

Carbondale & Rural Fire Protection District
Meeting of the Board of Directors
August 9, 2017
5:30 p.m.

Agenda

- A. Call to order & roll call
- B. Changes to Agenda
- C. Consent Agenda
 - 1. Approve Previous Minutes
 - 2. Current Bills & Balances
- D. Persons Present Not on the Agenda
- E. 2018 Budget, Ron Leach
 - 1. Appoint Budget Officer
 - 2. Presentation of Proposed 2018 Budget
- F. November 2017 Election
 - 1. Discussion Regarding 2017 Ballot Initiative
 - 2. Proposed Ballot Language
 - 3. Designated Election Official
 - 4. Intergovernmental Agreements
- G. Staff Reports
 - 1. Other
- H. Financial Report
 - 1. Other
- I. Old Business
 - 1. Other
- J. New Business
 - 1. Garfield County Federal Mineral Lease District Grant, Ron Leach
 - 2. Other
- K. Adjourn

CARBONDALE & RURAL FIRE PROTECTION DISTRICT

MINUTES OF THE MEETING

BOARD OF DIRECTORS

CARBONDALE FIRE HEADQUARTERS

JULY 12, 2017

The Board of Directors of the Carbondale & Rural Fire Protection District met for their regular meeting on July 12, 2017 at the Carbondale Fire Headquarters/Training Building.

Vice-President Mike Kennedy called the meeting to order at 5:31 p.m. Directors present were Louis Eller and Carl Smith. Also present were Ron Leach, Jenny Cutright, Bill Gavette, Frank Nadell and Eric Gross, Mike Wagner, Jake Spaulding and John Colson. President Gene Schilling and Director Tom Adgate were absent.

CHANGES TO AGENDA

Carl Smith requested to add Marble Fuel Release Update and Grand Avenue Bridge Closure Update to the agenda.

CONSENT AGENDA

The items on the consent agenda were:

- Approve the Minutes of June 14, 2017 Regular Meeting
- Approve Current Bills and Balances

MOTION: made to approve the consent agenda as noted. It carried and passed 3-0.

PERSONS PRESENT NOT ON THE AGENDA

There were no comments from the public.

STAFF REPORTS

Marble Fuel Release Update Ron Leach said that a plan was submitted to the Colorado Department of Public Health to remove the contaminated dirt. He said that there are a few dump truck loads of dirt to remove. He said that the CDPHE has approved the removal and that the South Canyon Landfill will accept the contaminated dirt. Ron Leach said that the dirt removal and subsequent landscaping will begin in September, once the tourist season slows down in Marble. He added that repairs to the lower parking lot will be done at the same time. Ron Leach said that \$80,000 is budgeted for this project, but hopes it will be less.

Grand Avenue Bridge Closure Jenny Cutright and Jake Spaulding reviewed the progress on the Grand Avenue Bridge closure planning. Jake Spaulding said the district averages one call every three days during the peak period afternoon travel period in to Glenwood Springs.

FINANCIAL REPORT

Review 2018 Draft Budget Ron Leach reviewed the draft budget that was distributed at the June meeting. He said that the budget reflects the expiration of the temporary mill levy override that was approved in 2015. He said the temporary mill levy override expires on December 31, 2017.

Ron Leach said the District's revenues will decrease substantially once the mill levy override expires. He said that the draft budget expenditures are the current expenses plus inflation. He added that about two-thirds of the budget are personnel costs. He noted the other one-third of the budget has many expenses that cannot be cut, such as fuel and insurance.

Ron Leach recommended that Board of Directors put a question on the November 2017 ballot to extend the temporary mill levy override for four years and the District have a no growth budget.

Ron Leach said that the fire department needs to be funded. He said that the consequences to not fund the fire department would be severe.

Ron Leach said that RBC Dain Rauscher provided information regarding a bond schedule that was previously discussed. He said the schedule is more favorable than it had been, but that he does not suggest asking the voters for a bond issue this at this time. He said it is more important to keep the operations of the fire department funded.

Eric Gross said that the District needs to notify the county clerks if the District wants to participate in the November 2017 election by July 28. He suggested notifying the clerks that the District is possibly planning to participate.

Discussion followed. The Board of Directors verbally agreed to notifying the county clerks that the district may participate in the coordinated election. The Board of Directors also directed staff to prepare a draft ballot question for discussion. Mike Kennedy suggested talking about the length of term for a ballot question.

Ron Leach said that 1.75 mills was worth \$595,421 in 2016 and is expected to be worth \$640,650 in 2018.

MOTION: made to reserve a space on the ballot for a mill levy override question. It carried and passed 3-0. The Board of Directors also requested the staff present a draft ballot question and review the pros and cons of different ballot terms. Eric Gross noted that there is staff time and cost involved every time the District has a ballot question. Further discussion regarding different terms of time for a ballot question.

Ron Leach noted that the preliminary assessed valuations will not be received until August 10. He noted that the dollar amounts will be estimates until the assessed valuation are received. Discussion regarding assessed valuations and a possible special meeting followed. Eric Gross said that a ballot question needs to be certified to the county clerks by September 8, but would need to be finalized by August 31, so staff has time to get the questions to the clerks in the proper format for each county.

Mike Kennedy said that he feels there is no question that a ballot question is needed. He added if the Board of Directors is going to keep the fire department at the level the public expects and deserve, a ballot question is a must. He noted the district isn't asking for more funding, just to keep the current funding level.

NEW BUSINESS

Pension Board Meeting Mike Kennedy said a pension board meeting was scheduled for tonight but Karen Tafejian said neither she nor Doug Davis could attend and asked if it could be cancelled. The Board of Directors agreed to cancel the Pension Board meeting and hold the next meeting at the regularly scheduled meeting in October.

Garfield County Federal Mineral Lease District Grant Ron Leach said that the District received \$20,000 reimbursement for the command trailer from the grant Jenny Cutright wrote to the Garfield County Federal Mineral Lease District.

