

Carbondale & Rural Fire Protection District  
Meeting of the Board of Directors  
July 11, 2018  
5:30 p.m.

Agenda

- A. Call to order & roll call
- B. Consent Agenda
  - 1. Approve Previous Minutes
  - 2. Current Bills & Balances
- C. Persons Present Not on the Agenda
- D. Staff Reports
  - 1. Chief's Report
  - 2. Attorney's Report
  - 3. Other
- E. Financial Report
  - 1. Other
- F. Old Business
  - 1. Gallagher Amendment
  - 2. Other
- G. New Business
  - 1. Discussion Regarding November election
  - 2. Other
- H. Adjourn

# **CARBONDALE & RURAL FIRE PROTECTION DISTRICT**

## **MINUTES OF THE MEETING**

## **BOARD OF DIRECTORS**

### **CARBONDALE FIRE HEADQUARTERS**

**JUNE 13, 2018**

The Board of Directors of the Carbondale & Rural Fire Protection District met for their regular meeting on June 13, 2018 at the Carbondale Fire Headquarters/Training Building.

President Gene Schilling called the meeting to order at 5:31 p.m. Directors present were Mike Kennedy, Michael Hassig and Tom Adgate. Also present were Rob Goodwin, Jenny Cutright, Bill Gavette, Frank Nadell, Eric Gross and Allan Ingram. Director Gretchen Stock Bell was absent.

### **CONSENT AGENDA**

The items on the consent agenda were:

- Approve the Minutes of May 9, 2018 Regular Meeting
- Approve Current Bills and Balances

**MOTION:** made to approve the consent agenda as noted. It carried and passed unanimously.

### **PERSONS PRESENT NOT ON THE AGENDA**

There were no comments from the public.

### **STAFF REPORTS**

Chief's Report Rob Goodwin discussed a number of topics.

- Ambulance Purchase - Rob Goodwin said the ambulance committee purchase has been evaluating ambulances. He said that the committee's recommendation is a Braun NW ambulance on a Ford F450 chassis. Rob Goodwin said the total cost, including the power cot and load system, is \$238,287. General discussion regarding the chassis, ambulance use and safety features followed.

Rob Goodwin requested approval to order the ambulance.

**MOTION:** made to approve the purchase of a Braun NW ambulance for \$238,287. It carried and passed unanimously. Rob Goodwin said he and Jenny Cutright will work with Alpine Bank on the lease purchase funding.

**MOTION:** made to allow Gene Schilling to sign the necessary paperwork for the ambulance purchase as necessary. It carried and passed unanimously.

- Verizon Wireless - Rob Goodwin said he is working with Verizon. They are working with Garfield County on zoning and their architects are working on drawings. He added they would like to do a site visit on July 11.

- Summer Staffing Program - Rob Goodwin said the summer staffing program is on. There are wildfire patrols happening with an IA Team. He said that he is going to a wildfire community meeting in Marble on Saturday. He noted there have been many requests for mitigation consultations this season that Bill Gavette and Paul Herr are taking care of. He said that people are paying attention to the fire conditions.

Rob Goodwin said there was a rescue at Lead King Basin earlier today. He said call volume is increasing rapidly. General discussion regarding wildfire assignments followed. Rob Goodwin added that Jake Spaulding went out on a fire assignment with a Basalt Fire brush truck.

Rob Goodwin said that the conditions are getting to the point where he would like to consider having two brush trucks patrol the district daily. He thinks this will happen in a few weeks.

- Recruitment – Rob Goodwin said that the recruitment posters are done. He said that they will be distributed and the informational meeting will be in late June. He said that he would like to have the new recruits start in July.

Attorney's Report Eric Gross said he made the changes the Board of Directors request to the license agreement with Aspen Glen. He said that Aspen Glen is deciding if they want to continue using the property or move their supplies. He said he expects to have their response by the next Board meeting.

## **FINANCIAL REPORT**

2017 Audit There were no questions from the Board of Directors on the 2017 audit.

Pension Actuarial Study Rob Goodwin said the actuarial data was submitted and expects to have results in six weeks. He said the membership list was pared down to be accurate. He added that letters were sent to all members who were removed from the membership list. He said a few people have contacted him to inquire how to become an active member again.

## **NEW BUSINESS**

Gallagher Amendment Discussion Rob Goodwin said he has been talking with the fire chiefs in the Roaring Fork Valley and Garfield County. He said all districts, except one, are discussing with their Board of Directors a “de-Gallagherization” question for the November ballot. He said the idea is that that any agency that is moving forward with a question will work together and present a united front, using similar ballot language and emphasizing that the loss of revenue will hurt emergency services. Gene Schilling noted that the school districts statewide are working on something similar.

