

CARBONDALE & RURAL FIRE PROTECTION DISTRICT

MINUTES OF THE MEETING

BOARD OF DIRECTORS

CARBONDALE FIRE HEADQUARTERS

JANUARY 10, 2018

The Board of Directors of the Carbondale & Rural Fire Protection District met for their regular meeting on January 10, 2018 at the Carbondale Fire Headquarters/Training Building.

President Gene Schilling called the meeting to order at 5:30 p.m. Directors present were Mike Kennedy, Michael Hassig and Gretchen Stock Bell. Director Tom Adgate attended via telephone. Also present were Ron Leach, Jenny Cutright, Rob Goodwin, Bill Gavette, Frank Nadell, Will Grandbois, Allan Ingram, Jake Spaulding, Garrett Kennedy and Mike Gandolfo.

CONSENT AGENDA

The items on the consent agenda were:

- Approve the Minutes of December 13, 2017 Regular Meeting
- Approve Current Bills and Balances
Approve Resolution 2018-001, A Resolution of the Board of Directors of the Carbondale & Rural Fire Protection District Establishing the Public Places for Posting Notice to Comply with the Provisions of C.R.S. 24-6-402 and 32-1-903(2)

MOTION: made to approve the consent agenda as noted. It carried and passed unanimously.

CONSIDERATION OF A SEPARATION AND RELEASE AGREEMENT FOR CHIEF RON LEACH

Gene Schilling asked the board if there were questions or comments on the proposed separation agreement. Michael Hassig thanked Gene Schilling for negotiating and Ron Leach for everything he has done for the fire district. Michael Hassig questioned where the funds for the agreement would be accounted from. Gene Schilling noted that he believes the budget will be able to handle expense, but if not, a supplemental budget will be needed at the end of the year and the funds will come out of reserves.

Michael Hassig questioned the process for selecting a new fire chief. Gene Schilling said that it could be discussed at the next regular Board of Directors meeting.

MOTION: made to approve the Separation and Release Agreement for Chief Ron Leach. It carried and passed unanimously. Gene Schilling thanked Ron Leach for his many years of service to the community and the innumerable good things he has done over his career.

Gene Schilling said that if Ron Leach accepts the Separation and Release Agreement, an interim chief will need to be appointed. Eric Gross noted that there is a seven-day period after the agreement is signed, that Ron Leach can revoke his signature. Gene Schilling said that the Board of Directors can move forward on the assumption that the agreement will not be revoked. Discussion regarding appointing an acting chief upon completion on the agreement followed. Mike Kennedy questioned the requirements for hiring an executive.

He also requested a special meeting shortly after the agreement is signed. Gene Schilling said that he would like to appoint an acting chief for the interim. Discussion followed.

MOTION: made to appoint Rob Goodwin to the position of acting chief once the agreement has been executed and the time period expires. It carried and passed unanimously.

MOTION: made to increase Rob Goodwin's pay by \$1500 per month to compensate him for the additional duties once he acting chief, until a permanent chief is hired. It carried and passed unanimously.

Eric Gross said that he would prepare a memo for the Board of Directors regarding the hiring process and procedures. General discussion regarding hiring procedures followed.

Director Tom Adgate left the meeting at 5:44 p.m.

The Board of Directors recessed to the Pension Meeting at 5:45 p.m. without a motion.

The Board of Directors reconvened the regular meeting at 6:06 p.m. without a motion.

PERSONS PRESENT NOT ON THE AGENDA

There were no comments from the public.

FINANCIAL REPORT

End of the Year Ambulance Write Offs Jenny Cutright presented the 2017 annual ambulance write off list, according to the ambulance billing police. She said the amounts are uncollectable, totaling \$22,643.92

MOTION: made to write off the attached list as noted. It carried and passed unanimously.

OLD BUSINESS

Ambulance Purchase Update Rob Goodwin said the staff is still looking at ambulances. He said he has specs and is scheduling demo ambulances to come to the station over the next few weeks so crews can look at each type of ambulance that is being considered. He said after that he expects to get firm bids and make a recommendation to the Board of Directors. Further discussion regarding different types of chassis and ambulances followed.

NEW BUSINESS

Board of Directors Pay Gene Schilling said that the Board of Directors monthly pay was reduced due to the financial issues the district faced. General discussion followed.

MOTION: made to approve Resolution 2018-002, A Resolution of the Board of Directors of the Carbondale & Rural Fire Protection District Setting Board of Directors' Compensation. General discussion regarding followed. It carried and passed unanimously.

Appoint Designated Election Official

MOTION: made to approve Resolution 2018-003, A Resolution Appointing a Designated Election Official and Authorizing Designated Election Official to Cancel Election. It carried and passed unanimously.

Discussion regarding May election type Jenny Cutright said that the Board of Directors needs to determine if the May 8, 2018 election will be a mail ballot or polling place election. Discussion followed. It was decided to hold a mail ballot election. The Board of Directors also directed the Designated Election Official to place ads in local papers regarding the call for nominations.

MOTION: made to adjourn the Board of Directors meeting at 6:20 p.m. It carried and passed unanimously.

Respectfully submitted,

Jenny Cutright, Recording Secretary

Gene Schilling, President