Wildfire Ron Leach said the wildfire danger is very high. He said that all of the conditions are present for a large wildfire. He said there hasn't been any meaningful rain in six weeks, the humidity is low and grasses are dry. He added there were 9 new fires reported in the Rocky Mountain area yesterday and there are six uncontained large wildfires in Colorado right now.

Ron Leach said the crew is back from the Peak 2 Fire. He said in the West, there were 175 new fires yesterday and 47 uncontained large fires. He said there are six Type I teams and 14 Type II teams out on wildfires.

Mike Kennedy asked if the IA teams are currently on duty. Ron Leach said they have been working daily. Louis Eller asked if there were any issues with fireworks over the Fourth of July. Bill Gavette said there were two fires on the Fourth of July, one south of the Pinon Pines apartments that was started by kids. He said residents saw the fire and put it out quickly. Bill Gavette said the second fire was near the water treatment plant.

Redstone Community Association Louis Eller said he met with the president of the RCA. He said they really appreciated the parade and water fights.

MOTION: made to adjourn the Board of Directors meeting at 6:20 p.m. It carried and passed 3-0.

Respectfully submitted,

Jenny Cutright, Recording Secretary

Mike Kennedy, Vice-President

**Deputy Chief
Operations Report
August 2017**

Responses 2017 –

As of July 31, 2017 we responded to **710** calls for service.

- 363 EMS calls including 57 motor vehicle accidents.
- 41 Fire responses. These include all fire calls, gas leaks, spills, CO responses, etc.
- 100 Fire alarm responses
- 146 Service and Good Intent responses. These include smoke/odor checks, citizen assist, cancelled enroute etc.
- Special Event coverage.

Response Comparison – Month

- July 2017 - **161**
- July 2016 - **146**
- July 2015 - **111**
- July 2014 - **109**

Response Comparison - YTD

- 2017 - **681**
- 2016 - **710**
- 2015 - **675**
- 2014 - **611**

EMS Transports – YTD

- 2017 - **216**
- 2016 - **234**
- 2015 - **265**
- 2014 - **227**

EMS Non-Transports - YTD

- 2017 - **130**
- 2016 - **129**
- 2015 - **96**
- 2014 - **105**

ALS Calls – YTD
124

BLS Calls – YTD
152

ALS Calls – July
22

BLS Calls –
20

Fire Calls – July

Structure Fires
0

Wildland Fires
3

Vehicle Fires
0

False Alarms
22

Fire Calls – YTD

Structure Fires
41

Wildland Fires
17

Vehicle Fires
4

False Alarms
122

Concurrent Calls –

July
13 times (total of **30** calls)

YTD
52 times (total of **115** calls)

CRFPD Community Outreach/Education/Events

- Horse Shows – 4-6 times per month
- Carbondale Rodeo each Thursday
- Polo Matches – Aspen Equestrian Estates 2-3 times per week
- Free Blood Pressure Checks – Carbondale Farmer’s Market (Paul Herr, every Wednesday)
- Carbondale Independence Day Parade
- Redstone Independence Day Parade
- Redstone Independence Day Water Fights – Redstone Blvd
- Carbondale Mountain Fair
- Senior Housing Lunches

Projects, Outreach, Other stuff –

- Coordinating scheduling program for paid staff and volunteers
- Regular staff planning meetings
- Seasonal Staffing Program – Ongoing management and scheduling
- Monthly planning meeting
- Incident response in district
- Turnout gear distribution and reorganization

Respectfully submitted
Rob Goodwin
Deputy Chief



Board of Directors Report

Bill Gavette, Deputy Chief

August 2017

Completed Plan/Code Reviews

- Kinney, Access, Garfield County
- Hanlon ADU, Garfield County
- Roaring Fork Water & Sanitation District Wastewater Treatment Facility Expansion
- Gurley - Wildfire Mitigation Plan, Garfield County

Pending/On-going Plan/Code Reviews

- Redstone 2016 LLC Special Review for a Special Event Venue, Activity Envelope, and Site Plan Review
- Tilley/Butler, fire sprinkler system, Garfield County
- 21 Silver Spruce, fire sprinkler system, Garfield County

Inspections

- Columbine House, general inspection, Town of Carbondale
- Davidson, wildfire hazard mitigation, Garfield County
- Fire flow test, Aspen Glen, Garfield County
- Great Western Painting, spray booth, Garfield County

Other Projects

- VHF radio programming

Board of Directors Training Program Report

August 2017

July Training:

- July 17th , Head and Spine Trauma by Leach
- July 19th , Firefighter Self Rescue and RIT training by Perkins
- July 24th , Emergency Childbirth and Neonatal Resuscitation by Buss and Wagner

July Highlights:

- 2 members successfully passed their Colorado Firefighter 1 written and practical exams.

Certification Management:

- I assisted 1 member in the renewal of his Colorado EMT Intermediate certification.
- All training records, EMS continuing education credits and Firefighter Job Performance requirements (JPRs) records are up to date through the end of the month.

Training Hour Totals:

- 4 individual trainings were conducted throughout the month of July.
- Total man hours of training for July 2017 = 52 hours
- Total Man Hours of training in 2017 through July 31st =3244 hours

Respectfully submitted,

Deputy Chief/ Training Officer Frank Nadell



Board of Directors Report

Pablo Herr, FF/EMT, Public Fire Educator

July 2017

Prevention/outreach/education-

- Farmers Market- Weekly Blood Pressure Checks (150 BP's July's total)
- Valley Settlement Project- Teachers -Fire Extinguisher/Fire Alarm/Basic Infection Control Training
*Gavette
- Carbondale Library -Hands Only CPR Instruction (20 babysitters)
- Mt. Sopris Montessori- Fire and Life Safety Education/Station tour (25 students)
- Jaywalkers Lodge Train the Trainer- Narcan Administration (8 staff members)
*Spaulding
- Missouri Heights Wildfire Mitigation Consultation- Homeowner Art Davidson
*Gavette/Spaulding
- Carbondale Mt. Fair- Head Injury Prevention (60 helmets fitted on toddlers & babies)

Inspections

- Colombine House

Pre- Plans

- 811 MAIN
- 734 MAIN ST.
- 60 S. EIGHTH ST.