The Board of Directors agreed they are considering a ballot question regarding the Gallagher Amendment and directed Jenny Cutright to advise the county clerks. Rob Goodwin added that he

and Jenny Cutright are attending a conference next week about this topic. General discussion regarding talking points and resources for fire departments followed. No action was taken.

Ambulance Third Party Billing Company Rob Goodwin said that moving to an ambulance billing company ties in with the volunteer recruitment plan. He said that the volunteers need someone to be their main point of contact, especially new recruits. He said that one person needs to coordinate what they need and make sure their tasks are complete.

Rob Goodwin said he would like to move Kat Bernat to the position of volunteer coordinator. He said that she already does a lot of these duties, in addition to being the in-house ambulance biller. He said that over the past five years, the ambulance billing has become more complicated and the rules more stringent. He noted that Carbondale & Rural Fire Protection District is the only local agency that still does their own ambulance billing. He added that an ambulance billing company will take on the liability of billing, audits and staying up to date with regulations. He said that the company he is considering would charge 7.75% of the revenues collected for their service. He noted that ambulance billing companies generally collect a higher rate of return than we do.

Discussion followed. Rob Goodwin noted that the District will still have the right to write-off bills based on a financial hardship policy and that no one will go to collections without our approval. Eric Gross said that the way ambulance bills are written off is a very serious issue. Further discussion on financial hardships, write offs and billing followed. Eric Gross said that the District also offers reductions and payment plans. He said that a policy needs to be written and applied consistently.

MOTION: made to move forward with transition to an ambulance billing company, allow Rob Goodwin, Gene Schilling and Eric Gross to review the contract and approve Gene Schilling to sign the agreement once approved. It carried and passed 3-1.

MOTION: made to adjourn the Board of Directors meeting at 6:11 p.m. It carried and passed unanimously.

Respectfully submitted,

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Jenny Cutright, Recording Secretary

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Gene Schilling, President

# 2018 June Maintenance Report

- Bat8 oil change
- U82 door switch replacement
- U82 oil change
- U85 oil change
- U87 oil change
- Replace ball hitches on maintenance trucks
- Pick up new trailer
- E81 replace thermostat
- Glenwood Fire deployment
- Repair brush81 Busted radiator lines do to rock damage on fire.
- Tow B81 to Glenwood Ford
- A 80 replace gas pedal throttle position sensor cluster
- B81 Replace alternator
- B81 Replace belts, pulleys and belt tensioner
- B85 Oil change 32200, Replace valve stem core, Replace Battery
- B85 replace EGR valve
- B85 replace 10 spark plugs
- A84 replace dip stick
- A81 Warranty work at PDA + tow
- Lawn mower repairs rock damage spindle assembly
- Small lawn mower repair blade damage
- B81 tire repair.
- UL Pump inspections E81 E82 E83 E84 E85 T84 L81 L84 R81
- UL Ground ladder Inspections All district ladders
- UL Stress ladder inspection on L81 L84
- L84 On Spot chain removal.
- T84 on spot chain removal.
- E81 Air line repair on Ward no smoke filter.
- Air condition filter replacement operations upstairs unit
- Covered district Fire and Ambulance calls
- Responded to several accidents
- End of report



## **Board of Directors Report**

Pablo Herr- Assistant Fire Marshal, Public Fire Educator  
July 2018

### **Prevention/outreach/education-**

- Senior Housing annual BBQ/ CPD & Garfield County Sheriff office
- 5 additional Combo CO/smoke detectors to Hwy 82 Meadows Trailer Park

### **Wildfire Mitigation Consultations**

- 576 Jacobs Place
- 49 Littlewood
- 5345 CR 100
- 85 Kings Row
- 665 Callicotte Ranch Drive
- 867 Elk Springs Drive

### **Inspections**

- SOPRIS HALL- ASCENDIGO AUTISM SERVICES
- EL BUSITO- VALLEY SETTELMENT FOUNDATION

### **RESPONSE**

- Support Daily EMS/Fire response, transport, patient care
- Initial Attack- Hell Roaring Wildland Crew Wednesdays thru Saturdays
- Initial Attack 4 mile Wildland Fire

### **Other**

- HPCC evacuation tabletop
- Recruitment flyers placed throughout Redstone & surrounding area
- Pitkin Public Safety Council Meeting

**Carbondale & Rural Fire Protection District**  
**[www.carbondalefire.org](http://www.carbondalefire.org)**

300 Meadowood Drive • Carbondale, CO 81623 • 970-963-2491 Fax 970-963-0569

June 30, 2018

Interest Rate

**General Fund**

Alpine Checking	1,096,679.03	0.00%
Alpine Money Market Fund	653,030.68	0.01%
<b>TOTAL</b>	<b>\$ 1,749,709.71</b>	

