0
<b>TOTAL REVENUE</b>	<b>28,625</b>	<b>119,495</b>	<b>95,170</b>
<b>EXPENDITURES</b>			
Loan Payments, New Trucks	102,038	102,036	102,036
Fire Equipment	44,008	62,361	50,000
Station Improvements	0	0	0
Communications Equipment	14,368	11,818	10,000
Training Equipment	0	8,000	10,000
Medical Equipment	0	58,000	0
Office Equipment	1,726	11,000	10,000
Station Equipment	704	0	0
Vehicles	0	40,000	40,000
Lease, Copier	7,475	10,000	10,000
Misc	0	0	0
<b>TOTAL EXPENDITURES</b>	<b>170,319</b>	<b>303,215</b>	<b>232,036</b>
Sale of Assets	0	84,000	0
Transfer from Gen Fund	0	100,000	100,000
<b>Reserve Balance 12/31</b>	<b>651,935</b>	<b>652,215</b>	<b>615,349</b>