RESPONSE

- Support Daily EMS/Fire response, transport, patient care/RMS Reports

Carbondale & Rural Fire Protection District
www.carbondalefire.org

300 Meadowood Drive • Carbondale, CO 81623 • 970-963-2491 Fax 970-963-0569

July 31, 2017

Interest Rate

General Fund

Alpine Checking	559,176.03	0.00%
Alpine Money Market Fund	1,512,960.89	0.01%
TOTAL	\$ 2,072,136.92	

Capital Projects Fund #1

Alpine Checking	38,088.97	0.00%
Alpine Money Market Fund	904,255.11	0.01%
Alpine Impact Fee Fund	62,560.63	0.01%
Alpine Loan Fund Money Market	493,695.61	0.01%
TOTAL	\$ 1,498,600.32	

Bond Fund

Csafe	\$ 115,874.04	1.11%
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Pension Fund

FPPA	\$2,195,419.64
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Ambulance Billing Report - July 2017

Cash Collected on Accounts	\$ 10,225.55
New Accounts Billed	\$ 43,182.00
Medicare Assignments (Write-Offs)	\$ 3,664.16
Medicaid Write-Offs	\$ 2,783.90
Other Write-Offs	\$ 3,184.09
Amount Sent to Collections	\$ 3,195.26

Aging Report

<u>0-30 Days</u>	<u>31-60 Days</u>	<u>61-90 Days</u>	<u>>90 Days</u>
\$43,491.74	\$17,391.96	\$11,204.70	\$37,314.17

Checks Issued Between Board Meetings

General Fund

Payroll	\$49,442.53	Payroll	7/14/17
Internal Revenue Service	\$13,102.24	Federal Withholding	7/14/17
Colorado Department of Revenue	\$2,776.00	State Withholding	7/14/17
Fire & Police Pension Association	\$15,863.81	Pension/457/Death & Disability	7/14/17
Payroll	\$44,172.36	Payroll	7/28/17
Internal Revenue Service	\$10,774.78	Federal Withholding	7/28/17
Colorado Department of Revenue	\$2,414.00	State Withholding	7/28/17
Fire & Police Pension Association	\$15,173.10	Pension/457/Death & Disability	7/28/17

Capital Projects Fund

none

Miscellaneous Income

General Fund

record research	\$14.00
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Capital Projects Fund

Carbondale & Rural Fire Protection Dist

AP Check Register (Current by Bank)

Check Date: 8/9/2017

Check No.	Date	Status	Vendor ID	Payee Name	Amount
BANK ID: ALPINC - ALPINE BANK - CHECKING					1122
36256	08/09/17	P	ACE	Ace Hardware	\$305.40
36257	08/09/17	P	AIRGAS	Airgas USA, LLC	\$31.24
36258	08/09/17	P	ALERTA	Alert All Corp	\$396.00
36259	08/09/17	P	AVTECH	Av-Tech Electronics, Inc.	\$541.60
36260	08/09/17	P	BLACKH	Black Hills Energy	\$193.95
36261	08/09/17	P	CEDAR	Cedar Networks	\$350.00
36262	08/09/17	P	CENEX	Cenex Fleet Fueling	\$2,129.36
36263	08/09/17	P	CENTUR	CenturyLink	\$187.80
36264	08/09/17	P	CENTUB	CenturyLink Business Services	\$63.75
36265	08/09/17	P	CHIEFS	Chief Supply Corp.	\$1,215.41
36266	08/09/17	P	CODPSF	CODPS-Fire Prevention & Contro	\$5,293.18
36267	08/09/17	P	CFTOA	Colo Fire Trng Officers Assoc	\$60.00
36268	08/09/17	P	COFIRE	Colorado Division of Fire Prev	\$60.00
36269	08/09/17	P	COMCAS	Comcast Cable	\$29.96
36270	08/09/17	P	CUOFCO	Credit Union of Colorado	\$3,194.70
36271	08/09/17	P	BOND	CSAFE, Account #84-0758192-03	\$1,933.90
36272	08/09/17	P	GSFORD	Glenwood Springs Ford	\$117.88
36273	08/09/17	P	GRAING	Grainger Inc.	\$558.00
36274	08/09/17	P	HOLY	Holy Cross Energy	\$269.95
36275	08/09/17	P	CITYMA	Kroger - King Soopers Customer	\$294.55
36276	08/09/17	P	LIFEAS	Life-Assist, Inc.	\$2,723.14
36277	08/09/17	P	MWATER	Marble Water Company	\$50.00
36278	08/09/17	P	METLIF	MetLife - Group Benefits	\$3,485.22
36279	08/09/17	P	NAPA	Napa Auto Parts, Inc.	\$248.93
36280	08/09/17	P	NOVUS	Novus Auto Glass	\$50.00
36281	08/09/17	P	PAULLU	Paul Luttrell	\$70.44
36282	08/09/17	P	PITASS	Pitkin County Assessor	\$25.00
36283	08/09/17	P	REDSAN	Redstone Water & Sanitation Di	\$270.00
36284	08/09/17	P	STERIC	Stericycle, Inc.	\$731.14
36285	08/09/17	P	STEWAR	Stewart & Stevenson	\$3,304.67
36286	08/09/17	P	KEYPEO	The Key People Co, Inc.	\$395.00
36287	08/09/17	P	USPOST	U.S. Post Office	\$49.00
36288	08/09/17	P	UL	Underwriters Laboratories, Inc	\$9,770.00
36289	08/09/17	P	VERIZO	Verizon Wireless	\$739.05
36290	08/09/17	P	VIP	VIP Trash Removal	\$133.00
36291	08/09/17	P	WESTHE	Western Slope Health Care Grou	\$29,551.61
36292	08/09/17	P	WHITSI	Whitsitt & Gross, P.C.	\$1,727.00
36293	08/09/17	P	XCEL	Xcel Energy	\$1,776.86
BANK ALPINC REGISTER TOTAL:					\$72,326.69
GRAND TOTAL :					\$72,326.69

* Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void (Void Date) ; "A" - Application; "E" - EFT
 ** Denotes broken check sequence.