**Capital Projects Fund #1**

Alpine Checking	24,904.47	0.00%
Alpine Money Market Fund	844,336.79	0.01%
Alpine Impact Fee Fund	62,566.38	0.01%
Alpine Loan Fund Money Market	401,201.84	0.01%
<b>TOTAL</b>	<b>\$ 1,333,009.48</b>	

**Bond Fund**

Csafe	\$ 123,912.02	1.91%
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**Pension Fund**

FPPA	\$2,308,706.63
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**Ambulance Billing Report - June 2018**

Cash Collected on Accounts	\$ 9,917.80
New Accounts Billed	\$ 35,540.60
Medicare Assignments (Write-Offs)	\$ 2,293.16
Medicaid Write-Offs	\$ 3,271.75
Other Write-Offs	\$ 1,067.08
Amount Sent to Collections	\$ 2,373.40

**Aging Report**

<u>0-30 Days</u>	<u>31-60 Days</u>	<u>61-90 Days</u>	<u>&gt;90 Days</u>
\$39,228.73	\$17,665.86	\$2,595.60	\$49,033.23

## Checks Issued Between Board Meetings

### General Fund

Payroll	\$46,421.95	Payroll	6/15/18
Internal Revenue Service	\$9,044.80	Federal Withholding	6/15/18
Colorado Department of Revenue	\$2,688.00	State Withholding	6/15/18
Fire & Police Pension Association	\$19,093.84	Pension/457/Death & Disability	6/15/18
Colorado Department of Revenue	\$428.95	Employee Garnishment	6/15/18
Payroll	\$51,169.70	Payroll	6/29/18
Internal Revenue Service	\$10,581.97	Federal Withholding	6/29/18
Colorado Department of Revenue	\$2,836.00	State Withholding	6/29/18
Fire & Police Pension Association	\$19,049.02	Pension/457/Death & Disability	6/29/18
Colorado Department of Revenue	\$202.25	Employee Garnishment	6/29/18

### Capital Projects Fund

Western Slope Trailer Sales	\$ 5,460.00	trailer for UTV/grant	6/18/18
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### Miscellaneous Income

#### General Fund

\$14.00	Record Research
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### Capital Projects Fund

none



**Carbondale & Rural Fire Protection Dist**

AP Check Register (Current by Bank)

