

CARBONDALE & RURAL FIRE PROTECTION DISTRICT

MINUTES OF THE MEETING

BOARD OF DIRECTORS

CARBONDALE FIRE HEADQUARTERS

APRIL 11, 2018

The Board of Directors of the Carbondale & Rural Fire Protection District met for their regular meeting on April 11, 2018 at the Carbondale Fire Headquarters/Training Building.

President Gene Schilling called the meeting to order at 6:03 p.m. Directors present were Mike Kennedy, Michael Hassig, Tom Adgate and Gretchen Stock Bell. Also present were Rob Goodwin, Jenny Cutright, Bill Gavette and Eric Gross.

CONSENT AGENDA

The items on the consent agenda were:

- Approve the Minutes of March 14, 2018 Regular Meeting
- Approve Current Bills and Balances

MOTION: made to approve the consent agenda as noted. It carried and passed unanimously.

PERSONS PRESENT NOT ON THE AGENDA

There were no members of the public in attendance.

STAFF REPORTS

Chief's Report Rob Goodwin said that the District's ladder and tender were purchased in 2012. He said the plan for the tender was to use it as a water hauler and wildfire vehicle. He said that if some boxes and racks are built on the tender it can be sent out as a tactical tender on deployments, in addition to being better equipped for local fires. He added that Bill Gavette did a CAD drawing of the needed equipment and the cost is \$6,150. He said the funds are available in the capital projects fund. The Board verbally approved the purchase.

FINANCIAL REPORT

Capital Projects Funding Plan Rob Goodwin said that he has been working on the capital funding plan spreadsheets. He said that he spreadsheets will be available for review at the May meeting.

OLD BUSINESS

Verizon Site at Aspen Glen Update Rob Goodwin distributed the draft lease proposal from Verizon. Discussion followed and the Board of Directors directed Eric Gross to move forward with obtaining a deed for the property. Further discussion regarding Verizon's plans and what the possible uses for the fire district could be followed.

Eric Gross said he is working on a lease with Aspen Glen for the property. Rob Goodwin said he and Bill Gavette will talk with the Verizon representative regarding the specifics. The Board of Directors verbally directed the staff to move forward with negotiations with Verizon.

Ambulance Purchase Update Rob Goodwin said final demo ambulance will be here next week for review. He said they are forming a small committee to work on the purchase, including the bid specification and making a recommendation to the Board of Directors. Rob Goodwin said that his plan is to order an ambulance by the end of June.

Board of Directors Retreat Follow Up Rob Goodwin said that he has been working on paring down the membership list to be accurate. He said that he reviewed the hours and participation over the last several years. He added that there are about 5 members he would like to have on a list of "legacy members", who are collecting a pension and are somewhat active retirees. He said they will be able to finish their service the way they want.

Rob Goodwin said that the membership list will be about 35 active members, once the list is accurate. He added that the inactive members cost the district money, by paying for work comp, pagers, other equipment, etc. General discussion followed. It was decided to send a letter to each member being removed from the list so their status is clear.

Rob Goodwin said that there is a meeting at the Redstone Church tomorrow night to talk about wildfire and response. He said that he will be talking to them about the plan for recruitment in the south end of the District. He added that there will be costs for new recruits, including equipment and training.

Rob Goodwin said that he and Allan Ingram, who is the new Deputy Chief of Operations, on response in the Redstone area. He added that there are two paid employees who live near Redstone and they are discussing paying them for on-call time when they are not on duty.

Rob Goodwin said that he is meeting with one of the Redstone station tenants tomorrow, and the other next week. He said the cleanup process will begin soon. He said that he will be working with Rob Goodwin on the proper process to notify the tenants. General discussion followed. Rob Goodwin said if the tenants clean up the station within 30 days, a tenancy agreement can be made.

Rob Goodwin said that he has obtained quotes to replace a utility vehicle. Discussion regarding different quotes followed. He said that he would like to purchase a utility truck now and make it the new battalion vehicle, then use the old battalion truck as the chief officer truck, purchase the ambulance, then if there are still funds left in the budget, purchase a second utility truck.

MOTION: made to approve the purchase of a utility truck. It carried and passed unanimously.

NEW BUSINESS

Chief's Spending Authority Gene Schilling said there has been an unwritten policy that the Fire Chief can spend up to \$2,000 without Board of Directors authorization. He said that he would like to increase it to \$5,000.

MOTION: made to allow the Fire Chief to spend up to \$5,000 without Board of Directors approval. It carried and passed unanimously.

MOTION: made to adjourn the Board of Directors meeting at 6:37 p.m. It carried and passed unanimously.

Respectfully submitted,

Jenny Cutright, Recording Secretary

Gene Schilling, President