Capital Projects Fund #1
AP Check Register (Current by Bank)
Check Date: 8/9/2017

<u>Check No.</u>	<u>Date</u>	<u>Status</u>	<u>Vendor ID</u>	<u>Payee Name</u>	<u>Amount</u>
BANK ID: ALPINE - ALPINE BANK - CHECKING					1140
4724	08/09/17	P	LEAX	Leax Controls, Inc.	\$5,720.07
BANK ALPINE REGISTER TOTAL:					\$5,720.07
GRAND TOTAL :					\$5,720.07

* Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void (Void Date) ; "A" - Application ; "E" - EFT
** Denotes broken check sequence.

Carbondale & Rural Fire Protection Dist

Income Statement

(Original Budget to Actual Comparison)

For the period of 8/1/2017 Through 8/31/2017

	Current Period				Year To Date			
	Actual	Budget	Variance	%	Actual	Budget	Variance	%
<u>Cost of Goods Sold</u>								
Property Tax	\$0.00	\$0.00	\$0.00	0.0 %	\$(2,448,322.08)	\$(2,580,176.00)	\$(131,853.92)	(5.1)%
Specific Ownership Tax	0.00	0.00	0.00	0.0	(114,179.46)	(125,000.00)	(10,820.54)	(8.7)
Interest/Penalties	0.00	0.00	0.00	0.0	(1,078.38)	(5,500.00)	(4,421.62)	(80.4)
Delinquent Tax	0.00	0.00	0.00	0.0	(935.38)	(1,000.00)	(64.62)	(6.5)
Abated Tax	0.00	0.00	0.00	0.0	0.00	(4,868.00)	(4,868.00)	(100.0)
Ambulance Revenues	0.00	0.00	0.00	0.0	(103,324.29)	(225,000.00)	(121,675.71)	(54.1)
Interest Income	0.00	0.00	0.00	0.0	(24.80)	(100.00)	(75.20)	(75.2)
Building Rentals	0.00	0.00	0.00	0.0	(7,611.12)	(9,000.00)	(1,388.88)	(15.4)
Contributions & Grants	0.00	0.00	0.00	0.0	(3,502.15)	0.00	3,502.15	0.0
Training Income	0.00	0.00	0.00	0.0	0.00	(500.00)	(500.00)	(100.0)
Sale of Assets	0.00	0.00	0.00	0.0	(14.00)	0.00	14.00	0.0
Wildfire Contracts	0.00	0.00	0.00	0.0	(19,089.54)	(10,000.00)	9,089.54	90.9
Special Event Contracts	0.00	0.00	0.00	0.0	(156.00)	(7,000.00)	(6,844.00)	(97.8)
Miscellaneous Income	0.00	0.00	0.00	0.0	(4,586.27)	(4,000.00)	586.27	14.7
Total Cost of Goods Sold	\$0.00	\$0.00	\$0.00	0.0 %	\$(2,702,823.47)	\$(2,972,144.00)	\$(269,320.53)	(9.1)%
Gross Profit	\$0.00	\$0.00	\$0.00		\$2,702,823.47	\$2,972,144.00	\$(269,320.53)	(9.1)%
<u>Operating Expenses</u>								
Wages	\$0.00	\$0.00	\$0.00	0.0 %	\$864,041.49	\$1,482,174.00	\$618,132.51	41.7 %
Wildfire Wages, CRRF	0.00	0.00	0.00	0.0	13,250.34	5,000.00	(8,250.34)	(165.0)
Wages - Seasonal Staffing	0.00	0.00	0.00	0.0	28,048.50	65,000.00	36,951.50	56.8
Special Event Wages	0.00	0.00	0.00	0.0	1,581.84	5,000.00	3,418.16	68.4
Health Benefits	0.00	0.00	0.00	0.0	232,362.13	395,440.00	163,077.87	41.2
Pension Benefits	0.00	0.00	0.00	0.0	76,632.89	134,263.00	57,630.11	42.9
457 Contributions, District portion	0.00	0.00	0.00	0.0	6,922.55	13,314.00	6,391.45	48.0
Workers Comp	0.00	0.00	0.00	0.0	32,437.00	72,710.00	40,273.00	55.4
Volunteer Incentive	0.00	0.00	0.00	0.0	1,402.83	26,813.00	25,410.17	94.8
Medicare/FICA Tax	0.00	0.00	0.00	0.0	15,281.31	21,637.00	6,355.69	29.4
Unemployment Insurance	0.00	0.00	0.00	0.0	3,128.01	4,579.00	1,450.99	31.7
Death & Disability Policy - FPPA	0.00	0.00	0.00	0.0	21,400.08	35,819.00	14,418.92	40.3
Board Members Pay	0.00	0.00	0.00	0.0	0.00	8,000.00	8,000.00	100.0
Insurance	0.00	0.00	0.00	0.0	37,939.00	61,680.00	23,741.00	38.5
Treasurer Fees	0.00	0.00	0.00	0.0	56,769.35	63,674.00	6,904.65	10.8
Abated Tax	0.00	0.00	0.00	0.0	61.44	2,000.00	1,938.56	96.9
Administration Supplies/Expenses	350.00	0.00	(350.00)	0.0	7,282.90	14,392.00	7,109.10	49.4
Accounting	0.00	0.00	0.00	0.0	10,950.00	10,950.00	0.00	0.0
Legal Fees	0.00	0.00	0.00	0.0	11,461.00	30,840.00	19,379.00	62.8
Dues & Subscriptions	0.00	0.00	0.00	0.0	6,599.50	7,196.00	596.50	8.3
Administration Fuel	0.00	0.00	0.00	0.0	6,829.77	12,023.00	5,193.23	43.2
Freight & Postage	49.00	0.00	(49.00)	0.0	877.65	2,134.00	1,256.35	58.9
Computer Supplies	0.00	0.00	0.00	0.0	1,516.80	1,000.00	(516.80)	(51.7)
Fire/EMS Prevention	0.00	0.00	0.00	0.0	702.00	5,000.00	4,298.00	86.0