Check Date: 7/11/2018

Check No.	Date	Status	Vendor ID	Payee Name	Amount
<b>BANK ID: ALPINC - ALPINE BANK - CHECKING</b>					<b>1122</b>
36951	07/11/18	P	ACE	Ace Hardware	\$175.96
36952	07/11/18	P	AIRGAS	Airgas USA, LLC	\$116.59
36953	07/11/18	P	ALERTA	Alert All Corp	\$306.00
36954	07/11/18	P	BLACKH	Black Hills Energy	\$179.37
36955	07/11/18	P	BLANE	Blaine Ward Towing	\$446.25
36956	07/11/18	P	CARCAR	Carbondale Car Care	\$14.75
36957	07/11/18	P	CEDAR	Cedar Networks	\$350.00
36958	07/11/18	P	CENEX	Cenex Fleet Fueling	\$3,120.88
36959	07/11/18	P	CENTUR	CenturyLink	\$380.72
36960	07/11/18	P	CENTUB	CenturyLink Business Services	\$59.92
36961	07/11/18	P	COFIFT	Colorado Division of Fire Prev	\$400.00
36962	07/11/18	P	COFIRE	Colorado Division of Fire Prev	\$40.00
36963	07/11/18	P	CMC	Colorado Mountain College	\$650.00
36964	07/11/18	P	COMCAS	Comcast Cable	\$55.48
36965	07/11/18	P	COMCAI	Comcast Internet	\$111.10
36966	07/11/18	P	CUOFCO	Credit Union of Colorado	\$3,991.36
36967	07/11/18	P	FIRESP	Fire Sprinkler Systems, Inc	\$375.00
36968	07/11/18	P	FOOTST	FootSteps Marketing	\$975.00
36969	07/11/18	P	GARCLE	Garfield County Clerk & Record	\$0.34
36970	07/11/18	P	GSFORD	Glenwood Springs Ford	\$613.51
36971	07/11/18	P	HOLY	Holy Cross Energy	\$319.72
36972	07/11/18	P	JSOREN	James F. Sorensen	\$20.56
36973	07/11/18	P	LAFORD	Laurine Ford	\$737.44
36974	07/11/18	P	LIFEAS	Life-Assist, Inc.	\$1,638.66
36975	07/11/18	P	MWATER	Marble Water Company	\$65.00
36976	07/11/18	P	MAXFIR	Max Fire Apparatus, Inc.	\$232.37
36977	07/11/18	P	MCCAND	McCandless Truck Center LLC	\$66.34
36978	07/11/18	P	METLIF	MetLife - Group Benefits	\$3,484.04
36979	07/11/18	P	MOPEST	Mountain Pest Control, Inc.	\$353.00
36980	07/11/18	P	MTNWAS	Mountain Waste & Recycling	\$439.68
36981	07/11/18	P	NAPA	Napa Auto Parts, Inc.	\$953.37
36982	07/11/18	P	PAULLU	Paul Luttrell	\$97.58
36983	07/11/18	P	PHYSIO	Physio-Control, Inc.	\$296.00
36984	07/11/18	P	REDSAN	Redstone Water & Sanitation Di	\$628.65
36985	07/11/18	P	RFRENT	Roaring Fork Rentals, Inc.	\$82.00
36986	07/11/18	P	COOP	Roaring Fork Valley Co-Op	\$570.10
36987	07/11/18	P	SLOWGR	Slow Groovin BBQ	\$273.22
36988	07/11/18	P	STERIC	Stericycle, Inc.	\$731.14
36989	07/11/18	P	KEYPEO	The Key People Co, Inc.	\$500.00
36990	07/11/18	P	TOWNWA	Town of Carbondale	\$316.50
36991	07/11/18	P	TRIAD	TRIAP EAP	\$390.00
36992	07/11/18	P	USPOST	U.S. Post Office	\$220.00
36993	07/11/18	P	UL	Underwriters Laboratories, Inc	\$9,528.10
36994	07/11/18	P	VVHASS	Valley View Hospital Associati	\$114.00
36995	07/11/18	P	VERIZO	Verizon Wireless	\$584.60
36996	07/11/18	P	VIP	VIP Trash Removal	\$135.00
36997	07/11/18	P	WESTHE	Western Slope Health Care Grou	\$34,323.63
36998	07/11/18	P	XCEL	Xcel Energy	\$1,221.74
36999	07/11/18	P	CENTUR	CenturyLink	\$147.15
37000	07/11/18	P	HOLY	Holy Cross Energy	\$132.06
37001	07/11/18	P	PINNAC	Pinnacol Assurance	\$5,210.00
<b>BANK ALPINC REGISTER TOTAL:</b>					<b>\$76,173.88</b>
<b>GRAND TOTAL :</b>					<b>\$76,173.88</b>

\* Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void ( Void Date ) ; "A" - Application; "E" - EFT  
 \*\* Denotes broken check sequence.

**Capital Projects Fund #1**  
AP Check Register (Current by Bank)

Check Date: 7/11/2018

<u>Check No.</u>	<u>Date</u>	<u>Status</u>	<u>Vendor ID</u>	<u>Payee Name</u>	<u>Amount</u>
<b>BANK ID: ALPINE - ALPINE BANK - CHECKING</b>					<b>1140</b>
4744	07/11/18	P	COPRO	CoPro	\$14,801.50
4745	07/11/18	P	CUOFCO	Credit Union of Colorado	\$2,718.00
4746	07/11/18	P	HIGHPR	Highway Products, Inc.	\$6,742.00
4747	07/11/18	P	XEROX	Xerox Corporation	\$561.32
<b>BANK ALPINE REGISTER TOTAL:</b>					<b>\$24,822.82</b>
<b>GRAND TOTAL :</b>					<b>\$24,822.82</b>

\* Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void ( Void Date ) ; "A" - Application ; "E" - EFT  
\*\* Denotes broken check sequence.

## Carbondale & Rural Fire Protection Dist

### Income Statement

(Original Budget to Actual Comparison)

