

CARBONDALE & RURAL FIRE PROTECTION DISTRICT

MINUTES OF THE MEETING

BOARD OF DIRECTORS

CARBONDALE FIRE HEADQUARTERS

JANUARY 11, 2017

The Board of Directors of the Carbondale & Rural Fire Protection District met for their regular meeting on January 11, 2017 at the Carbondale Fire Headquarters/Training Building.

President Gene Schilling called the meeting to order at 5:36 p.m. Directors present were Mike Kennedy, Louis Eller. Also present were Ron Leach, Jenny Cutright, Eric Gross, Rob Goodwin, and Bill Gavette. Director Carl Smith attended by telephone. Director Tom Adgate was absent.

CHANGES TO AGENDA

There were no changes to the agenda.

CONSENT AGENDA

The items on the consent agenda were:

- Approve the Minutes of December 14, 2016 Regular Meeting
- Approve the Minutes of the December 7, 2016 Special Meeting
- Approve Current Bills and Balances
- Resolution 2017-01, A Resolution of the Board of Directors of the Carbondale and Rural Fire Protection District Establishing the Public Places for Posting Notice to Comply with the Provisions of C.R.S. 24-6-402 And 32-1-903(2)
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MOTION: made to approve the consent agenda as noted. It carried and passed unanimously.

PERSONS PRESENT NOT ON THE AGENDA

There were no members of the public in attendance.

STAFF REPORTS

Carl Smith said he thought Frank Nadell's board report was excellent. Louis Eller noted that there was a small increase in total call volume in 2016.

FINANCIAL REPORT

End of the Year Ambulance Write-Offs Ron Leach said that he has submitted the 2016 annual ambulance write off list, according to the ambulance billing policy. The amounts are uncollectable for various reasons totaling \$41,074.52.

MOTION: made to write off the attached list as noted. General discussion regarding the list followed. Louis Eller the overall total is low, which says we are doing a good job with collections. Ron Leach said that one reason the write off amount is low is from Kat Bernat's work dealing with Medicare and insurers. It carried and passed unanimously.

Work Comp Dividend Jenny Cutright said that the district received \$9530 from Pinnacol Assurance as a safety dividend. She explained the reason for a safety dividend.

OLD BUSINESS

A4 Architect Report Ron Leach said that this was presented in December but the Board of Directors had not had a chance to review it due to the late arrival. He said that it is as rough estimate to turn station 4 in to two studio apartments. Mike Kennedy said the information is good data to have for future consideration. No further action was taken.

NEW BUSINESS

Marble Fuel Release Rob Goodwin updated the Board of Directors on the Marble fuel release issue. Rob Goodwin added there is an executive summary and copy of the original complaint in the packet. Rob Goodwin reviewed the event and what is currently being done. He added that the district is working with three consultants and the Colorado Department of Public Health & Environment (CDPHE). Rob Goodwin said that ESI Consulting, one of the District's consultants, has created a site characterization plan and corrective action plan and both have been submitted to the CDPHE for approval. He said that we are waiting for approval from CDPHE to move forward with mitigation.

Rob Goodwin said that an Intergovernmental Agreement with the Town of Marble is also needed. He said that the Town of Marble owns the land and the District leases the land from them. He added that the District and Town are working together and expect the IGA to be ready for review soon.

Mike Kennedy questioned if the insurance policy would cover the incident. Rob Goodwin said that he has been in touch with the insurance company, claims adjustor and claim manager. They are reviewing the information and the policy to see if the incident is covered.

Louis Eller said that the complaint letter implied there was incompetence. He asked if there was any free-flowing product at the site. Rob Goodwin said there was no free-flowing product and the District has never had a fuel release/spill at that site. Rob Goodwin explained how the containment basin is used. He said that he thinks when the trucks were fueled or the tank was filled that some fuel dripped out and that is what is causing the hydrocarbons in the soil. He added that the tank has been in the same location for 18 years. Carl Smith asked what the long-term plan for the fuel containment system was. Rob Goodwin said that the system will be removed once the issue is resolved. He said the tank cannot be moved at this time.

Eric Gross said that he has been working with the attorney for the Town of Marble to develop an Intergovernmental Agreement. He added that Marble is pleased with the way the District is handling the fuel release. Eric Gross added that the IGA may need to be revised in the future, as everything is in an investigatory mode at this time. General discussion regarding the property and environmental law followed.

Fire Chief Evaluation General discussion regarding the fire chief's evaluation followed. Louis Eller said that he has stayed within the budget, answered the calls and no one was hurt. Carl Smith said that Ron Leach is meeting all of the details on the fire chief's job description. General discussion regarding the fire chief evaluation. Mike Kennedy said that Ron Leach has done a good job getting the District through the budget turmoil. He said that he has worked with the budget deficiencies, maintained the essential services, kept the District staff and there have been no complaints. Mike Kennedy said that Ron Leach delivers good, professional service from the Carbondale Fire Department.

Gene Schilling said as the Board president he is kept apprised of everything he needs to know. He said that Ron Leach has done an outstanding job of keeping him informed. He said that Ron Leach deserves to have the same raise as the rest of the staff.

MOTION: made to issue Ron Leach a 2.8% raise as of January 1, 2017. Discussion followed. It carried and passed unanimously.

ISO Rob Goodwin said that ISO called today. He is getting a pre-survey packet and meeting with ISO in the next week. He expects the ISO survey to be in the next two months.

Board Meeting Phone Call-In Gene Schilling said that he would like to discuss this at a future meeting. General discussion followed.

MOTION: made to adjourn the Board of Directors meeting at 6:21 p.m. It carried and passed unanimously.

Respectfully submitted,

Jenny Cutright, Recording Secretary

Gene Schilling, President