Carbondale & Rural Fire Protection Dist

Income Statement

(Original Budget to Actual Comparison)

For the period of 8/1/2017 Through 8/31/2017

	Current Period				Year To Date			
	Actual	Budget	Variance	%	Actual	Budget	Variance	%
Meetings	0.00	0.00	0.00	0.0	904.95	2,000.00	1,095.05	54.8
Volunteer Dinner Program	0.00	0.00	0.00	0.0	2,772.65	9,252.00	6,479.35	70.0
Election Expense	25.00	0.00	(25.00)	0.0	25.00	15,000.00	14,975.00	99.8
Emergency Management	0.00	0.00	0.00	0.0	0.00	1,000.00	1,000.00	100.0
Master Plan	0.00	0.00	0.00	0.0	0.00	2,000.00	2,000.00	100.0
Public Outreach	0.00	0.00	0.00	0.0	7,071.31	7,500.00	428.69	5.7
Firefighting Expenses/Supplies	0.00	0.00	0.00	0.0	11,508.39	40,000.00	28,491.61	71.2
Firefighting Fuel	0.00	0.00	0.00	0.0	2,201.14	2,867.00	665.86	23.2
Incident Resources	0.00	0.00	0.00	0.0	112.19	1,935.00	1,822.81	94.2
Incident Food	0.00	0.00	0.00	0.0	76.54	1,365.00	1,288.46	94.4
Wildfire Expenses, CRRF	0.00	0.00	0.00	0.0	7,791.55	2,056.00	(5,735.55)	(279.0)
Medical Expenses/Supplies	731.14	0.00	(731.14)	0.0	25,993.56	38,000.00	12,006.44	31.6
Infection Control Program	0.00	0.00	0.00	0.0	275.00	1,000.00	725.00	72.5
Medical Fuel	0.00	0.00	0.00	0.0	2,393.34	4,618.00	2,224.66	48.2
Physician Advisor	0.00	0.00	0.00	0.0	3,500.00	4,000.00	500.00	12.5
Telephone Service	0.00	0.00	0.00	0.0	8,209.72	15,150.00	6,940.28	45.8
Cell Phones/Pagers	0.00	0.00	0.00	0.0	1,804.40	3,213.00	1,408.60	43.8
Communications Supplies/Expenses	0.00	0.00	0.00	0.0	839.14	9,202.00	8,362.86	90.9
Communications Center	0.00	0.00	0.00	0.0	6,094.09	10,000.00	3,905.91	39.1
Training - Firefighting	0.00	0.00	0.00	0.0	14,215.00	17,476.00	3,261.00	18.7
Training - Medical	0.00	0.00	0.00	0.0	493.45	23,130.00	22,636.55	97.9
Paramedic Program	0.00	0.00	0.00	0.0	0.00	10,000.00	10,000.00	100.0
EMT Tuitions	0.00	0.00	0.00	0.0	0.00	5,140.00	5,140.00	100.0
Training - Administration	0.00	0.00	0.00	0.0	2,213.85	5,496.00	3,282.15	59.7
Food - Training	0.00	0.00	0.00	0.0	1,911.96	2,056.00	144.04	7.0
Vehicle Repairs	0.00	0.00	0.00	0.0	9,536.01	2,606.00	(6,930.01)	(265.9)
Vehicle Supplies, Parts, Tires	0.00	0.00	0.00	0.0	16,082.23	19,000.00	2,917.77	15.4
Equipment Testing	0.00	0.00	0.00	0.0	9,770.00	15,000.00	5,230.00	34.9
Communications Equipment Repairs	0.00	0.00	0.00	0.0	375.00	2,000.00	1,625.00	81.3
Maintenance Contracts	0.00	0.00	0.00	0.0	20,930.45	24,632.00	3,701.55	15.0
Computer Repairs & Service	0.00	0.00	0.00	0.0	4,901.40	14,037.00	9,135.60	65.1
Portable Equipment Repairs	0.00	0.00	0.00	0.0	188.80	100.00	(88.80)	(88.8)
Building Utilities	183.00	0.00	(183.00)	0.0	37,372.00	62,276.00	24,904.00	40.0
Building Maintenance & Repairs	395.00	0.00	(395.00)	0.0	14,004.38	30,426.00	16,421.62	54.0
Building Supplies	0.00	0.00	0.00	0.0	6,232.64	15,677.00	9,444.36	60.2
Janitorial Supplies	0.00	0.00	0.00	0.0	2,220.58	0.00	(2,220.58)	0.0
Miscellaneous Expenses	0.00	0.00	0.00	0.0	44,956.09	0.00	(44,956.09)	0.0
Transfer to Capital Projects Fund	0.00	0.00	0.00	0.0	100,000.00	100,000.00	0.00	0.0
Emergency Reserves	0.00	0.00	0.00	0.0	0.00	90,000.00	90,000.00	100.0
Total Operating Expenses	\$1,733.14	\$0.00	\$(1,733.14)	0.0 %	\$1,804,455.19	\$3,089,848.00	\$1,285,392.81	41.6 %
Net Income (Loss)	\$(1,733.14)	\$0.00	\$(1,733.14)	0.0 %	\$898,368.28	\$(117,704.00)	\$1,016,072.28	863.2 %