For the period of 7/1/2018 Through 7/31/2018

	Current Period				Year To Date			
	Actual	Budget	Variance	%	Actual	Budget	Variance	%
<b><u>Cost of Goods Sold</u></b>								
Property Tax	\$0.00	\$0.00	\$0.00	0.0 %	\$(2,060,807.06)	\$(2,748,839.00)	\$(688,031.94)	(25.0)%
Specific Ownership Tax	0.00	0.00	0.00	0.0	(99,680.86)	(150,000.00)	(50,319.14)	(33.5)
Interest/Penalties	0.00	0.00	0.00	0.0	(655.97)	(5,500.00)	(4,844.03)	(88.1)
Delinquent Tax	0.00	0.00	0.00	0.0	(236.22)	(1,000.00)	(763.78)	(76.4)
Abated Tax	0.00	0.00	0.00	0.0	(1,912.00)	(1,912.00)	0.00	0.0
Ambulance Revenues	0.00	0.00	0.00	0.0	(88,159.26)	(225,000.00)	(136,840.74)	(60.8)
Interest Income	0.00	0.00	0.00	0.0	(15.67)	0.00	15.67	0.0
Earnings on Investments	0.00	0.00	0.00	0.0	0.00	(100.00)	(100.00)	(100.0)
Building Rentals	(250.00)	0.00	250.00	0.0	(6,750.00)	(12,000.00)	(5,250.00)	(43.8)
Contributions & Grants	0.00	0.00	0.00	0.0	(1,045.24)	0.01	1,045.25	10452500.0
Training Income	0.00	0.00	0.00	0.0	0.00	(500.00)	(500.00)	(100.0)
Wildfire Contracts	0.00	0.00	0.00	0.0	(22,966.12)	(10,000.00)	12,966.12	129.7
Special Event Contracts	0.00	0.00	0.00	0.0	0.00	(7,000.00)	(7,000.00)	(100.0)
Miscellaneous Income	0.00	0.00	0.00	0.0	(2,602.50)	(4,000.00)	(1,397.50)	(34.9)
<b>Total Cost of Goods Sold</b>	<b>\$(250.00)</b>	<b>\$0.00</b>	<b>\$250.00</b>	<b>0.0 %</b>	<b>\$(2,284,830.90)</b>	<b>\$(3,165,850.99)</b>	<b>\$(881,020.09)</b>	<b>(27.8)%</b>
<b>Gross Profit</b>	<b>\$250.00</b>	<b>\$0.00</b>	<b>\$250.00</b>		<b>\$2,284,830.90</b>	<b>\$3,165,850.99</b>	<b>\$(881,020.09)</b>	<b>(27.8)%</b>
<b><u>Operating Expenses</u></b>								
Wages	\$67,008.38	\$0.00	\$(67,008.38)	0.0 %	\$853,730.07	\$1,609,632.00	\$755,901.93	47.0 %
Wildfire Wages, CRRF	10,459.36	0.00	(10,459.36)	0.0	23,882.32	5,000.00	(18,882.32)	(377.6)
Wages - Seasonal Staffing	9,738.75	0.00	(9,738.75)	0.0	22,784.25	65,000.00	42,215.75	64.9
Special Event Wages	355.00	0.00	(355.00)	0.0	963.75	5,000.00	4,036.25	80.7
Health Benefits	0.00	0.00	0.00	0.0	214,162.48	431,348.00	217,185.52	50.4
Pension Benefits	0.00	0.00	0.00	0.0	68,891.06	145,016.00	76,124.94	52.5
457 Contributions, District portion	0.00	0.00	0.00	0.0	6,393.43	12,894.00	6,500.57	50.4
Workers Comp	0.00	0.00	0.00	0.0	31,165.00	56,528.00	25,363.00	44.9
Volunteer Incentive	0.00	0.00	0.00	0.0	1,234.75	27,000.00	25,765.25	95.4
Medicare/FICA Tax	0.00	0.00	0.00	0.0	14,681.42	28,457.00	13,775.58	48.4
Unemployment Insurance	0.00	0.00	0.00	0.0	2,439.86	5,000.00	2,560.14	51.2
Death & Disability Policy - FPPA	0.00	0.00	0.00	0.0	21,040.79	40,355.00	19,314.21	47.9
Board Members Pay	0.00	0.00	0.00	0.0	0.00	8,000.00	8,000.00	100.0
Insurance	0.00	0.00	0.00	0.0	34,793.00	55,476.00	20,683.00	37.3
Treasurer Fees	0.00	0.00	0.00	0.0	46,746.19	65,457.00	18,710.81	28.6
Abated Tax	0.00	0.00	0.00	0.0	3,200.94	2,056.00	(1,144.94)	(55.7)
Administration Supplies/Expenses	461.10	0.00	(461.10)	0.0	12,392.47	13,000.00	607.53	4.7
Accounting	0.00	0.00	0.00	0.0	13,250.00	13,250.00	0.00	0.0
Legal Fees	0.00	0.00	0.00	0.0	10,845.00	25,000.00	14,155.00	56.6
Dues & Subscriptions	0.00	0.00	0.00	0.0	3,814.00	6,673.00	2,859.00	42.8
Administration Fuel	0.00	0.00	0.00	0.0	5,183.48	11,110.00	5,926.52	53.3
Freight & Postage	0.00	0.00	0.00	0.0	1,381.45	1,208.00	(173.45)	(14.4)
Computer Supplies	0.00	0.00	0.00	0.0	0.00	1,871.00	1,871.00	100.0
Fire/EMS Prevention	0.00	0.00	0.00	0.0	20.99	1,028.00	1,007.01	98.0

