

CARBONDALE & RURAL FIRE PROTECTION DISTRICT

MINUTES OF THE MEETING

BOARD OF DIRECTORS

CARBONDALE FIRE HEADQUARTERS

NOVEMBER 14, 2018

The Board of Directors of the Carbondale & Rural Fire Protection District met for their regular meeting on November 14, 2018 at the Carbondale Fire Headquarters/Training Building.

President Gene Schilling called the meeting to order at 5:30 p.m. Directors present were Mike Kennedy, Michael Hassig, Tom Adgate and Gretchen Stock Bell. Also present were Rob Goodwin, Jenny Cutright, Frank Nadell and Tim Malloy.

CONSENT AGENDA

The items on the consent agenda were:

- Approve the Minutes of August 15, 2018 Regular Meeting
- Approve the Minutes of October 10, 2018 Regular Meeting
- Approve Current Bills and Balances

MOTION: made to approve the consent agenda as noted. It carried and passed unanimously.

PERSONS PRESENT NOT ON THE AGENDA

There were no members of the public present.

NOVEMBER ELECTION RESULTS

Rob Goodwin congratulated the board on a successful election. He said that the bond representatives are working on tendering the existing bond. He said that staff is working on the due diligence report for the bond. He said he expects the bonds to be issued in January. Rob Goodwin noted that interest rates generally dip in January so they are trying to time the issuance with the lower rates.

PUBLIC HEARING REGARDING 2019 BUDGET

President Gene Schilling called the public hearing to order at 5:33 p.m. There were no members of the public present.

Rob Goodwin reviewed the proposed budget. Discussion regarding moving to a LOSAP program followed. The Board of Directors verbally agreed to move forward with a LOSAP program for 2019. General discussion regarding a LOSAP and the current pension program followed. No further action was taken.

MOTION: made to continue the public hearing regarding the 2019 budget until the December 12, 2018 board meeting. It carried and passed unanimously.

STAFF REPORTS

Chief's Report Rob Goodwin said has been talking the staff regarding the election. He said there will be committees to spec vehicles and he is encouraging the staff to participate in these committees. He added that the staff is very excited about participating.

Attorney's Report Eric Gross said met with Rob Goodwin and Jenny Cutright to work on updating the personnel policies. Rob Goodwin said he hopes to implement the updated policies during the first quarter of 2019.

Training Report Frank Nadell said the new recruits just finished the EMR course and are now in the basic firefighter course. He said that this is increasing our response capabilities in the South end of the District. Rob Goodwin said that Frank Nadell has done a great job training and keeping the new recruits engaged. Frank Nadell added that Ron Leach did a great job teaching the EMR course.

LAKE SPRINGS RANCH IMPACT FEES

Tim Malloy attended the Board of Directors representing Lake Springs Ranch. He said that his client is the Berkley Family and they have been working on phased conservation easements for the property. He said that they are creating 14 lots in Phase II, but will never develop them as they are being conserved. He said they have a deadline of November 21 to finalized the plat. He added that the Berkley's are requesting a reduced impact fee since the lots will never be developed.

Discussion regarding the lots and impact fees followed. Tim Malloy noted that the plat will be vacated once the lots are conserved. He added that the Berkley Family is willing to provide a letter stating if the conservation easement doesn't close by a certain date, they will pay the full amount of fees. Further discussion followed.

MOTION: made to charge an impact fee of \$3,000 to Lake Springs Ranch Phase II, based on the fact that there will no future development, and that they will provide a letter stating that additional impact fees will be paid if the conservation easement isn't executed within 180 days, following review and approval by Eric Gross and staff, that Gene Schilling is authorized to sign the agreement. It carried and passed unanimously.

NEW BUSINESS

Board Retreat Rob Goodwin said a packet will be sent out before the retreat. He requested any agenda items be sent to him for inclusion. He said the topics on the agenda at this time are: wage

adjustments, job descriptions/positions, bond project schedule, personnel policies and potential cost saving for health insurance.

Rob Goodwin said that the District is doing a joint salary and benefit survey with CRFR and GSFD. He reviewed the parameters of the study, noting there will be some information available in December, but the full report will not be available until January 2019.

Citizen's Committee Rob Goodwin said that the members of the Citizen's Committee have been invited to the holiday dinner and will be recognized there. Gene Schilling said that he has a letter to the editor thanking them as well.

MOTION: made to adjourn the Board of Directors meeting at 6:10 p.m. It carried and passed unanimously.

Respectfully submitted,

Jenny Cutright, Recording Secretary

Gene Schilling, President