

On December 1, 2017, the Chamber will institute a policy wherein businesses who are 120+ days past due on their membership investment will be automatically dropped. Businesses interested in rejoining the Chamber once they have been dropped will be charged the \$25 application fee.

Membership investments are automatically renewed every year in order to offer our businesses uninterrupted benefits. Invoices are due on the first day of the member's renewal month. Businesses who are no longer interested in being members will need to inform the Chamber that they are cancelling their membership. Please email director@basaltchamber.com or call 970-927-4031.

There are several ways to pay for your Chamber member investment:

- By mail
- By phone
- In-person
- Automatic payment
- Coming soon - online payment

Members who pay in advance of their invoice date will receive a \$25 early payment discount. Members who opt-in for annual automatic payment will also receive the \$25 early payment discount. Please contact us today about setting up annual automatic payment.

If your business is facing financial hardships or cash flow issues, we are willing to work out a monthly, automatic payment plan to make the cost of your chamber investment more manageable. Please contact us for details prior to your account reaching the 90 days past due mark.

Invoice communication timeline

- Two months prior to renewal month: First invoice is sent via USPS mail to the billing contact on record. Members are eligible for \$25 off for early payment.
- One month prior to renewal month: Second invoice is sent via email to the billing contact on record. Members are eligible for \$25 off for early payment.
- Renewal month: Third invoice is sent via email.
- 30 days past due: Fourth invoice is sent via email.
- 60 days past due: Fifth invoice is sent via email to the billing contact on record. Members will receive a reminder phone call from the Chamber. If a business elects to rejoin the Chamber prior to 90 days past due, the \$25 re-application fee will be waived.
- 90 days past due: Final notice is sent via USPS mail.
- 120+ days past due: Business is dropped from Chamber membership (email notification). Businesses may elect to rejoin the Chamber, however they will have to pay a \$25 re-application fee.

HISTORIC DOWNTOWN • WILLITS TOWN CENTER • MIDVALLEY CENTERS
BASALT BUSINESS CENTER • ORCHARD PLAZA • EL JEBEL • OLD SNOWMASS
The Red Caboose • Lions Park next to Town Hall
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