## Carbondale & Rural Fire Protection Dist

### Income Statement

(Original Budget to Actual Comparison)

For the period of 7/1/2018 Through 7/31/2018

	Current Period				Year To Date			
	Actual	Budget	Variance	%	Actual	Budget	Variance	%
Meetings	0.00	0.00	0.00	0.0	915.85	2,056.00	1,140.15	55.5
Volunteer Dinner Program	0.00	0.00	0.00	0.0	2,625.13	10,000.00	7,374.87	73.7
Election Expense	0.00	0.00	0.00	0.0	827.01	15,000.00	14,172.99	94.5
Emergency Management	0.00	0.00	0.00	0.0	2,000.00	1,028.00	(972.00)	(94.6)
Master Plan	0.00	0.00	0.00	0.0	0.00	2,056.00	2,056.00	100.0
Public Outreach	0.00	0.00	0.00	0.0	10,926.01	18,508.00	7,581.99	41.0
Firefighting Expenses/Supplies	0.00	0.00	0.00	0.0	4,736.36	30,840.00	26,103.64	84.6
Firefighting Fuel	0.00	0.00	0.00	0.0	1,334.54	3,619.00	2,284.46	63.1
Incident Resources	0.00	0.00	0.00	0.0	87.71	1,028.00	940.29	91.5
Incident Food	0.00	0.00	0.00	0.0	293.64	1,028.00	734.36	71.4
Wildfire Expenses, CRRF	0.00	0.00	0.00	0.0	(1,100.42)	2,114.00	3,214.42	152.1
Medical Expenses/Supplies	0.00	0.00	0.00	0.0	20,982.99	39,064.00	18,081.01	46.3
Infection Control Program	0.00	0.00	0.00	0.0	535.00	1,028.00	493.00	48.0
Medical Fuel	0.00	0.00	0.00	0.0	1,730.39	4,024.00	2,293.61	57.0
Physician Advisor	0.00	0.00	0.00	0.0	3,500.00	3,500.00	0.00	0.0
Telephone Service	0.00	0.00	0.00	0.0	6,503.36	13,306.00	6,802.64	51.1
Cell Phones/Pagers	0.00	0.00	0.00	0.0	1,049.53	2,876.00	1,826.47	63.5
Communications Supplies/Expenses	45.48	0.00	(45.48)	0.0	4,828.21	9,252.00	4,423.79	47.8
Communications Center	0.00	0.00	0.00	0.0	6,054.39	10,000.00	3,945.61	39.5
Training - Firefighting	0.00	0.00	0.00	0.0	8,778.58	20,000.00	11,221.42	56.1
Training - Medical	0.00	0.00	0.00	0.0	5,607.50	1,000.00	(4,607.50)	(460.8)
Paramedic Program	0.00	0.00	0.00	0.0	2,682.86	10,000.00	7,317.14	73.2
EMT Tuitions	0.00	0.00	0.00	0.0	1,989.00	3,000.00	1,011.00	33.7
Training - Administration	0.00	0.00	0.00	0.0	4,037.90	5,000.00	962.10	19.2
Food - Training	0.00	0.00	0.00	0.0	530.45	3,000.00	2,469.55	82.3
Vehicle Repairs	0.00	0.00	0.00	0.0	6,540.21	20,000.00	13,459.79	67.3
Vehicle Supplies, Parts, Tires	0.34	0.00	(0.34)	0.0	12,376.51	23,588.00	11,211.49	47.5
Equipment Testing	0.00	0.00	0.00	0.0	0.00	15,420.00	15,420.00	100.0
Communications Equipment Repairs	0.00	0.00	0.00	0.0	0.00	2,056.00	2,056.00	100.0
Maintenance Contracts	0.00	0.00	0.00	0.0	12,023.59	25,322.00	13,298.41	52.5
Computer Repairs & Service	0.00	0.00	0.00	0.0	6,687.77	14,430.00	7,742.23	53.7
Portable Equipment Repairs	0.00	0.00	0.00	0.0	0.00	206.00	206.00	100.0
Building Utilities	512.00	0.00	(512.00)	0.0	36,743.70	56,847.00	20,103.30	35.4
Building Maintenance & Repairs	0.00	0.00	0.00	0.0	9,852.52	22,666.00	12,813.48	56.5
Building Supplies	0.00	0.00	0.00	0.0	9,317.38	14,683.00	5,365.62	36.5
Janitorial Supplies	0.00	0.00	0.00	0.0	1,051.78	0.00	(1,051.78)	0.0
Miscellaneous Expenses	0.00	0.00	0.00	0.0	148,140.17	0.00	(148,140.17)	0.0
Transfer to Capital Projects Fund	0.00	0.00	0.00	0.0	0.00	100,000.00	100,000.00	100.0
Emergency Reserves	0.00	0.00	0.00	0.0	0.00	92,000.00	92,000.00	100.0
<b>Total Operating Expenses</b>	<b>\$88,580.41</b>	<b>\$0.00</b>	<b>\$(88,580.41)</b>	<b>0.0 %</b>	<b>\$1,727,186.32</b>	<b>\$3,234,904.00</b>	<b>\$1,507,717.68</b>	<b>46.6 %</b>
Net Income (Loss)	<b>\$(88,330.41)</b>	<b>\$0.00</b>	<b>\$(88,330.41)</b>	<b>0.0 %</b>	<b>\$557,644.58</b>	<b>\$(69,053.01)</b>	<b>\$626,697.59</b>	<b>907.6 %</b>