GENERAL FUND 2018

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8/1/2017

	2016 Audit	2017 Estimate	2018 Budget
RESERVE BALANCE JAN 1	1,058,613	1,305,826	1,259,827
REVENUES			
Taxes			
Property Tax	2,540,175	2,580,177	2,098,111
Abated Tax	8,370	4,868	5,000
Specific Ownership Tax	153,346	175,000	125,000
Penalties & Interest	6,701	2,157	5,500
Delinquent Tax	0	1,871	1,000
Total Taxes	2,708,592	2,764,073	2,234,611
Other Revenue			
Ambulance Service	224,456	199,955	225,000
Building Rentals	5,625	9,000	9,000
Earnings on Deposits	76	50	100
Grants & Contributions	2,189	3,502	0
Fireworks Contributions	0	0	0
Miscellaneous	29,934	7,000	4,000
Sale of Assets	0	14	0
Training Reimbursements	225	500	500
Wildfire Contracts	82,601	31,447	10,000
Special Event Contracts	0	7,000	7,000
Total Other Revenue	345,106	258,468	255,600
TOTAL REVENUE	3,053,698	3,022,540	2,490,211

	2016 Audit	2017 Estimate	2018 Budget
EXPENDITURES			
Personnel			
Wages	1,547,039	1,497,127	1,602,041
Wildfire Contract Wages	0	12,854	5,000
Seasonal Staffing	0	50,702	65,000
Special Event Wages	0	5,000	5,000
Health Benefits	362,388	405,000	445,500
Pension Benefits	116,224	134,263	160,000
457 Contribution	9,875	13,314	15,000
Work Comp	48,609	72,710	75,000
Volunteer Incentive	4,425	26,813	27,000
Volunteer Dinner Program	5,997	9,252	10,000
Payroll Tax, Medicare	33,075	21,637	24,000
Board Members Pay	3,225	8,000	8,000
Disability	31,205	35,819	36,000
Unemployment Insurance	3,745	4,579	5,000
Total Personnel	2,165,807	2,297,071	2,482,541
Administration			
Insurance	48,872	61,680	63,407
Treasurer's Fees	58,747	63,674	65,457
Abated Taxes	1,591	2,000	2,056
Supplies & Expenses	15,382	11,389	13,000
Accounting	12,050	10,950	11,257
Legal	20,492	30,000	30,840
Dues & Subscriptions	5,398	8,000	8,224
Fuel	9,835	10,017	10,298
Freight & Postage	1,369	1,408	1,447
Computer Supplies	1,578	2,369	2,435
Fire/EMS Prevention	3,578	1,000	1,028
Meetings	3,511	2,000	2,056
Election	1,258	15,000	15,420
Emergency Management	0	1,000	1,028
Master Plan	1,500	2,000	2,056
Public Outreach	16,156	10,000	10,280
Total Administrative	201,317	232,487	240,289
Fire Fighting			
Supplies/Expenses	22,297	30,000	30,840
Fuel	2,059	2,336	2,401
Incident Resources	1,684	1,000	1,028
Incident Food	0	1,000	1,028
Wildfire Expenses	9,627	3,000	3,084
Total Fire Fighting	35,667	37,336	38,381
EMS			
Supplies/Expenses	34,758	38,518	39,597
Infection Control	0	1,000	1,028
Fuel	3,081	3,315	3,408
Physician Advisor	3,500	3,500	3,500
Total EMS	41,339	46,333	47,532

	2016 Audit	2017 Estimate	2018 Budget
EXPENDITURES			
Communications			
Telephone Service	15,172	13,643	14,025
Cell Phones	2,828	2,728	2,804
Supplies/Expenses	7,363	9,000	9,252
Communications Center	14,691	10,000	10,000
Total Communications	40,054	35,370	36,081
Training			
Medical	5,539	1,000	5,000
Fire	9,035	20,000	20,560
Administration	12,308	5,000	5,140
EMT Tuitions	402	3,000	3,084
Paramedic Program	4,516	10,000	10,000
Food	734	3,000	3,000
Total Training	32,534	42,000	46,784
Equipment			
Vehicle Repairs, Outside	1,430	10,682	10,981
Vehicle Supplies, Parts, Tires	24,131	24,698	25,390
Equipment Testing	13,842	15,000	15,420
Communications Equipment	2,711	2,000	2,056
Maintenance Contracts	21,452	24,632	25,322
Computers Repairs/Service	10,721	14,037	14,430
Portable Equipment	15	100	103
Total Equipment	74,302	91,150	93,702
Buildings			
Utilities	62,380	59,448	61,113
Maintenance & Repairs	17,953	23,330	23,984
Supplies	17,624	14,014	14,406
H Lazy F Unit	0	0	0
Total Buildings	97,957	96,793	99,503
Miscellaneous			
TABOR Emergency Reserves	0	10,000	90,000
Other Miscellaneous	17,508	80,000	0
Total Miscellaneous	17,508	90,000	90,000
TOTAL EXPENDITURES	2,706,485	2,968,539	3,174,814
Transfer to CPF	100,000	100,000	100,000
Sale of Assets			
Reserve Balance 12/31 GF	1,305,826	1,259,827	475,223
Reserve Balance 12/31 CPF	633,917	536,626	525,790
Total Reserves	1,939,743	1,796,453	1,001,013
Restricted Funds		442,165	333,558
Unrestricted Funds		1,354,288	667,456