## LICENSE AGREEMENT

THIS AGREEMENT made this \_\_\_\_ day of \_\_\_\_\_, 2018, by and between Aspen Glen Golf Club Management Company, 0545 Bald Eagle Way, Carbondale, Colorado 81623, a Colorado corporation ("Golf Club"), Licensee, and Carbondale & Rural Fire Protection of Carbondale, 300 Meadowood Drive Carbondale Colorado 81623, a Colorado Title 32 Special District, Licensor, ("Fire District").

### WITNESSETH:

WHEREAS, the Fire District is the owner of certain real property located in Garfield County, Colorado, which is described on the attached **Exhibit A (Fire District Property)**; and

WHEREAS, the Golf Club is the owner of certain adjacent real property located in Garfield County, Colorado, which is described and defined on the attached **Exhibit B**; and

WHEREAS, the Golf Club is storing and intends to continue to store materials and equipment upon the property owned by the Fire District; and

WHEREAS, the Fire District is desirous of granting the Golf Club a license in order to allow continued storage of the materials and equipment upon the Fire District Property upon the terms and conditions stated herein.

NOW THEREFORE, in consideration of the foregoing mutual covenants and conditions contained herein, it is agreed as follows:

**1. License.** For an annual fee of \$5,000.00 due on August 1 of each year, the Fire District hereby grants to the Golf Club a limited non-exclusive license for use of the Fire District Property for stored equipment and materials used in conjunction with golf course maintenance activities. The scope of this license may not be expanded. This license shall automatically expire upon 90 days written notice to the Golf Club from the Fire District of termination or upon the removal of the stored materials and equipment and shall in no event be deemed to be an easement for the owner of the property described above as belonging to the Golf Club. Furthermore, nothing contained herein shall be construed to be any type of permission to the Golf Club or any other party to remain upon or utilize any other part of the real property owned by the Fire District for any other purpose.

**2. Notices.** All notices, demands and communications hereunder shall be served or given to the respective parties at their respective addresses set forth below or as otherwise designated in the manner set forth herein. Any notice, demand or communication shall be given by persona service or certified mail; postage prepaid thereon and, unless sooner received, shall be deemed to have been received five (5) days after the date of certification. The addresses of the respective parties are as follows:

To the Licensor:

Carbondale & Rural Fire Protection District  
300 Meadowood Drive  
Carbondale, CO 81623

To the Licensee:

Aspen Glen Golf Club Management Company  
0545 Bald Eagle Way  
Carbondale, CO 81623  
Attn: General Manager

With a copy to:

Aspen Glen Golf Club Management Company  
c/o ClubCorp  
3030 LBJ Freeway, Suite 600  
Dallas, Texas 75234  
Attn: General Counsel

**3. Indemnification.** The Golf Club shall indemnify, defend and hold the Fire District harmless against all liabilities, damages and other expenses which may be imposed upon, incurred by or asserted against the Fire District by reason of any of the following, excluding any reason directly related to the Fire District's negligence:

(a) any negligence on the part of the Golf Club, its agents, contractors, licensees, or invitees;

(b) any personal injury or property damage, including environmental damage caused by the Golf Club occurring on or about the Fire District Property.

If any action or proceeding is brought against the Fire District by reason of any such occurrences, The Golf Club, upon written notice from the Fire District, will, at the Golf Club's expense, resist or defend such action or proceeding by counsel approved in writing by the Fire District, such approval not to be withheld unreasonably.

**4. Restoration.** The Golf Club shall restore the Fire District's land to its original condition following any activity upon the land that requires excavation or other disturbance.

**5. Attorneys' Fees.** Should any party hereunder be required to resort to legal or equitable process for the enforcement of any provisions of this Agreement, the prevailing party shall be entitled to collect all of their reasonable attorneys' fees, expenses and costs.

**6. Running of Benefits and Burdens.** The burdens and provisions of this instrument are binding upon and inure to the assigns and successors of the parties hereto. Nothing contained in this paragraph, however, shall be deemed to increase the scope of the limited license described in Paragraph 1 above.

**7. Acknowledgement.** By its signature hereon, the Golf Club hereby acknowledges that it has no ownership interest in any of the land owned by the Fire District, and that its use of said land is governed solely by this Agreement.

8. **Agreement Not to Record.** The parties agree that this Agreement shall not be recorded.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day and year first above written.

Aspen Glen Golf Club Management Company, a Colorado corporation

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date \_\_\_\_\_

Carbondale & Rural Fire Protection District

BY \_\_\_\_\_

Its President

Acknowledged by: \_\_\_\_\_

Date \_\_\_\_\_

Carbondale & Rural Fire Protection District  
Meeting of the Pension Board of Directors  
July 11, 2018  
5:30 p.m.

Agenda

- A. Call to order & roll call
- B. Approve Previous Minutes
- C. Persons Present Not on the Agenda
- D. Old Business
  - 1. Jeni Newcomb Pension Request
  - 2. Pension/LOSAP Update
  - 3. Other
- E. New Business
  - 1. Other
- F. Adjourn



## **CARBONDALE & RURAL FIRE PROTECTION DISTRICT**

### **MINUTES OF THE MEETING VOLUNTEER PENSION FUND BOARD OF DIRECTORS**

**CARBONDALE FIRE STATION**

**APRIL 11, 2018**

The Volunteer Pension Fund Board of Directors of the Carbondale & Rural Fire Protection District met on April 11, 2018 at the Carbondale Fire Headquarters/Training Building.

President Karen Tafejian called the meeting to order at 5:30 p.m. Directors present were Gene Schilling, Mike Kennedy, Michael Hassig, Tom Adgate, and Tony Petrocco. Also present were, Jenny Cutright, Rob Goodwin, Bill Gavette, Eric Gross and Jake Spaulding. Director Gretchen Stock Bell arrived at 5:32 p.m.

#### **APPROVE PREVIOUS MINUTES**

The minutes of the previous meeting were reviewed.

**MOTION:** to approve the January 10, 2018 meeting minutes as written. It carried and passed 6-0.

#### **PERSONS PRESENT NOT ON THE AGENDA**

There were no members of the public, other than staff, present.

#### **ELECTION OF OFFICERS**

**MOTION:** made to keep Karen Tafejian as president of the volunteer pension fund Board of Directors. It carried and passed unanimously.

Tom Adgate and Tony Petrocco were nominated for the position of secretary. A vote was taken and Tony Petrocco was elected secretary.

#### **OLD BUSINESS**

Current Pension/LOASP Discussion Rob Goodwin said that if the board wants to explore the possibility of a LOSAP program for the volunteers, an actuarial needs to be done to determine how much is needed to fund the current pension, to see what is available to fund a LOSAP. He said the cost for an off-year basic actuarial is \$6500. General discussion regarding actuarial studies, the possibility of raising the benefit and parameters for an actuarial study followed.

Rob Goodwin said that he is removing about 25 people from the membership list who have not come to any calls or training for the last 2-3 years. He said once they are removed, the membership list will be more accurate for an actuarial study.

Rob Goodwin said this is this is all about recruitment and retention for will trained people who will respond to 911 calls.

**NEW BUSINESS**

2017 Pension Certification Karen Tafejian presented the list for the 2017 pension certification.

MOTION: made to certify all members with 36 or more hours of training for the 2017 pension certification. It carried and passed unanimously.

Jeni Newcomb Pension Credit Request Karen Tafejian said Jeni Newcomb is a former member with 9 years of pension credit. She said that Jeni Newcomb is asking to be considered for another year of credit. Discussion followed. Gene Schilling said he is willing to consider the request if Jeni Newcomb can provide training documentation that is applicable to Carbondale & Rural Fire Protection District for the hours needed.

MOTION: made to adjourn the volunteer pension fund Board of Directors meeting at 6:02 p.m. It carried and passed unanimously.

Respectfully submitted,

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Jenny Cutright, Recording Secretary

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Karen Tafejian, President