CAPITAL PROJECTS FUND 2018
8/1/2017

	2016 Audit	2017 Estimate	2018 Budget
Reserve Balance Jan 1	651,935	633,917	536,626
REVENUES			
Impact Fees	23,360	730	1,000
Earnings on Deposits	142	200	200
Grants	70,836	60,000	0
Miscellaneous	84,000	0	0
Debt Proceeds	0	0	0
TOTAL REVENUE	178,338	60,930	1,200
EXPENDITURES			
Loan Payments, New Trucks	102,038	102,036	102,036
Fire Equipment	46,101	30,000	0
Station Improvements	12,329	20,000	0
Communications Equipment	13,768	10,000	0
Training Equipment	705	10,000	0
Medical Equipment	62,588	5,000	0
Office Equipment	12,354	3,000	0
Station Equipment	0	3,185	0
Vehicles	39,610	65,000	0
Lease, Copier	6,863	10,000	10,000
Misc		0	0
TOTAL EXPENDITURES	296,356	258,221	112,036
Sale of Assets	0	0	0
Transfer from Gen Fund	100,000	100,000	100,000
Reserve Balance 12/31	633,917	536,626	525,790

GENERAL FUND 2018

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8/1/2017

	2016 Audit	2017 Estimate	2018 Budget
RESERVE BALANCE JAN 1	1,058,613	1,305,826	1,259,827
REVENUES			
Taxes			
Property Tax	2,540,175	2,580,177	2,738,761
Abated Tax	8,370	4,868	5,000
Specific Ownership Tax	153,346	175,000	125,000
Penalties & Interest	6,701	2,157	5,500
Delinquent Tax	0	1,871	1,000
Total Taxes	2,708,592	2,764,073	2,875,261
Other Revenue			
Ambulance Service	224,456	199,955	225,000
Building Rentals	5,625	9,000	9,000
Earnings on Deposits	76	50	100
Grants & Contributions	2,189	3,502	0
Fireworks Contributions	0	0	0
Miscellaneous	29,934	7,000	4,000
Sale of Assets	0	14	0
Training Reimbursements	225	500	500
Wildfire Contracts	82,601	31,447	10,000
Special Event Contracts	0	7,000	7,000
Total Other Revenue	345,106	258,468	255,600
TOTAL REVENUE	3,053,698	3,022,540	3,130,861

	2016 Audit	2017 Estimate	2018 Budget
EXPENDITURES			
Personnel			
Wages	1,547,039	1,497,127	1,602,041
Wildfire Contract Wages	0	12,854	5,000
Seasonal Staffing	0	50,702	65,000
Special Event Wages	0	5,000	5,000
Health Benefits	362,388	405,000	445,500
Pension Benefits	116,224	134,263	160,000
457 Contribution	9,875	13,314	15,000
Work Comp	48,609	72,710	75,000
Volunteer Incentive	4,425	26,813	27,000
Volunteer Dinner Program	5,997	9,252	10,000
Payroll Tax, Medicare	33,075	21,637	24,000
Board Members Pay	3,225	8,000	8,000
Disability	31,205	35,819	36,000
Unemployment Insurance	3,745	4,579	5,000
Total Personnel	2,165,807	2,297,071	2,482,541
Administration			
Insurance	48,872	61,680	63,407
Treasurer's Fees	58,747	63,674	65,457
Abated Taxes	1,591	2,000	2,056
Supplies & Expenses	15,382	11,389	13,000
Accounting	12,050	10,950	11,257
Legal	20,492	30,000	30,840
Dues & Subscriptions	5,398	8,000	8,224
Fuel	9,835	10,017	10,298
Freight & Postage	1,369	1,408	1,447
Computer Supplies	1,578	2,369	2,435
Fire/EMS Prevention	3,578	1,000	1,028
Meetings	3,511	2,000	2,056
Election	1,258	15,000	15,420
Emergency Management	0	1,000	1,028
Master Plan	1,500	2,000	2,056
Public Outreach	16,156	10,000	10,280
Total Administrative	201,317	232,487	240,289
Fire Fighting			
Supplies/Expenses	22,297	30,000	30,840
Fuel	2,059	2,336	2,401
Incident Resources	1,684	1,000	1,028
Incident Food	0	1,000	1,028
Wildfire Expenses	9,627	3,000	3,084
Total Fire Fighting	35,667	37,336	38,381
EMS			
Supplies/Expenses	34,758	38,518	39,597
Infection Control	0	1,000	1,028
Fuel	3,081	3,315	3,408
Physician Advisor	3,500	3,500	3,500
Total EMS	41,339	46,333	47,532

	2016 Audit	2017 Estimate	2018 Budget
EXPENDITURES			
Communications			
Telephone Service	15,172	13,643	14,025
Cell Phones	2,828	2,728	2,804
Supplies/Expenses	7,363	9,000	9,252
Communications Center	14,691	10,000	10,000
Total Communications	40,054	35,370	36,081
Training			
Medical	5,539	1,000	5,000
Fire	9,035	20,000	20,560
Administration	12,308	5,000	5,140
EMT Tuitions	402	3,000	3,084
Paramedic Program	4,516	10,000	10,000
Food	734	3,000	3,000
Total Training	32,534	42,000	46,784
Equipment			
Vehicle Repairs, Outside	1,430	10,682	10,981
Vehicle Supplies, Parts, Tires	24,131	24,698	25,390
Equipment Testing	13,842	15,000	15,420
Communications Equipment	2,711	2,000	2,056
Maintenance Contracts	21,452	24,632	25,322
Computers Repairs/Service	10,721	14,037	14,430
Portable Equipment	15	100	103
Total Equipment	74,302	91,150	93,702
Buildings			
Utilities	62,380	59,448	61,113
Maintenance & Repairs	17,953	23,330	23,984
Supplies	17,624	14,014	14,406
H Lazy F Unit	0	0	0
Total Buildings	97,957	96,793	99,503
Miscellaneous			
TABOR Emergency Reserves	0	10,000	90,000
Other Miscellaneous	17,508	80,000	0
Total Miscellaneous	17,508	90,000	90,000
TOTAL EXPENDITURES	2,706,485	2,968,539	3,174,814
Transfer to CPF	100,000	100,000	100,000
Sale of Assets			
Reserve Balance 12/31 GF	1,305,826	1,259,827	1,115,874
Reserve Balance 12/31 CPF	633,917	536,626	55,790
Total Reserves	1,939,743	1,796,453	1,171,664
Restricted Funds		442,165	333,558
Unrestricted Funds		1,354,288	838,106

CAPITAL PROJECTS FUND 2018
8/1/2017

	2016 Audit	2017 Estimate	2018 Budget
Reserve Balance Jan 1	651,935	633,917	536,626
REVENUES			
Impact Fees	23,360	730	1,000
Earnings on Deposits	142	200	200
Grants	70,836	60,000	0
Miscellaneous	84,000	0	0
Debt Proceeds	0	0	0
TOTAL REVENUE	178,338	60,930	1,200
EXPENDITURES			
Loan Payments, New Trucks	102,038	102,036	102,036
Fire Equipment	46,101	30,000	20,000
Station Improvements	12,329	20,000	10,000
Communications Equipment	13,768	10,000	50,000
Training Equipment	705	10,000	10,000
Medical Equipment	62,588	5,000	10,000
Office Equipment	12,354	3,000	10,000
Station Equipment	0	3,185	10,000
Vehicles	39,610	65,000	350,000
Lease, Copier	6,863	10,000	10,000
Misc		0	0
TOTAL EXPENDITURES	296,356	258,221	582,036
Sale of Assets	0	0	0
Transfer from Gen Fund	100,000	100,000	100,000
Reserve Balance 12/31	633,917	536,626	55,790

DRAFT – EJG July 25, 2017

RESOLUTION NO. _____ SERIES OF 2017

A RESOLUTION OF THE CARBONDALE AND RURAL FIRE PROTECTION DISTRICT BOARD OF DIRECTORS

WHEREAS, the Carbondale & Rural Fire Protection District Board of Directors has determined that it is necessary to place a mill levy override question on the November 6, 2017 election ballot.

NOW THEREFORE, BE IT RESOLVED by the Carbondale and Rural Fire Protection District Board that:

1) The following language shall be certified by the Designated Election Official for the District to each of the county clerks in Garfield, Pitkin and Gunnison Counties for inclusion on the ballot of the November 6, 2017 coordinated election:

SHALL CARBONDALE & RURAL FIRE PROTECTION DISTRICT TAXES BE INCREASED BY \$ _____ ANNUALLY FOR A LIMITED _____ YEAR PERIOD (FOR TAX COLLECTION YEARS _____) ONLY WITH SUCH INCREASE TO BE DEPOSITED IN THE GENERAL FUND FOR THE PURPOSE OF FUNDING THE COSTS OF, AMONG OTHER THINGS, MAINTAINING CURRENT LEVELS OF ESSENTIAL FIRE FIGHTING AND PARAMEDIC SERVICES, BY A PROPERTY TAX TO BE LEVIED AT A RATE OF 1.75 MILLS (SUCH MILL LEVY TO BE IN ADDITION TO THE MILL LEVY CURRENTLY IMPOSED BY THE DISTRICT) AS A VOTER-APPROVED REVENUE CHANGE UNDER ARTICLE X, SECTION 20 OF THE COLORADO CONSTITUTION AND AUTHORIZATION TO EXCEED THE LIMITATION CONTAINED IN SECTION 29-1-301 OF THE COLORADO REVISED STATUTES?

INTRODUCED, READ AND PASSED this _____ day of August, 2017.

CARBONDALE AND RURAL FIRE PROTECTION DISTRICT BOARD

By: _____
Eugene K. Schilling, President

ATTEST:

Secretary

**CARBONDALE & RURAL FIRE PROTECTION DISTRICT
RESOLUTION NO. 2017-004**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CARBONDALE & RURAL FIRE
PROTECTION DISTRICT SUPPORTING THE GRANT APPLICATION FOR A GRANT
FROM THE GARFIELD COUNTY FEDERAL MINERAL LEASE DISTRICT FOR THE
PURCHASE OF COMMUNICATIONS EQUIPMENT**

WHEREAS, the Garfield County Federal Mineral Lease District (“GCFMLD”) is an independent public body formed pursuant to the Colorado Federal Mineral Lease District Act, Colo. Rev. Stat. § 30-20-1301 *et seq.* (2012); and

WHEREAS, as a political subdivision of the State of Colorado, the Carbondale & Rural Fire Protection District is eligible to receive grant funding from GCFMLD under the Colorado Federal Mineral Lease District Act and 30 U.S.C. § 191 (2012); and

WHEREAS, the Carbondale & Rural Fire Protection District seeks to submit a grant application through GCFMLD’s Mini Grant Program, requesting up to \$25,000.00 in funding for the purchase of communications equipment.

NOW THEREFORE, be it resolved by the Board of Directors of the Carbondale & Rural Fire Protection District that:

1. The Board of Directors of the Carbondale & Rural Fire Protection District strongly supports the GCFMLD grant application for the purchase of communications equipment and has appropriated matching funds (if necessary) for a grant with Garfield County Federal Mineral Lease District.

2. If the grant is awarded, the Board of Directors of the Carbondale & Rural Fire Protection District supports the project, as well as the expenditure of funds necessary to meet the terms and obligations of the Grant Agreement with the GCFMLD.

3. If the grant is awarded, The Board of Directors of the Carbondale & Rural Fire Protection District hereby authorizes the Carbondale & Rural Fire Protection District to enter into and comply with the terms of the Mini Grant Agreement.

4. If the grant is awarded, the Board of Directors of the Carbondale & Rural Fire Protection District hereby authorizes the President of the Board to execute the Grant Agreement with GCFMLD.

5. The effective date of this Resolution is the date passed and approved below.

INTRODUCED, READ, AND ADOPTED this 9th day of August, 2017.

CARBONDALE & RURAL FIRE PROTECTION DISTRICT

By: _____
Eugene K. Schilling, President

ATTEST:

Louis E. Eller, Jr, Secretary/Treasurer